



Point Loma Nazarene University Music
Department
Beginning Conducting MUA2012
2 Units

SPRING 2025

Meeting days: TTH	Instructor title and name: Dr. Daniel Jackson
Meeting times: 8:30-9:25	Phone: 619-849-2386
Meeting location: Cooper 118	E-mail: DanielJackson@pointloma.edu
Final Exam: Tuesday, April 30 7:30-10am	Office location and hours: TTH 8-10:00

PLNU Mission

To Teach ~ To Shape ~ To Send

Point Loma Nazarene University exists to provide higher education in a vital Christian community where minds are engaged and challenged, character is modeled and formed, and service is an expression of faith. Being of Wesleyan heritage, we strive to be a learning community where grace is foundational, truth is pursued, and holiness is a way of life.

COURSE DESCRIPTION

The course is required for all music majors and is designed to provide an introduction to basic conducting techniques, such as score reading, metric patterns, cues and cutoffs.

COURSE LEARNING OUTCOMES/OBJECTIVES

- A. To provide a foundation in conducting that will be demonstrated through daily conducting projects
- B. To explore various conducting techniques with various meters, dynamics, and tempo. Their proficiency will be demonstrated through their signature assignment that will be a comprehensive conducting final that utilizes the implementation of varied music meters, tempos, dynamics, cut-offs, and cueing techniques. Other learning outcomes will include, but not be limited to:
 - proper posture
 - appropriate use of the baton
 - correct hand position and conducting planes
 - expressive use of both hands
 - selected beat patterns and mixed meters
 - professional stage presence
 - a variety of styles including legato, marcato, staccato, etc.
- C. Evidence of the student's proficiency will be available through video archives.

- D. To cultivate a positive learning environment that reflects Christian values outlined in Galatians 5:22-23, while maintaining academic rigor in the pursuit of excellence

POSITION OF COURSE IN COLLEGE CURRICULUM: conducting course for all music majors.

COURSE CREDIT HOUR INFORMATION

In the interest of providing sufficient time to accomplish the stated Course Learning Outcomes, this class meets the PLNU credit hour policy for a 2 unit class delivered over 5 weeks. Specific details about how the class meets the credit hour requirement can be provided upon request.

REQUIRED TEXTS AND RECOMMENDED STUDY RESOURCES

TEXTS: Basic Techniques of Conducting Kenneth Phillips ISBN0-19-509937-0

METHODS USED IN THE COURSE:

- A. Read textbook and other supplements as assigned by the instructor.
- B. Prepare oral and written assignments.
- C. Each student will have the opportunity to conduct the class and get feedback from the professor and classmates
- D. A video recording device will provide immediate feedback to each student
- E. Reading the assigned textbook and supplemental activities as assigned by the instructor
- F. Practicing conducting techniques outside of class
- G. Conducting in-class assignments
- H. Preparing oral and written assignments
- I. Various class activities

EVALUATION:

- A. Various projects will be assigned to students for a grade
- B. Students will have various conducting assignments that will include score study, transposition, clefs, leadership, posture, arms/hands, baton, ictus, articulation, accents, conducting varied meters, fermata, breath marks, dynamics, subdivision, and cues.
- C. All students are expected to meet the standards for this course as set by the instructor. However, students with learning disabilities who may need accommodations should discuss options with the instructor during the first two weeks of class and provide approved documentation and verification

of need. The Academic Support Center is available to students for a variety of tutorial needs.

Final grade will be determined by the following:

1. 75% for conducting projects/Must be accompanied by report to receive credit. You will use your video to complete a written reflection, including a detailed analysis, and the collection of a positive and negative critique from a peer. Conducting assignments completed without a reflection will be given an “F”.
2. 25% Final Conducting Assignment. The Final Conducting Assignment is considered to be the “signature assignment” and is an in-class comprehensive conducting session. The assignment, consisting of multiple music excerpts, provides the opportunity for you to demonstrate a range of conducting skills and techniques (such as various meters, cueing, dynamics, and tempi) with a live ensemble.

INCOMPLETES AND LATE ASSIGNMENTS

All assignments are to be submitted/turned in by the beginning of the class session when they are due—including assignments posted in Canvas. Incompletes will only be assigned in extremely unusual circumstances.

FINAL EXAMINATION POLICY

Successful completion of this class requires taking the final examination **on its scheduled day**. The final examination schedule is posted on the [Class Schedules](#) site. No requests for early examinations or alternative days will be approved.

NOTE: The following policies are to be used without changes:

SPECIAL CONSIDERATION FOR DISABILITY:

If you need disability-related accommodations in this class, if you have emergency medical information you wish to share with me, or if you need special arrangements in case the building must be evacuated, please inform me immediately. Please see me privately after class or at my office.

GRADING Your final grade will be divided in the following manner:

94-100%	= A
89-93	= A-
86-88	= B+
83-85	= B
79-82	= B-
76-78	= C+

73-75	= C
69-72	= C-
66-68	= D+
63-65	= D
59-62	= D-

ATTENDANCE POLICY: A students can expect to receive one full grade lower for every two unexcused absences. Excused absences might include activities that have been indorsed by the provost and up to two absences due to sickness. A student will be dropped with an “F” grade after four unexcused absences. An absence will be considered unexcused if the students does not notify the professor before the missed class occurs

MAKE-UP POLICY: Students are expected to complete assignments by the projected date. No late work will be accepted and no make-up tests will be allowed. If students are unable to be at an oral presentation, they will need to contact their professor 30 days prior to their absence. At the end of the semester, the lowest conducting project will be deducted from your total score.

TESTS: There will be weekly conducting and a final examination

INSTRUCTOR AVAILABLITIY: Students may call or e-mail the Dr. Jackson for a private conference. I also have an open door policy in other words, if you drop by my office and I am available, please come in.

FINAL EXAMINATION POLICY

Successful completion of this class requires taking the final examination **on its scheduled day**. No requests for early examinations or alternative days will be approved.

UNAUTHORIZED CELL PHONE USE: A student’s final grade will receive a 4% deduction for EACH unauthorized use of a cell phone.

INSTRUCTOR AVAILABLITIY: Students may call or e-mail the Dr. Jackson for a private conference. I also have an open door policy in other words, if you drop by my office and I am available, please come in.

SPIRITUAL GOALS: PLNU strives to be a place where you grow as whole persons. To this end we provide resources for our graduate students to encounter God and grow in their Christian faith. At the Mission Valley campus we have an onsite chaplain, Rev. Nancy Pitts who is available during class break times across the week. If students have questions, a desire to meet with Rev Pitts or prayer requests you can contact her directly at gradchaplainmissionvalley@pointloma.edu. In addition there are resources for your Christian faith journey available at <http://www.pointloma.edu/experience/faith/graduate-student-spiritual-life>

PLNU COPYRIGHT POLICY

Point Loma Nazarene University, as a non-profit educational institution, is entitled by law to use materials protected by the US Copyright Act for classroom education. Any use of those materials outside the class may violate the law.

PLNU ACADEMIC HONESTY POLICY

Students should demonstrate academic honesty by doing original work and by giving appropriate credit to the ideas of others. Academic dishonesty is the act of presenting information, ideas, and/or concepts as one's own when in reality they are the results of another person's creativity and effort. A faculty member who believes a situation involving academic dishonesty has been detected may assign a failing grade for that assignment or examination, or, depending on the seriousness of the offense, for the course. Faculty should follow and students may appeal using the procedure in the university Catalog. See [Academic Policies](#) for definitions of kinds of academic dishonesty and for further policy information.

PLNU ACADEMIC ACCOMMODATIONS POLICY

While all students are expected to meet the minimum standards for completion of this course as established by the instructor, students with disabilities may require academic adjustments, modifications or auxiliary aids/services. At Point Loma Nazarene University (PLNU), these students are requested to register with the Disability Resource Center (DRC), located in the Bond Academic Center. (DRC@pointloma.edu or 619-849-2486). The DRC's policies and procedures for assisting such students in the development of an appropriate academic adjustment plan (AP) allows PLNU to comply with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. Section 504 (a) prohibits discrimination against students with special needs and guarantees all qualified students equal access to and benefits of PLNU programs and activities. After the student files the required documentation, the DRC, in conjunction with the student, will develop an AP to meet that student's specific learning needs. The DRC will thereafter email the student's AP to all faculty who teach courses in which the student is enrolled each semester. The AP must be implemented in all such courses. If students do not wish to avail themselves of some or all of the elements of their AP in a particular course, it is the responsibility of those students to notify their professor in that course. PLNU highly recommends that DRC students speak with their professors during the first two weeks of each semester about the applicability of their AP in that particular course and/or if they do not desire to take advantage of some or all of the elements of their AP in that course.

PLNU ATTENDANCE AND PARTICIPATION POLICY

Regular and punctual attendance at all classes is considered essential to optimum academic achievement. If the student is absent from more than 10 percent of class meetings, the faculty member can file a written report which may result in de-enrollment. If the absences exceed 20 percent, the student may be de-enrolled without notice until the university drop date or, after that date, receive the appropriate grade for their work and participation. See [Academic Policies](#) in the Undergraduate Academic Catalog.

CONTENT WARNING:

I acknowledge that each of you comes to PLNU with your own unique life experiences. This contributes to the way you perceive various types of information. In [class name], all of the class content, including that which may be intellectually or emotionally challenging, has been intentionally curated to achieve the learning goals for this course. The decision to include such material is not taken lightly. These topics include [list topics]. If you encounter a topic that is intellectually challenging for you, it can manifest in feelings of discomfort and upset. In response, I encourage you to come talk to me or your friends or family about it. Class topics are discussed for the sole purpose of expanding your intellectual engagement in the area of [subject/major], and I will support you throughout your learning in this course.

TRIGGER WARNING:

I acknowledge that each of you comes to PLNU with your own unique life experiences. This contributes to the way you perceive several types of information. In [class name], we will cover a variety of topics, some of which you may find triggering. These topics include [list topics]. Each time this topic appears in a reading or unit, it is marked on the syllabus. The experience of being triggered versus intellectually challenged are different. The main difference is that an individual must have experienced trauma to experience being triggered, whereas an intellectual challenge has nothing to do with trauma. If you are a trauma survivor and encounter a topic in this class that is triggering for you, you may feel overwhelmed or panicked and find it difficult to concentrate. In response, I encourage you to take the necessary steps for your emotional safety. This may include leaving class while the topic is discussed or talking to a therapist at the Counseling Center. Should you choose to sit out on discussion of a certain topic, know that you are still responsible for the material; but we can discuss if there are other methods for accessing that material, and for assessing your learning on that material. Class topics are discussed for the sole purpose of expanding your intellectual engagement in the area of [subject/major], and I will support you throughout your learning in this course.

INCOMPLETE AND LATE ASSIGNMENTS:

All assignments are to be submitted/turned in by the beginning of the class session when they are due—including assignments posted in Canvas. Incompletes will only be assigned in extremely unusual circumstances.

SPIRITUAL CARE:

Please be aware PLNU strives to be a place where you grow as whole persons. To this end, we provide resources for our students to encounter God and grow in their Christian faith.

If you have questions, a desire to meet with the chaplain or have prayer requests you can contact your professor or the [Office of Spiritual Life and Formation](#).

STATE AUTHORIZATIONS:

State authorization is a formal determination by a state that Point Loma Nazarene University is approved to conduct activities regulated by that state. In certain states outside California, Point Loma Nazarene University is not authorized to enroll online (distance education) students. If a student moves to another state after admission to the program and/or enrollment in an online course, continuation within the program and/or course will depend on whether Point Loma Nazarene University is authorized to offer distance education courses in that state. It is the student's responsibility to notify the institution of any change in his or her physical location. Refer to the map on [State Authorization](#) to view which states allow online (distance education) outside of California.

PLNIU COPYRIGHT POLICY:

Point Loma Nazarene University, as a non-profit educational institution, is entitled by law to use materials protected by the US Copyright Act for classroom education. Any use of those materials outside the class may violate the law.]

PLNU RECORDING NOTIFICATION:

In order to enhance the learning experience, please be advised that this course may be recorded by the professor for educational purposes, and access to these recordings will be limited to enrolled students and authorized personnel.

Note that all recordings are subject to copyright protection. Any unauthorized distribution or publication of these recordings without written approval from the University (refer to the Dean) is strictly prohibited.

PLNU ACADEMIC HONESTY POLICY:

Students should demonstrate academic honesty by doing original work and by giving appropriate credit to the ideas of others. Academic dishonesty is the act of presenting information, ideas, and/or concepts as one's own when in reality they are the results of another person's creativity and effort. A faculty member who believes a situation involving academic dishonesty has been detected may assign a failing grade for that assignment or examination, or, depending on the seriousness of the offense, for the course. For all student appeals, faculty and students should follow the procedures outlined in the University Catalog. See [Academic Policies](#) for definitions of kinds of academic dishonesty and for further policy information.

ARTIFICIAL INTELLIGENCE (AI) POLICY:

You are allowed to use Artificial Intelligence (AI) tools (e.g., ChatGPT, Gemini Pro 1.5, GrammarlyGo, Perplexity, etc.) in this course. Any work that utilizes AI-based tools must be clearly identified as such, including the specific tool(s) used. Please use the following sources to guide your citations when using AI.

[MLA Style Center: Citing Generative AI](#)

[APA Style: How to Cite ChatGPT](#)

[Chicago Manual of Style: Citing Content Developed or Generated by AI](#)

PLNU ACADEMIC ACCOMODATIONS POLICY:

PLNU is committed to providing equal opportunity for participation in all its programs, services, and activities in accordance with the Americans with Disabilities Act (ADA). Students with disabilities may request course-related accommodations by contacting the Educational Access Center (EAC), located in the Bond Academic Center (EAC@pointloma.edu or 619-849-2486). Once a student's eligibility for an accommodation has been determined, the EAC will work with the student to create an Accommodation Plan (AP) that outlines allowed accommodations. The EAC makes accommodations available to professors at the student's request.

PLNU highly recommends that students speak with their professors during the first two weeks of each semester/term about the implementation of their AP in that particular course. Accommodations are not retroactive so clarifying with the professor at the outset is one of the best ways to promote positive academic outcomes.

Students who need accommodations for a disability should contact the EAC as early as possible (i.e., ideally before the beginning of the semester) to assure appropriate accommodations can be provided. It is the student's responsibility to make the first contact with the EAC. Students cannot assume that because they had accommodations in the past, their eligibility at PLNU is automatic. All determinations at PLNU must go through the EAC process. This is to protect the privacy of students with disabilities who may not want to disclose this information and are not asking for any special accommodations.

LANGUAGE AND BELONGING:

Point Loma Nazarene University faculty are committed to helping create a safe and hospitable learning environment for all students. As Christian scholars we are keenly aware of the power of language and believe in treating others with dignity. As such, it is important that our language be equitable, inclusive, and prejudice free.

Inclusive/Bias-free language is the standard outlined by all major academic style guides, including MLA, APA, and Chicago, and it is the expected norm in university-level work. Good writing and speaking do not use unsubstantiated or irrelevant generalizations about personal qualities such as age, disability, economic class, ethnicity, marital status, parentage, political or religious beliefs, race, gender, sex, or sexual orientation. Inclusive language also avoids using stereotypes or terminology that demeans persons or groups based on age, disability, class, ethnicity, gender, race, language, or national origin. Respectful use of language is particularly important when referring to those outside of the religious and lifestyle commitments of those in the PLNU community. By working toward precision and clarity of language, we mark ourselves as serious and respectful scholars, and we model the Christ-like quality of hospitality.

If you (or someone you know) have experienced a bias incident regarding language, you can find more information on reporting and resources at www.pointloma.edu/bias.

SEXUAL MISCONDUCT AND DISCRIMINATION:

In support of a safe learning environment, if you (or someone you know) have experienced any form of sexual discrimination or misconduct, including sexual assault, dating or domestic violence, or stalking, know that accommodations and resources are available through the Title IX Office at pointloma.edu/Title-IX. Please be aware that under Title IX of the Education Amendments of 1972, faculty and staff are required to disclose information about such misconduct to the Title IX Office.

If you wish to speak to a confidential employee who does not have this reporting responsibility, you can contact Counseling Services at counselingservices@pointloma.edu or find a list of campus pastors at pointloma.edu/title-ix.

If you (or someone you know) have experienced other forms of discrimination or bias, you can find more information on reporting and resources at www.pointloma.edu/bias

PLNU ATTENDANCE AND PARTICIPATION POLICY:

Regular and punctual attendance at all class sessions is considered essential to optimum academic achievement. If the student is absent for more than 10 percent of class sessions, the faculty member will issue a written warning of de-enrollment. If the absences exceed 20 percent, the student may be de-enrolled without notice until the university withdrawal date or, after that date, receive an “F” grade.

Note: The information below must be included under the “PLNU Attendance and Participation Policy” Section if you are teaching an Online or Hybrid course.

PLNU Course Modality Definitions*

1. *Online Courses: These are courses with class meetings where all instruction and interaction is fully online.*
 - a. *Synchronous Courses: At least one class meeting takes place at a designated time.*
 - b. *Asynchronous Courses: All class meetings are asynchronous.*
2. *Hybrid Courses: These are courses with class meetings that take place both in the classroom and online synchronously and/or asynchronously.*
3. **In-Person Courses:** These are courses that meet in person with the instructor and students in a physical classroom setting. With approval by the area dean, this may include up to 25% of qualified class interactions through a Learning Management System (such as Canvas).

In some courses, a portion of the credit hour content will be delivered asynchronously and attendance will be determined by submitting the assignments by the posted due dates. See [Academic Policies](#) in the Undergraduate Academic Catalog.

Asynchronous Attendance/Participation Definition

A day of attendance in asynchronous content is determined as contributing a substantive note, assignment, discussion, or submission by the posted due date. Failure to meet these standards will result in an absence for that day. Instructors will determine how many asynchronous attendance days are required each week.

Use of Technology

In order to be successful in the online or hybrid environment, you'll need to meet the minimum technology and system requirements; please refer to the [Technology and System Requirements](#) information. Additionally, students are required to have headphone speakers, microphone, or webcams compatible with their computer available to use. Please note that any course with online proctored exams requires a computer with a camera (tablets are not compatible nor allowable) to complete exams online. Problems with technology do not relieve you of the responsibility of participating, turning in your assignments, or completing your class work.

LOMA WRITING CENTER:

The Loma Writing Center exists to help all members of the PLNU community cultivate transferable writing skills to engage their academic, professional, personal, and spiritual communities. We work toward this goal by conducting one-on-one consultation sessions, supporting writing education across the PLNU community, and participating in ongoing writing center research.

Getting feedback from the Loma Writing Center while you're in the process of working on an assignment is a great way to improve the quality of your writing and develop as a writer. You are encouraged to talk with a trained writing consultant about getting started on an assignment, organizing your ideas, finding and citing sources, revising, editing for grammar and polishing final drafts, and more. For information about how to make in-person or online appointments, see [Loma Writing Center webpage](#) or visit the Loma Writer Center on the first floor of the Ryan Library, room 221.

- Appointment Calendar: <https://plnu.mywconline.com/>

Website: <https://www.pointloma.edu/centers-institutes/loma-writing-center>

LOMABOOKS INSTRUCTIONS FOR STUDENTS:

This course is part of our course material delivery program, **LomaBooks**. The bookstore will provide each student with a convenient package containing all required physical materials; all digitally delivered materials will be integrated into Canvas.

You should have received an email from the bookstore confirming the list of materials that will be provided for each of your courses and asking you to select how you would

like to receive any printed components (in-store pick up or home delivery). If you have not done so already, please confirm your fulfillment preference so the bookstore can prepare your materials.

For more information about **LomaBooks**, please go: [HERE](#)

**BEGINNING CONDUCTING
TENTATIVE WEEKLY SYLLABUS**

(This schedule may be adjusted slightly. The professor will communicate changes at the end of each class. Students should be prepared to conduct ALL conducting example in their text book)

WEEK #1

Posture
Arms and hands
Baton
Ictus
Chapter 1-4

WEEK #2

Test on Conducting in 4

WEEK #3

First report due
Articulation
Conduct in Three, and Four without a baton
The release/cutoff, the fermata
Chapter 3 and 6

WEEK #4

Test on Conducting in Three and Four

WEEK #5

2nd conducting paper due
Conducting in 2
Left hand
Dynamics
Chapter 7 and 8

WEEK #6

Test on Conducting in 2, pick-ups, and cueing

WEEK #7

Conducting Dynamics

WEEK #8

Test of Conducting dynamics

WEEK #9

Chapter 10

One pattern

Articulation, accents, etc

WEEK #10

Test on one 10.1 and 10.3

WEEK #11

Chapter 11 (the pick-up)

Page 97 11.3

WEEK #12

test

WEEK #13

Chapter 16

Left hand

Mirror

Phrasing

WEEK #14

Test on phrasing

WEEK #15

Chapter 15-24

Subdivision/cues/clefs

Test on Surely