

**Spring 2025**

**January 13 - May 11**

**OCC 6028: Management in Occupational Therapy**

Number of Units: 3

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**Meeting days/times:** Mondays, 9-11:30 am

**Meeting location:** Balboa, Room 251 **Final**

**Exam/Presentation:** 5/5/2025, 9:00AM

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## **Instructor Information:**

**Dr. Beth Sullivan, OTD, OTR/L**

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Office Location and hours: Virtual/in-person as requested; email your faculty

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## **PLNU MISSION: To Teach ~ To Shape ~ To Send**

Point Loma Nazarene University exists to provide higher education in a vital Christian community where minds are engaged and challenged, character is modeled and formed, and service is an expression of faith. Being of Wesleyan heritage, we strive to be a learning community where grace is foundational, truth is pursued, and holiness is a way of life.

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## **MSOT PROGRAM MISSION**

The mission of the PLNU Occupational Therapy program is to produce competent and professional graduates who provide evidenced-based and occupation-focused interventions that serve others as an expression of faith.

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## **COURSE DESCRIPTION**

This course introduces the skills and knowledge needed to provide ethical and legal client care and skills needed to become a supervisor, manager, and/or leader in the occupational therapy profession. Topics include principles of intra and interdisciplinary collaboration, ethics, utilization of fiscal resources, compliance, human resources, marketing, continuous quality improvement, consultative and private practice. Students will build upon program development concepts gained in the community practice course for application of course content.

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## **RELATIONSHIP OF THE COURSE TO CURRICULUM DESIGN**

This course is the 2<sup>nd</sup> in a 2-part series on administrative topics pertaining to the OT profession. It is taken concurrently with the following courses: OCC 6026 & OCC 6026L (Orthopedic Adult/Older Conditions, Assessments, and Interventions & Lab), OCC 6027 & OCC 6027L (Neurologic Adult/Older Adult Conditions, Assessments, and Interventions & Lab), OCC 6029 (Case-Based Learning Seminar-5), OCC 6030 (Level I Fieldwork-C-Adult/Older Adult) and OCC 6031 (Professionalism in OT Seminar-3). This course supports the curricular thread of occupation. The application knowledge gained in the course prepares students to succeed in clinical practice.

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## **PROGRAM LEARNING OUTCOMES**

This course contributes to the acquisition of skills and knowledge necessary for achievement of the following program learning outcomes:

1. Use critical reasoning to provide evidence-based occupational therapy services across the lifespan, in a variety of service delivery models, health care settings, and community-based systems.
  2. Develop and utilize a therapeutic use of self during client interactions which supports the client's engagement in occupational therapy and achievement of the clients' goals.
  3. Provide services within a client-centered and occupation-based framework, with consideration of contextual factors which influence a persons', groups' and/or populations' ability to engage in meaningful occupational tasks and roles.
  4. Demonstrate compliance with legal, ethical, and professional standards when interacting with clients, service providers, and/or systems.
  5. Exhibit the ability to document, manage, and evaluate outcomes of services provided.
  6. Develop clinical programs which meet a need for underserved persons, groups, and/or populations in the community.
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## **COURSE LEARNING OUTCOMES**

Course learning outcomes used are ACOTE Standards and students will be using concepts and skills that will be introduced and/or be expected to master.

1. Explain to consumers, potential employers, colleagues, third-party payers, regulatory boards, policymakers, and the general public the distinct nature of occupation and the evidence that occupation supports performance, participation, health, and well-being (B.3.3).
2. Interpret the evaluation data in relation to accepted terminology of the profession and explain the findings to the interprofessional team (B.4.8)
3. Demonstrate, evaluate, and plan the consultative process with persons, groups, programs, organizations, or communities in collaboration with inter- and intra-professional colleagues (B.4.19)
4. Demonstrate, evaluate, and plan care coordination, case management, and transition services in traditional and emerging practice environments (B.4.20).
5. Identify occupational needs through effective communication with patients, families, communities, and members of the interprofessional team in a responsive and responsible manner that supports a team approach to the promotion of health and wellness (B.4.23).
6. Demonstrate effective intra-professional OT/OTA collaboration to identify the role of the occupational therapist and occupational therapy assistant in the screening and evaluation process, demonstrate, and identify techniques in skills of supervision and collaboration with occupational therapy assistants (B.4.24).
7. Demonstrate knowledge of the principles of interprofessional team dynamics to perform effectively in different team roles to plan, deliver, and evaluate patient- and population-centered care as well as population health programs and policies that are safe, timely, efficient, effective, and equitable (B.4.25).
8. Identify, analyze, and evaluate the contextual factors; current policy issues; and socioeconomic, political, geographic, and demographic factors on the delivery of occupational therapy services for persons, groups, and populations to promote policy development and social systems as they relate to the practice of occupational therapy (B.5.1).
9. Identify, analyze, and advocate for existing and future service delivery models and policies, and their potential effect on the practice of occupational therapy and opportunities to address societal needs (B.5.2).
10. Demonstrate knowledge of and evaluate the business aspects of practice including, but not limited to, the development of business plans, financial management, program evaluation models, and strategic planning

(B.5.3).

11. Identify and evaluate the systems and structures that create federal and state legislation and regulations and their implications and effects on persons, groups, and populations, as well as practice (B.5.4).
12. Provide care and programs that demonstrate knowledge of applicable national requirements for credentialing and requirements for licensure, certification, or registration consistent with federal and state laws (B.5.5).
13. Demonstrate the ability to plan, develop, organize, and market the delivery of services to include the determination of programmatic needs and service delivery options, and formulation and management of staffing for effective service provision (B.5.6).
14. Demonstrate the ability to design ongoing processes for quality management and improvement (e.g., outcome studies analysis and client engagement surveys) and develop program changes as needed to demonstrate quality of services and direct administrative changes (B.5.7).
15. Develop strategies for effective, competency-based legal and ethical supervision of occupational therapy and non-occupational therapy personnel (B.5.8).
16. Demonstrate an understanding and apply the principles of instructional design and teaching and learning in preparation for work in an academic setting (B.6.6)
17. Demonstrate knowledge of how the role of a professional is enhanced by participating and engaging in local, national, and international leadership positions in organizations or agencies (B.7.2)
18. Promote occupational therapy by educating other professionals, service providers, consumers, third-party payers, regulatory bodies, and the public (B.7.3)
19. Identify and develop strategies for ongoing professional development to ensure that practice is consistent with current and accepted standards (B.7.4)
20. Demonstrate knowledge of personal and professional responsibilities related liability issues under current models of service provision, varied roles of the occupational therapist providing service on a contractual basis (B.7.5).

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## REQUIRED TEXT

- Braveman, B. (2022). *Leading and managing occupational therapy services: An evidence-based approach* (3rd ed.). FA Davis. 978-1719640350.

### Recommended Study Resource:

- Gateley, C. (2023). *Documentation manual for occupational therapy* (5th ed.). SLACK, Inc. 978-1638220602.

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## ASSESSMENT AND GRADING

### Assessment Methods:

Assessment methods include case studies (written and video), assignments, quizzes, and examinations.

### Grading:

Grading will be based on the PLNU grading scale below. Grades will be rounded down from .1-.4; and rounded up from .5 to .9.

#### Standard Grade Scale Based on Percentages

A	B	C	D+	F
A 93-100	B+ 87-89	C+ 77-79	D+ 67-69	F Less than 59
A- 90-92	B 83-86	C 73-76	D 63-66	
	B- 80-82	C- 70-72	D- 60-62	

### Assignment Distribution by Percentage:

Assignment Grouping:	Percentage of Final Grade:
Weekly Reading Summaries	10%
Assignments	15%
Quizzes	10%
Midterm Exam	10%
Final Project (Business Plan)	45%
Final Exam	10%

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## GRADE INTERVENTION PLAN

Scoring below a letter grade of a C (73%) in any didactic course is not considered to be a passing grade.

All students must develop a remediation plan if their grades do not meet the expected threshold. A remediation plan is a cooperative effort between the student, course instructor, and the faculty advisor to establish specific learning activities and plan to ensure competency and successful progression in the program.

Potential consequences of the above may include any of the following:

- Need to repeat a Level II or Level III clinical competency.
- Inability to take the next course in a sequence for which this course is a prerequisite.
- Academic warning.
- Academic probation.
- Need to join the next cohort of students.

Refer to the OT Student Handbook, found on the MSOT Program website for more information.

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## CONTENT WARNING

I acknowledge that each of you comes to PLNU with your own unique life experiences. This contributes to the way you perceive various types of information. In Management in Occupational Therapy, all the class content, including that which may be intellectually or emotionally challenging, has been intentionally curated to achieve the learning goals for this course. The decision to include such material is not taken lightly. These topics include a lack of insurance coverage for populations in the United States. If you encounter a topic that is intellectually challenging for you, it can manifest in feelings of discomfort and upset. In response, I encourage you to come talk to me or your friends or family about it. Class topics are discussed for the sole purpose of expanding your intellectual engagement in the occupational therapy profession, and I will support you throughout your learning in this course.

## TRIGGER WARNING

I acknowledge that each of you comes to PLNU with your own unique life experiences. This contributes to the way you perceive several types of information. In Management in Occupational Therapy, we will cover a variety of topics, some of which you may find triggering. These topics include a lack of insurance coverage for populations in the United States. Each time this topic appears in a reading or unit, it is marked on the syllabus. The experience of being triggered versus intellectually challenged are different. The main difference is that an individual must have experienced trauma to experience being triggered, whereas an intellectual challenge has nothing to do with trauma. If you are a trauma survivor and encounter a topic in this class that is triggering for you, you may feel overwhelmed or panicked and find it difficult to concentrate. In response, I encourage you to take the necessary steps for your emotional safety. This may include leaving class while the topic is discussed or talking to a therapist at the Counseling Center. Should you choose to sit out on discussion of a certain topic, know that you are still responsible for the material; but we can discuss if there are other methods for accessing that material and for assessing your learning on that material. Class topics are discussed for the sole purpose of

expanding your intellectual engagement in the profession of occupational therapy, and I will support you throughout your learning in this course.

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## **INCOMPLETES AND LATE ASSIGNMENTS**

All assignments are to be submitted/turned in by the designated due date and time of day, typically 11:59 pm. Each day an assignment is late, your grade will be reduced by 10%. Incompletes will only be assigned in extremely unusual circumstances.

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## **PLNU SPIRITUAL CARE - Balboa Campus:**

PLNU strives to be a place where you grow as a whole person. To this end, we provide resources for our graduate students to encounter God and grow in their Christian faith. At the Balboa campus, we have an onsite chaplain, Rev. Kevin Portillo, who is available during class break times across the week. If you have questions, a desire to meet or share any prayer requests with Rev. Portillo, you may contact him directly at [KevinPortillo@pointloma.edu](mailto:KevinPortillo@pointloma.edu).

In addition, there is a quiet space for meditation located in the chapel on the second floor.

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## **PLNU COPYRIGHT POLICY**

Point Loma Nazarene University, as a non-profit educational institution, is entitled by law to use materials protected by the US Copyright Act for classroom education. Any use of those materials outside the class may violate the law.

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## **PLNU RECORDING NOTIFICATION**

To enhance the learning experience, please be advised that this course may be recorded by the professor for educational purposes, and access to these recordings will be limited to enrolled students and authorized personnel.

Note that all recordings are subject to copyright protection. Any unauthorized distribution or publication of these recordings without written approval from the University (refer to the Dean) is strictly prohibited.

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## **PLNU ACADEMIC HONESTY POLICY**

Students should demonstrate academic honesty by doing original work and by giving appropriate credit to the ideas of others. Academic dishonesty is the act of presenting information, ideas, and/or concepts as one's own when they are the results of another person's creativity and effort. A faculty member who believes a situation involving academic dishonesty has been detected may assign a failing grade for that assignment or examination, or, depending on the seriousness of the offense, for the course. For all student appeals, faculty and students should follow the procedures outlined in the University Catalog. See [Graduate Academic and General Policies](#) for definitions of kinds of academic dishonesty and for further policy information.

During the first week of class, you will be asked to submit an Academic Honesty Verification Statement. Submitting the statement is a requirement of this course. By submitting the Academic Honesty Verification Statement, you will be verifying all assignments completed in this course were completed by you. Carefully review the Academic Honesty Statement below.

Statement: "In submitting this form, I am verifying all the assignments in this course will be completed by me and will be my own work."

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## **ARTIFICIAL INTELLIGENCE (AI) POLICY**

You are allowed to use Artificial Intelligence (AI) tools (e.g., ChatGPT, Gemini Pro 1.5, GrammarlyGo, Perplexity, etc.) to generate ideas, but you are not allowed to use AI tools to generate content (text, video, audio, images) that will end up in any work submitted to be graded for this course. If you have any doubts about using AI, please gain permission from the instructor.

[APA Style: How to Cite ChatGPT](#)

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## **PLNU ACADEMIC ACCOMMODATIONS POLICY**

PLNU is committed to providing equal opportunity for participation in all its programs, services, and activities in accordance with the Americans with Disabilities Act (ADA). Students with disabilities may request course-related accommodations by contacting the Educational Access Center (EAC), located in the Bond Academic Center ([EAC@pointloma.edu](mailto:EAC@pointloma.edu) or 619-849-2486). Once a student's eligibility for an accommodation has been determined, the EAC will work with the student to create an Accommodation Plan (AP) that outlines allowed accommodations. The EAC makes accommodations available to professors at the student's request.

PLNU highly recommends that students speak with their professors during the first two weeks of each semester/term about the implementation of their AP in that course. Accommodations are not retroactive so clarifying with the professor at the outset is one of the best ways to promote positive academic outcomes.

Students who need accommodations for a disability should contact the EAC as early as possible (i.e., ideally before the beginning of the semester) to assure appropriate accommodations can be provided. It is the student's responsibility to make the first contact with the EAC. Students cannot assume that because they had accommodations in the past, their eligibility at PLNU is automatic. All determinations at PLNU must go through the EAC process. This is to protect the privacy of students with disabilities who may not want to disclose this information and are not asking for any special accommodations.

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## **LANGUAGE AND BELONGING**

Point Loma Nazarene University faculty are committed to helping create a safe and hospitable learning environment for all students. As Christian scholars we are keenly aware of the power of language and believe in treating others with dignity. As such, it is important that our language be equitable, inclusive, and prejudice free. Inclusive/Bias-free language is the standard outlined by all major academic style guides, including APA, and it is the expected norm in university-level work. Good writing and speaking do not use unsubstantiated or irrelevant generalizations about personal qualities such as age, disability, economic class, ethnicity, marital status, parentage, political or religious beliefs, race, gender, sex, or sexual orientation. Inclusive language also avoids using stereotypes or terminology that demeans persons or groups based on age, disability, class, ethnicity, gender, race, language, or national origin. Respectful use of language is particularly important when referring to those outside of the religious and lifestyle commitments of those in the PLNU community. By working toward precision and clarity of language, we mark ourselves as serious and respectful scholars, and we model the Christ-like quality of hospitality.

If you (or someone you know) have experienced other forms of discrimination or bias, you can find more information on reporting and resources at [www.pointloma.edu/bias](http://www.pointloma.edu/bias).

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## **SEXUAL MISCONDUCT AND DISCRIMINATION**

In support of a safe learning environment, if you (or someone you know) have experienced any form of sexual discrimination or misconduct, including sexual assault, dating or domestic violence, or stalking, know that accommodations and resources are available through the Title IX Office at [pointloma.edu/Title-IX](http://pointloma.edu/Title-IX). Please be aware that under Title IX of the Education Amendments of 1972, faculty and staff are required to disclose information about such misconduct to the Title IX Office.

If you wish to speak to a confidential employee who does not have this reporting responsibility, you can contact Counseling Services at [counselingservices@pointloma.edu](mailto:counselingservices@pointloma.edu) or find a list of campus pastors at [pointloma.edu/title-ix](http://pointloma.edu/title-ix) or as shown in the PLNU Spiritual Care section of this syllabus.

If you (or someone you know) have experienced other forms of discrimination or bias, you can find more information on reporting and resources at [www.pointloma.edu/bias](http://www.pointloma.edu/bias)

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## PLNU COURSE MODALITY DEFINITIONS

1. Online Courses: These are courses with class meetings where all instruction and interaction is fully online.
    - A. Synchronous Courses: At least one class meeting takes place at a designated time.
    - B. Asynchronous Courses: All class meetings are asynchronous.
  2. Hybrid Courses: These are courses with class meetings that take place both in the classroom and online synchronously and/or asynchronously.
  3. In-Person Courses: These are courses that meet in person with the instructor and students in a physical classroom setting. With approval by the area dean, this may include up to 25% of qualified class interactions through a Learning Management System (such as Canvas).
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## PLNU ATTENDANCE AND PARTICIPATION POLICY

Regular and punctual attendance at all class sessions is considered essential to optimum academic achievement. Therefore, regular attendance and participation in each course are minimal requirements.

**If the student is absent for more than 10 percent of class sessions, two classes for a 16-week course and 1 class for a quad course, the faculty member will issue a written warning of de-enrollment. If the absences exceed 20 percent, the student may be de-enrolled without notice until the university withdrawal date or, after that date, receive an “F” grade.**

*Students who anticipate being absent for a class should contact the instructor prior to the anticipated absence for approval to miss the class.* Acceptable absences include illness, family emergencies, family deaths, and/or a significant life event impacting ability to attend class. Students are to develop a plan with the course faculty to complete the required coursework and/or complete alternative assignments assigned. Acceptance of late work and/or absences which do not meet the "acceptable criteria" is at the discretion of the instructor and does not waive attendance requirements.

Refer to [Academic Policies](#) for additional detail.

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## SYNCHRONOUS ATTENDANCE / PARTICIPATION DEFINITION

For synchronous courses that have specific scheduled meeting times (including in-person, hybrid, and synchronous online courses), absences are counted from the first official meeting of the class regardless of the date of the student's enrollment. For courses with specific attendance requirements, those requirements are outlined in the course syllabus.

## ONLINE ASYNCHRONOUS ATTENDANCE / PARTICIPATION DEFINITION

Students taking online courses with no specific scheduled meeting times are expected to actively engage throughout each week of the course. Attendance is defined as participating in an academic activity within the online classroom which includes, but is not limited to:

- Engaging in an online discussion
- Submitting an assignment
- Taking an exam
- Participating in online labs
- Initiating contact with faculty members within the learning management system to discuss course content.

Note: Logging into the course does not qualify as participation and will not be counted as meeting the attendance requirement.

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## USE OF TECHNOLOGY

In order to be successful in the online or hybrid environment, you'll need to meet the minimum technology and system requirements; please refer to the [Technology and System Requirements](#) information. Additionally, students are required to have headphone speakers, microphone, or webcams compatible with their computer available to use. Please note that any course with online proctored exams requires a computer with a camera (tablets are not compatible) to complete exams online.

Problems with technology do not relieve you of the responsibility of participating, turning in your assignments, or completing your class work.

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## GPS ACADEMIC RESOURCES

PLNU offers the following free academic resources virtually for Graduate Professional Studies (GPS) Students. Visit myPLNU through the links below for more information.

- [The GPS Writing Center](#) offers:
  - **Zoom Writers Workshops** offered each quad on a variety of helpful topics.
  - **One-to-one appointments** with the Writing Coach
  - **Microlearning YouTube Video Library** for helpful tips anytime
- [Research Help Guide](#) to help you start your research.
  - The physical office is located on the third floor of the [Mission Valley Regional Center](#) off the student lounge.
- [Academic Writing Resources Course](#): Found on your Canvas Dashboard, this course is non-credit with 24/7 access, no time limits, and self-paced content. [Watch a quick video run-through](#) and take time now to explore!
- [Grammarly](#): Students have unlimited FREE access to Grammarly for Education, a trusted tool designed to help enhance writing skills by providing real-time feedback, identifying areas for improvement, and providing suggestions. Grammarly's Generative AI is NOT available with our student accounts.
- [Tutoring](#): Students have access to 24/7 live or scheduled subject tutoring through Tutor.com, including a Paper Drop-Off Service with feedback within 12 hours.

We are here to support you! Contact us anytime: [GPSWritingCenter@pointloma.edu](mailto:GPSWritingCenter@pointloma.edu)

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## ASSIGNMENTS AT-A-GLANCE

The course summary below lists these course assignments. See Canvas for specific details about assignments and due dates.

<b>Course Learning Objectives:</b> At the conclusion of this course, students will be able to:	<b>Course Curricular Thread (s)</b>	<b>ACOTE Standard</b> Measurement of Learning	<b>HOW?</b> Student Learning Activities	<b>DEMONSTRATE:</b> Assessment of Student Learning
Explain to consumers, potential employers, colleagues, third-party payers, regulatory boards, policymakers, and the general public the distinct nature of occupation and	Occupation	B.3.3	Simulation Faculty-led discussion	Team conference assignment. Team conference discussion post.



the evidence that occupation supports performance, participation, health, and well-being.				Final project (business plan) oral presentation.
Interpret the evaluation data in relation to accepted terminology of the profession and explain the findings to the interprofessional team	Occupation, Interdisciplinary	B.4.8	Simulation Faculty-led discussion	Team conference assignment. Team conference discussion post.
Demonstrate, evaluate, and plan the consultative process with persons, groups, programs, organizations, or communities in collaboration with inter- and intraprofessional colleagues.	Interdisciplinary	B.4.19	Course readings Faculty-led discussion Guest speakers PPT lectures Simulated team conference	OT-OTA collaboration assignment.
Demonstrate, evaluate, and plan care coordination, case management, and transition services in traditional and emerging practice environments.	Interdisciplinary Community Occupation	B.4.20	Course readings Faculty-led discussion PPT lectures	OT-OTA collaboration assignment.
Identify occupational needs through effective communication with patients, families, communities, and members of the interprofessional team in a responsive and responsible manner that supports a team approach to the promotion of health and wellness	Occupation Community Interdisciplinary	B.4.23	Course readings Faculty-led discussions PPT lectures	OT-OTA collaboration assignment. Team conference discussion board post.
Demonstrate effective intra-professional OT/OTA collaboration to identify the role of the occupational therapist and occupational therapy assistant in the screening and evaluation process, demonstrate, and identify techniques in skills of supervision and collaboration with occupational therapy assistants.	Interdisciplinary Occupation	B.4.24	Course readings Faculty led discussion. Group discussion. PPT lectures. Intra-disciplinary experiences.	OT-OTA collaboration assignment.

<p>Demonstrate knowledge of the principles of interprofessional team dynamics to perform effectively in different team roles to plan, deliver, and evaluate patient- and population-centered care as well as population health programs and policies that are safe, timely, efficient, effective, and equitable</p>	<p>Interdisciplinary</p>	<p>B.4.25</p>	<p>Course readings Faculty led discussion. Group discussion. PPT lectures. Simulation</p>	<p>Team conference simulation discussion post.</p>
<p>Identify, analyze, and evaluate the contextual factors; current policy issues; and socioeconomic, political, geographic, and demographic factors on the delivery of occupational therapy services for persons, groups, and populations to promote policy development and social systems as they relate to the practice of occupational therapy.</p>	<p>Occupation, community, underserved.</p>	<p>B.5.1</p>	<p>Course readings Faculty led discussion. Group discussion. PPT lectures.</p>	<p>Reading reflection guides. Medicare quiz. Medicare appeal letter assignment. Final project (business plan) parts 1 and 2. Midterm examination.</p>
<p>Identify, analyze, and advocate for existing and future service delivery models and policies, and their potential effect on the practice of occupational therapy and opportunities to address societal needs.</p>	<p>Community, underserved.</p>	<p>B.5.2</p>	<p>Course readings and videos Faculty led discussion. Group discussion. PPT lectures.</p>	<p>Reading reflection guides. Final project (business plan), parts 1-7. Primary care quiz.</p>
<p>Demonstrate knowledge of and evaluate the business aspects of practice including, but not limited to, the development of business plans, financial management, program evaluation models, and strategic planning.</p>	<p>Community, underserved.</p>	<p>B.5.3</p>	<p>Course readings and videos Faculty led discussion. Group discussion. PPT lectures.</p>	<p>Reading reflection summaries. Final project (business plan), parts 3-6 Midterm and final examinations.</p>
<p>Identify and evaluate the systems and structures that create federal and state legislation and regulations and their implications and effects on persons,</p>	<p>Community, underserved.</p>	<p>B.5.4</p>	<p>Course readings on healthcare systems, AOTA and Medicare</p>	<p>Written assignment (insurance guide). Medicare quiz.</p>

groups, and populations, as well as practice.			website information. Faculty led discussion. Group discussion. PPT lecture.	Final project (business plan)-part four.
Provide care and programs that demonstrate knowledge of applicable national requirements for credentialing and requirements for licensure, certification, or registration consistent with federal and state laws.	Occupation	B.5.5	Course readings. Faculty led discussion. Group discussion. PPT lecture.	Reading reflection guides. Quizzes and written exams. Written assignments.
Demonstrate the ability to plan, develop, organize, and market the delivery of services to include the determination of programmatic needs and service delivery options, and formulation and management of staffing for effective service provision.	Occupation, community, underserved.	B.5.6	Course readings. Faculty led discussion. Group discussion. PPT lecture.	Reading reflection guides. Final project (business plan)-parts 3-6.
Demonstrate the ability to design ongoing processes for quality management and improvement (e.g., outcome studies analysis and client engagement surveys) and develop program changes as needed to demonstrate quality of services and direct administrative changes.	Occupation, community, underserved.	B.5.7	Course readings. Faculty led discussion. Group discussion. PPT lecture.	Reading reflection guides. Final project (business plan), part 5. Final examination.
Develop strategies for effective, competency-based legal and ethical supervision of occupational therapy and non-occupational therapy personnel.	Occupation.	B.5.8	Course readings. Faculty led discussion. Group discussion. PPT lecture.	Case studies leadership assignment. OT-OTA collaboration assignment.
Demonstrate an understanding and apply the principles of instructional design and teaching and learning in	Occupation	B.6.6	Course readings. Faculty led discussion.	Quiz on universal design principles.

preparation for work in an academic setting			Group discussion. PPT lecture.	Final project (business plan), part seven (teaching plan and oral presentation).
Demonstrate knowledge of how the role of a professional is enhanced by participating and engaging in local, national, and international leadership positions in organizations or agencies.	Occupation	B.7.2	Course readings. Faculty led discussion. PPT lecture.	Reading worksheets. Professional development assignment.
Promote occupational therapy by educating other professionals, service providers, consumers, third-party payers, regulatory bodies, and the public (B.7.3)	Occupation	B.7.3	Course readings. Faculty led discussion. Group discussion. PPT lecture.	Final project (business plan)-part seven. Team conference simulation discussion post. Advocacy letter assignment.
Identify and develop strategies for ongoing professional development to ensure that practice is consistent with current and accepted standards.	Occupation	B.7.4	Course readings. Faculty led discussion. Group discussion. PPT lecture.	Professional development assignment. Reading summary worksheet. Discussion post on leadership styles.
Demonstrate knowledge of personal and professional responsibilities related to liability issues under current models of service provision, varied roles of the occupational therapist providing service on a contractual basis.	Occupation, community, underserved.	B.7.5	Course readings. Faculty led discussion. Group discussion. PPT lecture.	Reading reflection guides. Quiz and final examination.