



Department of Music

MCM 3035 – Arranging I

2 Units

Fall 2021

Meeting days: TR	Instructor title and name: Dr. Victor Labenske
Meeting times: 4:00-4:55 PM	Phone: (cell) 619-602-1690
Meeting location: CM 011	E-mail: victorlabenske@pointloma.edu
Final Exam: Tues, Dec. 14, 4:30 -7 PM	Office location and hours: CM 214
	M 12:30-1:30, 2:30-3 Tu 10-11, 3-4, 5-5:30 W 10:30-11, 1-1:30 Th 10:30-11, 3-4, 5-5:30 F 10:30-11 I also would love to meet over lunch in the Dining Commons if that works for you (Tu-Th)

PLNU Mission

To Teach ~ To Shape ~ To Send

Point Loma Nazarene University exists to provide higher education in a vital Christian community where minds are engaged and challenged, character is modeled and formed, and service becomes an expression of faith. Being of Wesleyan heritage, we aspire to be a learning community where grace is foundational, truth is pursued, and holiness is a way of life.

COURSE DESCRIPTION

Arranging I is the first of a pair of courses that explore the world of commercial arranging. Our emphasis this semester is gaining fundamental skills needed by the arranger, starting from small ensembles with vocals and rhythm section, up to choir and brass and strings. Our goal is arranging for studio and live applications, including applications for live concerts, schools, and church settings.

Prerequisite(s): MUT 2020

COURSE LEARNING OUTCOMES

Students will synthesize the following musical grammar and technical components with their own original thought as evidenced in their arrangements; at a minimum for each area below, students should be at the proficient level in at least 3 of the following areas:

- Voice leading
- Accompaniment
- Harmonic progression
- Neatness/Notational accuracy
- Creativity of arrangement
- Expressive markings

REQUIRED TEXTS AND RECOMMENDED STUDY RESOURCES

- Finale Notation Software – recommended (\$99 for students)
- manuscript paper

COURSE SCHEDULE AND ASSIGNMENTS

a. Weekly Arranging Creations (WACs) 20%

These assignments are due most Tuesdays. These assignments should be completed using Finale. See Canvas for instructions.

b. Quizzes, peer reviews & other assignments 20%

c. Major projects 60%

Two major projects are to be completed. All assignments must be completed using Finale. Include measure numbers. Both a hard copy and a copy uploaded to Canvas must be submitted. The details for each assignment are as follows:

- Major project #1 – due October 21 at class time. Write a complete arrangement for voices and/or instruments, including an accompaniment. Selection of project tune must be approved by October 7. A rough draft should be presented in class on October 19. Permission must be received for the use of copyrighted tunes.
- Major project #2 – due December 14 at 4:30 PM (Final Exam). Write a complete arrangement for voices and/or instruments, including an accompaniment. Selection of the project tune must be approved by December 2. A rough draft should be presented in class on December 9. Permission must be received for the use of copyrighted tunes.

Late Work Policy: All work will lose 10% for each calendar day late. This type of regularity allows the students to receive prompt feedback (**no work, including the final major project will be accepted after the final examination time**).

Make-up Policy: Expect that no quizzes or in-class work will be made up.

ASSESSMENT AND GRADING

Grading components (details below):	grading scale:	
Weekly Arranging Creations 20%	A=93-100	C=73-76
Reading quizzes/group & take-home assignments 20%	A-=90-92	C-=70-72
Major projects 60%	B+=87-89	D+=67-69
	B=83-86	D=63-66
	B-=80-82	D-=60-62
	C+=77-79	F=0-59

FINAL EXAMINATION POLICY

The final examination will consist of submitting Major Project #2.

STATE AUTHORIZATION

State authorization is a formal determination by a state that Point Loma Nazarene University is approved to conduct activities regulated by that state. In certain states outside California, Point Loma Nazarene University is not authorized to enroll online (distance education) students. If a student moves to another state after admission to the program and/or enrollment in an online course, continuation within the program and/or course will depend on whether Point Loma Nazarene University is authorized to offer distance education courses in that state. It is the student's responsibility to notify the institution of any change in his or her physical location. Refer to the map on [State Authorization](#) to view which states allow online (distance education) outside of California.

PLNU COPYRIGHT POLICY

Point Loma Nazarene University, as a non-profit educational institution, is entitled by law to use materials protected by the US Copyright Act for classroom education. Any use of those materials outside the class may violate the law.

PLNU ACADEMIC HONESTY POLICY

Students should demonstrate academic honesty by doing original work and by giving appropriate credit to the ideas of others. Academic dishonesty is the act of presenting information, ideas, and/or concepts as one's own when in reality they are the results of another person's creativity and effort. A faculty member who believes a situation involving academic dishonesty has been detected may assign a failing grade for that

assignment or examination, or, depending on the seriousness of the offense, for the course. Faculty should follow and students may appeal using the procedure in the university Catalog. See [Academic Policies](#) for definitions of kinds of academic dishonesty and for further policy information.

PLNU ACADEMIC ACCOMMODATIONS POLICY

PLNU is committed to providing equal opportunity for participation in all its programs, services, and activities. Students with disabilities may request course-related accommodations by contacting the Educational Access Center (EAC), located in the Bond Academic Center (EAC@pointloma.edu or 619-849-2486). Once a student's eligibility for an accommodation has been determined, the EAC will issue an academic accommodation plan ("AP") to all faculty who teach courses in which the student is enrolled each semester.

PLNU highly recommends that students speak with their professors during the first two weeks of each semester/term about the implementation of their AP in that particular course and/or if they do not wish to utilize some or all of the elements of their AP in that course.

Students who need accommodations for a disability should contact the EAC as early as possible (i.e., ideally before the beginning of the semester) to assure appropriate accommodations can be provided. It is the student's responsibility to make the first contact with the EAC.

PLNU ATTENDANCE AND PARTICIPATION POLICY

Regular and punctual attendance at all class sessions is considered essential to optimum academic achievement. If the student is absent for more than 10 percent of class sessions, the faculty member will issue a written warning of de-enrollment. If the absences exceed 20 percent, the student may be de-enrolled without notice until the university drop date or, after that date, receive the appropriate grade for their work and participation.

SPIRITUAL CARE

Please be aware PLNU strives to be a place where you grow as whole persons. To this end, we provide resources for our students to encounter God and grow in their Christian faith.

If students have questions, a desire to meet with the chaplain or have prayer requests you can contact the [Office of Spiritual Development](#)

Assessment Rubric for MCM 3035 – Arranging I

Composition Title: _____

Student Name: _____

Item	Preliminary	Basic	Proficient	Advanced
Voice Leading	Voice leading is inconsistent.	voice leading technique is nascent.	Voice leading is logical and intentional.	Voice leading is masterful.
Accompaniment	Accompaniment is minimal and/or not idiomatic.	Accompaniment is basic and/or lacks in idiomatic writing.	Accompaniment is fully functional and is idiomatic.	Accompaniment is artistic and idiomatic.
Harmonic Progression	Harmonic progressions are not standard.	Begins using familiar chord progressions (e.g. circle of fifths progression);	Begins using creative and surprising chord progressions.	Chord progressions are innovative.
Neatness/Notational Accuracy	Numerous instances of notational errors; standard engraving practices are not recognized.	A moderate number of notational errors are present; nascent engraving skills are being developed.	A minimal number of notational errors are present with high quality engraving skills.	Student displays an artistic and professional engraving.
Creativity	Arrangement lacks creativity.	Arrangement is beginning to show original thought.	Arrangement shows original thought and innovation.	Arrangement is highly original and innovative.
Expressive Markings	Expressive markings do not enhance the work or are missing.	Expressive markings contribute minimally to the expressive content of the work.	Expressive markings are used to enhance the expressive content of the work and signal phrasing.	Expressive markings are detailed and nuanced.