

Spring 2021

Last updated: December 21, 2020 (subject to change before course begins)

<p>Meeting day & times: Required class sessions on the following dates (always 5:30-7:30pm)*: <i>Section 1:</i> Tuesdays, Jan. 19 and April 20 <i>Section 2:</i> Thursdays, Jan. 21 and April 22 [*May have to change to Zoom sessions] Also, required attendance at the MBA's ENE on <i>Wednesday, March 10</i> from 5:30-7:30pm</p>	<p>Instructor title and name: Robert Gailey, Ph.D.</p>
<p>Meeting location: – MBA MV classroom 301* [*May have to change to Zoom sessions]</p>	<p>Phone: O: 619.849.2786 C: 619.384.0714</p>
<p>Final Exam: N/A</p>	<p>Email: rgailey@pointloma.edu</p>
<p>Assignment Submission: All assignments are to be submitted on Canvas</p>	<p>Office hours: Available for online meetings by request</p>

PLNU Mission

To Teach ~ To Shape ~ To Send

Point Loma Nazarene University exists to provide higher education in a vital Christian community where minds are engaged and challenged, character is modeled and formed, and service is an expression of faith. Being of Wesleyan heritage, we strive to be a learning community where grace is foundational, truth is pursued, and holiness is a way of life.

Fermanian School of Business Mission

Character – Professionalism – Excellence – Relationships – Commitment - Innovation

As members of a vital Christian community, we strive to provide high quality business programs that equip students to make a positive impact in their workplace and community by connecting purpose to practice.

COURSE DESCRIPTION

This course includes presentations from executives who have led with integrity. Students will be challenged to integrate their academic knowledge, core values, and experiences as it relates to leadership. An emphasis is placed on how leaders maintain their moral character in the face of these challenges.

COURSE LEARNING OUTCOMES

Upon completion of this course, students will be able to:

1. Discover influences that impact the development of integrity and character in one's personal and professional life (PLO 1 & 5).
2. Examine the role that virtues and ethical decision-making play when leading with integrity (PLO 5).
3. Present ideas through effective written communication (PLO 6).

COURSE CREDIT HOUR INFORMATION

In the interest of providing sufficient time to accomplish the stated Course Learning Outcomes, this class meets the PLNU credit hour policy for a one-unit class delivered over 14 weeks. Specific details about how the class meets the credit hour requirement can be provided upon request.

REQUIRED TEXTS AND RECOMMENDED STUDY RESOURCES

Wong, K. L. and Rae, S. B., (2011) *Business for the Common Good: A Christian Vision for the Marketplace*, InterVarsity Press, Madison, WI. This book may be found on [Amazon.com](https://www.amazon.com)

Nouwen, H. (1993). *Reflections on Christian leadership: In the name of Jesus*. The Crossroad Publishing Company: Chestnut Ridge, NY. This book may be found on [Amazon.com](https://www.amazon.com)

ASSESSMENT AND GRADING

Assignment Points:

Attendance at 2 classes and ENE	60
Group Learning Reflections	300
Small Group Discussions	150
Small Group Activities	120
Top Level Leader Interview Paper	<u>370</u>
Total points	1000

Graded Course Components

- **Attendance:** Each student is expected to participate in 3 evening class sessions. One will be the first week of the class, another one will be the last week of the class, and the third one will be attending the MBA ENE during the middle of the semester. Attendance will be taken at all 3 events. You will earn 20 points for each session for a total of 60 points. **Attendance represents 60 points total of the overall course grade.**
- **Group Learning Reflections:** Written Reflections on videos by your group are used to measure understanding and to provide you with the opportunity to apply values and resources aligned to integrity and your vocation. **Learning reflections represent 300 points total of the overall course grade.**
- **Small Group Discussions:** Participation in discussion board forums in small groups is intended to promote collaboration between classmates as you read and discuss assigned texts and work together to contemplate integrity in the workplace. These online conversations will be based primarily on related assigned readings and other content in the course. **Discussions represent 150 points total of the overall course grade.**
- **Small Group Activities:** Individual Activities shared in small groups are used to measure understanding and to provide you with the opportunity to apply values and resources aligned to integrity and your vocation. **Activities represent 120 points total of the overall course grade.**
- **Top Level Leader Interview:** The final project for this course is a paper encapsulating your interview with a Top Level Leader. You will select a top-level leader to interview (who must be approved by the professor), then interview the leader, then complete a rough draft of your final paper and participate in peer review of your colleagues' work. **The Final Project and its preparation assignments represents 370 points total of the overall course grade.**

Grade Scale (Points)

A	930-1000	B-	800-829	D+	670-699
A-	900-929	C+	770-799	D	630-669
B+	870-899	C	730-769	D-	600-629
B	830-869	C-	700-729	F	0-599

INCOMPLETES AND LATE ASSIGNMENTS

All assignments are to be submitted/turned in by the beginning of the class session when they are due—including assignments posted in Canvas. Incompletes will only be assigned under extremely unusual circumstances.

SPIRITUAL CARE

PLNU strives to be a place where you grow as a whole person. To this end, we provide resources for our graduate students to encounter God and grow in their Christian faith. At the Mission Valley (MV) campus we have an onsite chaplain, Rev. Gordon Wong, who is available during class break times across the week. If you have questions for, desire to meet or share a prayer request with Rev. Wong you can contact him directly at mvchaplain@pointloma.edu or gordonwong@pointloma.edu. Rev. Wong's cell number is 808-429-1129 if you need a more immediate response.

In addition, on the MV campus there is a prayer chapel on the third floor which is open for use as a space set apart for quiet reflection and prayer.

COURSE SCHEDULE & ASSIGNMENTS

Due Date	Assignment	Description Detail	Points
Jan. 19 - 1 Jan 21- 2	Class Session – MBA MV 301* Attendance will be taken *Session may have to be in Zoom	We will be meeting to be introduced, discuss the class, and review the primary assignments	20
Jan. 22	Small Group Discussion	In the Name of Jesus (pp. 11-47) Responses due Jan. 24	50
Jan. 31	Small Group Activity 1	BCG, Chapter 3 - Business and Spiritual Formation	40
Feb. 3	Top Level Leader Interview: Select Interviewee	Provide information on top-level leader for approval and respond to a video	20
Feb. 7	Group Learning Reflection	Respond to videos (as a group)	50
Feb. 14	Small Group Activity 2	BCG, Chapter 4 – Wealth, Success, and Ambition	40
Feb. 21	Group Learning Reflection	Respond to videos (as a group)	50
Feb 28	Small Group Activity 3	BCG, Chapter 6 – Ethics in the Workplace	40
March 7	Group Learning Reflection	Respond to videos (as a group)	50
March 10	MBA ENE – Attendance taken	All students in Leading with Integrity are required to attend the MBA ENE	20
March 10	MBA Mid-Course Evaluation	Complete Survey in Canvas	Thanks!
March 12	Small Group Discussion	In the Name of Jesus (pp. 51-70) Responses due March 14	50
March 17	Top Level Leader Interview Paper	Submit Rough Draft	Complete

March 21	Top Level Leader Interview Paper	Complete at least 2 Peer Reviews	50
March 28	Group Learning Reflection	Respond to videos (as a group)	50
April 2	Small Group Discussion	In the Name of Jesus (pp. 73-101) Responses due April 4	50
April 11	Group Learning Reflection	Respond to videos (as a group)	50
April 18	Group Learning Reflection	Respond to videos (as a group)	50
April 20	Top-level Leader Interview	Submit Final Paper	300
Apr 20 – 1 Apr 22- 2	Class Session – MBA MV 301* Attendance will be taken *Session may have to be in Zoom	We will meet to have each student share about their top-level interview and lessons learned with the rest of the class.	20

STATE AUTHORIZATION

State authorization is a formal determination by a state that Point Loma Nazarene University is approved to conduct activities regulated by that state. In certain states outside California, Point Loma Nazarene University is not authorized to enroll online (distance education) students. If a student moves to another state after admission to the program and/or enrollment in an online course, continuation within the program and/or course will depend on whether Point Loma Nazarene University is authorized to offer distance education courses in that state. It is the student's responsibility to notify the institution of any change in his or her physical location. Refer to the map using the below link to view which states allow online (distance education) outside of California.

<https://www.pointloma.edu/offices/office-institutional-effectiveness-research/disclosures>

PLNU COPYRIGHT POLICY

Point Loma Nazarene University, as a non-profit educational institution, is entitled by law to use materials protected by the US Copyright Act for classroom education. Any use of those materials outside the class may violate the law.

PLNU ACADEMIC HONESTY POLICY

Students should demonstrate academic honesty by doing original work and by giving appropriate credit to the ideas of others. Academic dishonesty is the act of presenting information, ideas, and/or concepts as one's own when in reality they are the results of another person's creativity and effort. A faculty member who believes a situation involving academic dishonesty has been detected may assign a failing grade for that assignment or examination, or, depending on the seriousness of the offense, for the course. Faculty should follow and students may appeal using the procedure in the university Catalog. See Academic Policies in the Graduate and Professional Studies Catalog for definitions of kinds of academic dishonesty and for further policy information.

PLNU ACADEMIC ACCOMMODATIONS POLICY

While all students are expected to meet the minimum standards for completion of this course as established by the instructor, students with disabilities may require academic adjustments, modifications or auxiliary aids/services. At Point Loma Nazarene University (PLNU), these students are requested to register with the Disability Resource Center (DRC), located in the Bond Academic Center. (DRC@pointloma.edu or 619-849-2486). The DRC's policies and procedures for assisting such students in the development of an appropriate academic adjustment plan (AP) allows PLNU to comply with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. Section 504 (a) prohibits discrimination against students with special needs and guarantees all qualified students equal access to and benefits of PLNU programs and activities. After the student files the required documentation, the DRC, in conjunction with the student, will develop an AP to meet that student's specific learning needs. The DRC will thereafter email the student's AP to all faculty who teach courses in which the student is enrolled each semester. The AP must be implemented in all such courses.

If students do not wish to avail themselves of some or all of the elements of their AP in a particular course, it is the responsibility of those students to notify their professor in that course. PLNU highly recommends that DRC students speak with their professors during the first two weeks of each semester about the applicability of their AP in that particular course and/or if they do not desire to take advantage of some or all of the elements of their AP in that course.

PLNU ATTENDANCE AND PARTICIPATION POLICY

Regular and punctual attendance at all **synchronous** class sessions is considered essential to optimum academic achievement. If the student is absent for more than 10 percent of class sessions (virtual or face-to-face), the faculty member will issue a written warning of de-enrollment. If the absences exceed 20 percent, the student may be de-enrolled without notice until the university drop date or, after that date, receive the appropriate grade for their work and participation. In some courses, a portion of the credit hour content will be delivered **asynchronously** and attendance will be determined by submitting the assignments by the posted due dates. See [Academic Policies](#) in the Graduate and Professional Studies Catalog. If absences exceed these limits but are due to university excused health issues, an exception will be granted.

Asynchronous Attendance/Participation Definition

A day of attendance in asynchronous content is determined as contributing a substantive note, assignment, discussion, or submission by the posted due date. Failure to meet these standards will result in an absence for that day. Instructors will determine how many asynchronous attendance days are required each week.

1-unit Online/Hybrid courses only:

Students taking hybrid/blended courses are expected to attend each week of the course. Attendance is defined as logging into the course each calendar week to check on updates and announcements. In addition, students must participate in the academic graded activities during the calendar week the assignments/activities are due. Students must also attend all scheduled face-to-face meetings. Students who do not attend at least once in any given calendar week will be issued an attendance

warning. Students who do not attend at least once in any two consecutive weeks in the online will be dropped from the course retroactive to the last date of recorded attendance.

Students who anticipate being absent for an entire week of a course should contact the instructor in advance for approval and make arrangements to complete the required coursework and/or alternative assignments assigned at the discretion of the instructor.

USE OF TECHNOLOGY

In order to be successful in the online environment, you'll need to meet the minimum technology and system requirements; please refer to the *Technology and System Requirements* information.

Additionally, students are required to have headphone speakers compatible with their computer available to use. If a student is in need of technological resources please contact student-tech-request@pointloma.edu.

Problems with technology do not relieve you of the responsibility of participating, turning in your assignments, or completing your class work.

FINAL EXAMINATION POLICY

Successful completion of this class requires students submit a final Top Level Leader Interview paper discussing key theories and experiences related to integrity. This is due on the last scheduled day of the course.