

**Spring 2021**

Last updated: December 20, 2020 (subject to change before course begins)

<b>Meeting day &amp; times:</b> Fully Online, asynchronous course	<b>Instructor title and name:</b> Robert Gailey, Ph.D.
<b>Meeting location:</b> The class is fully online and asynchronous	<b>Phone:</b> O: 619.849.2786 C: 619.384.0714
<b>Final Exam:</b> N/A	<b>Email:</b> <a href="mailto:rgailey@pointloma.edu">rgailey@pointloma.edu</a>
<b>Assignment Submission:</b> All assignments are to be submitted on Canvas	<b>Office hours:</b> Available for online meetings by request

**PLNU Mission**

**To Teach ~ To Shape ~ To Send**

Point Loma Nazarene University exists to provide higher education in a vital Christian community where minds are engaged and challenged, character is modeled and formed, and service is an expression of faith. Being of Wesleyan heritage, we strive to be a learning community where grace is foundational, truth is pursued, and holiness is a way of life.

**Fermanian School of Business Mission**

**Character – Professionalism – Excellence – Relationships – Commitment - Innovation**

As members of a vital Christian community, we strive to provide high quality business programs that equip students to make a positive impact in their workplace and community by connecting purpose to practice.

**COURSE DESCRIPTION**

This course includes presentations from executives who have led with integrity. Students will be challenged to integrate their academic knowledge, core values, and experiences as it relates to leadership. An emphasis is placed on how leaders create a strong community through service. Students will have the opportunity to participate in a service project.

## COURSE LEARNING OUTCOMES

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The following learning outcomes will be achieved by students in this course:

1. Apply leadership principles when serving in one's personal and professional life (PLO 1).
2. Examine the benefits of incorporating service opportunities into the workplace (PLO 1).
3. Present ideas through effective written communication (PLO 6).

## COURSE CREDIT HOUR INFORMATION

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In the interest of providing sufficient time to accomplish the stated Course Learning Outcomes, this class meets the PLNU credit hour policy for a one-unit class delivered over 14 weeks. Specific details about how the class meets the credit hour requirement can be provided upon request.

## REQUIRED TEXTS AND RECOMMENDED STUDY RESOURCES

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Greer, P. & Haggard, A. (2014). *The spiritual danger of doing good*. Bethany House Publishers: Bloomington, MN.

Wong, K. L. and Rae, S. B., (2011) *Business for the Common Good: A Christian Vision for the Marketplace*, InterVarsity Press, Madison, WI

## ASSESSMENT AND GRADING

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### Assignment Points:

Group Learning Reflections	300
Online Discussions	140
Small Group Activities	120
Service Project Profile	20
Service Project Participation	100
Rough Draft Paper and Peer Review	60
Service Project Reflection Paper	200
Service Project Presentation	<u>60</u>
<b>Total points</b>	<b>1000</b>

### Graded Course Components

- **Group Learning Reflections:** Written Reflections on videos by your group are used to measure understanding and to provide you the opportunity to apply values and resources in your vocation and through service. **Learning reflections represent 300 points out of the total 1,000.**
- **Online Discussions:** Participation in small group discussion board forums is intended to promote collaboration between classmates as you read and discuss the assigned text and complete video lecture reflections. These online conversations will be based primarily on

related assigned readings or content in the course. **Discussions represent 140 points out of the total 1,000.**

- **Small Group Activities:** These small group activities are used to measure understanding and to provide you the opportunity to apply values and resources in your vocation and through service. **Small Group Activities represent 120 points out of the total 1,000.**
- **Service Project Profile:** This provides a summary of the organization where you will be serving. **Profile represents 20 points out of the total 1,000.**
- **Service Project Participation:** Full Participation in a Service Project of at least 4-6 hours in length. **Participation represents 100 points out of the total 1,000.**
- **Rough Draft and Peer Review:** You will choose and attend a service project, then compose a draft reflection of your experience and participate in two peer reviews of your colleagues' work. **Rough Draft and Peer Review represents 60 points out of the total 1,000.**
- **Service Project Final Paper:** The final project for this course is a Service Project Reflection paper. **The Final Paper represents 200 points out of the total 1,000.**
- **Service Project Presentation:** This presentation is for you to share with the rest of the class your experience in the Service Project. **The Presentations represents 60 points out of the total 1,000.**

#### Grade Scale (Points)

A	930-1000	B-	800-829	D+	670-699
A-	900-929	C+	770-799	D	630-669
B+	870-899	C	730-769	D-	600-629
B	830-869	C-	700-729	F	0-599

#### INCOMPLETES AND LATE ASSIGNMENTS

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All assignments are to be submitted/turned in by the beginning of the class session when they are due—including assignments posted in Canvas. Incompletes will only be assigned under extremely unusual circumstances.

#### SPIRITUAL CARE

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PLNU strives to be a place where you grow as a whole person. To this end, we provide resources for our graduate students to encounter God and grow in their Christian faith. At the Mission Valley (MV) campus we have an onsite chaplain, Rev. Gordon Wong, who is available during class break times across the week. If you have questions for, desire to meet or share a prayer request with Rev. Wong you can contact him directly at [mvchaplain@pointloma.edu](mailto:mvchaplain@pointloma.edu) or [gordonwong@pointloma.edu](mailto:gordonwong@pointloma.edu). Rev. Wong's cell number is 808-429-1129 if you need a more immediate response.

In addition, on the MV campus there is a prayer chapel on the third floor which is open for use as a space set apart for quiet reflection and prayer.

## COURSE SCHEDULE & ASSIGNMENTS

Due Date	Assignment	Description Detail	Points
Jan. 22	Introductions and First Assignment	Respond to videos (Individual)	20
Jan. 27	Small Group Discussion	Spiritual Danger (1-3) Responses due Jan. 29	20
Feb. 3	Service Project Profile	Select organization for service	20
Feb. 7	Group Learning Reflection	Respond to videos (as a group)	50
Feb. 10	Small Group Discussion	Spiritual Danger (4-6) Responses due Feb. 12	20
Feb. 14	Small Group Activity 1	BCG, Chapter 5 - Business and the Global Economy	40
Feb. 21	Group Learning Reflection	Respond to videos (as a group)	50
Feb. 24	Small Group Discussion	Spiritual Danger (7-9) Responses due Feb. 26	20
Feb. 25	Small Group Activity 2	BCG, Chapter 7 – Leadership and Management: Serving Employees	40
March 3	Small Group Discussion	Spiritual Danger (10-12) Responses due March 5	20
March 7	Group Learning Reflection	Respond to videos (as a group)	50
March 10	MBA Mid-Course Evaluation	Complete Survey in Canvas	Thanks!
March 11	Small Group Activity 3	BCG, Chapter 9 – Stewardship and Sustainability: Serving Our Garden and Our Neighbor	40
March 13	Service Project Participation	Complete 4-6 hours of service	100
March 21	Group Learning Reflection	Respond to videos (as a group)	50
March 24	Small Group Discussion	Spiritual Danger (13-15) Responses due March 26	20
March 27	Service Project Paper	Submit Rough Draft	Complete
April 2	Service Project Paper	Complete at least 2 Peer Reviews	60
April 4	Group Learning Reflection	Respond to videos (as a group)	50
April 14	Small Group Discussion	Spiritual Danger (16, 17, Conclusion) Responses due April 16	20
April 18	Group Learning Reflection	Respond to videos (as a group)	50

April 21	Service Project	Submit Final Paper	200
April 21	Service Project	Submit On-line Video Presentation	60

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### STATE AUTHORIZATION

State authorization is a formal determination by a state that Point Loma Nazarene University is approved to conduct activities regulated by that state. In certain states outside California, Point Loma Nazarene University is not authorized to enroll online (distance education) students. If a student moves to another state after admission to the program and/or enrollment in an online course, continuation within the program and/or course will depend on whether Point Loma Nazarene University is authorized to offer distance education courses in that state. It is the student's responsibility to notify the institution of any change in his or her physical location. Refer to the map using the below link to view which states allow online (distance education) outside of California.

<https://www.pointloma.edu/offices/office-institutional-effectiveness-research/disclosures>

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### PLNU COPYRIGHT POLICY

Point Loma Nazarene University, as a non-profit educational institution, is entitled by law to use materials protected by the US Copyright Act for classroom education. Any use of those materials outside the class may violate the law.

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### PLNU ACADEMIC HONESTY POLICY

Students should demonstrate academic honesty by doing original work and by giving appropriate credit to the ideas of others. Academic dishonesty is the act of presenting information, ideas, and/or concepts as one's own when in reality they are the results of another person's creativity and effort. A faculty member who believes a situation involving academic dishonesty has been detected may assign a failing grade for that assignment or examination, or, depending on the seriousness of the offense, for the course. Faculty should follow and students may appeal using the procedure in the university Catalog. See Academic Policies in the Graduate and Professional Studies Catalog for definitions of kinds of academic dishonesty and for further policy information.

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### PLNU ACADEMIC ACCOMMODATIONS POLICY

While all students are expected to meet the minimum standards for completion of this course as established by the instructor, students with disabilities may require academic adjustments, modifications or auxiliary aids/services. At Point Loma Nazarene University (PLNU), these students are requested to register with the Disability Resource Center (DRC), located in the Bond Academic Center. ([DRC@pointloma.edu](mailto:DRC@pointloma.edu) or 619-849-2486). The DRC's policies and procedures for assisting such students in the development of an appropriate academic adjustment plan (AP) allows PLNU to comply with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. Section 504 (a) prohibits discrimination against students with special needs and guarantees all qualified students equal access

to and benefits of PLNU programs and activities. After the student files the required documentation, the DRC, in conjunction with the student, will develop an AP to meet that student's specific learning needs. The DRC will thereafter email the student's AP to all faculty who teach courses in which the student is enrolled each semester. The AP must be implemented in all such courses.

If students do not wish to avail themselves of some or all of the elements of their AP in a particular course, it is the responsibility of those students to notify their professor in that course. PLNU highly recommends that DRC students speak with their professors during the first two weeks of each semester about the applicability of their AP in that particular course and/or if they do not desire to take advantage of some or all of the elements of their AP in that course.

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## **PLNU ATTENDANCE AND PARTICIPATION POLICY**

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Regular and punctual attendance at all **synchronous** class sessions is considered essential to optimum academic achievement. If the student is absent for more than 10 percent of class sessions (virtual or face-to-face), the faculty member will issue a written warning of de-enrollment. If the absences exceed 20 percent, the student may be de-enrolled without notice until the university drop date or, after that date, receive the appropriate grade for their work and participation. In some courses, a portion of the credit hour content will be delivered **asynchronously** and attendance will be determined by submitting the assignments by the posted due dates. See [Academic Policies](#) in the Graduate and Professional Studies Catalog. If absences exceed these limits but are due to university excused health issues, an exception will be granted.

### **Asynchronous Attendance/Participation Definition**

A day of attendance in asynchronous content is determined as contributing a substantive note, assignment, discussion, or submission by the posted due date. Failure to meet these standards will result in an absence for that day. Instructors will determine how many asynchronous attendance days are required each week.

#### *1-unit Online/Hybrid courses only:*

Students taking hybrid/blended courses are expected to attend each week of the course. Attendance is defined as logging into the course each calendar week to check on updates and announcements. In addition, students must participate in the academic graded activities during the calendar week the assignments/activities are due. Students must also attend all scheduled face-to-face meetings. Students who do not attend at least once in any given calendar week will be issued an attendance warning. Students who do not attend at least once in any two consecutive weeks in the online will be dropped from the course retroactive to the last date of recorded attendance.

Students who anticipate being absent for an entire week of a course should contact the instructor in advance for approval and make arrangements to complete the required coursework and/or alternative assignments assigned at the discretion of the instructor.

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## **USE OF TECHNOLOGY**

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In order to be successful in the online environment, you'll need to meet the minimum technology and system requirements; please refer to the [Technology and System Requirements](#) information. Additionally, students are required to have headphone speakers compatible with their computer

available to use. If a student is in need of technological resources please contact [student-tech-request@pointloma.edu](mailto:student-tech-request@pointloma.edu).

Problems with technology do not relieve you of the responsibility of participating, turning in your assignments, or completing your class work.

### **FINAL EXAMINATION POLICY**

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Successful completion of this class requires students submit a final Service Reflection paper discussing key theories and experiences related to one's service project. This is due on the last scheduled day of the course.