

<p><b>Department of Literature, Journalism, Writing and Languages</b></p>	<p><b>Course Number and Name: FRE 1002-2 SP21 (section 2)</b></p> <p><b>Number of Units: 4</b></p>
<p><b>Spring 2021</b></p>	

<p><b>Meeting days: MWF</b></p>	<p><b>Instructor title and name: Professor Marianna Spinelli (Professor of French)</b></p>
<p><b>Meeting times: 12:15 - 1:20 PM</b></p>	<p><b>Phone: 619- 858- 2787/ ZOOM</b></p>
<p><b>Meeting location: BOND 102/ ZOOM</b></p>	<p><b>Email: mspinell@pointloma.edu</b></p>
<p><b>Final Exam: 7<sup>th</sup> June 2021 on CANVAS</b></p>	<p><b>Office location and hours: BOND- BAC 127/ZOOM</b></p> <p><b>M/ W /F 11:00 am to 12:00 pm by appointment.</b></p>
<p><b>Additional info:</b></p> <p><b>All course instruction and content are published on Canvas</b></p>	<p><b>Additional info:</b></p> <p><b>Please, schedule an appointment to meet on different days and times.</b></p>

**PLNU Mission**

**To Teach ~ To Shape ~ To Send**

Point Loma Nazarene University exists to provide higher education in a vital Christian community where minds are engaged and challenged, character is modeled and formed, and service is an expression of faith. Being of Wesleyan heritage, we strive to be a

learning community where grace is foundational, truth is pursued, and holiness is a way of life.

### **COURSE DESCRIPTION**

This course is one of the components of the General Education Program at Point Loma Nazarene University, under the category of “Seeking Cultural Perspectives.” By including this course in a common education experience for undergraduates, the faculty supports the survey of human endeavors from a historical, cultural, linguistic, and philosophical perspective, including developing critical appreciation of human expression – both artistic and literary.

Most specifically, this course aims to teach the student the four basic skills: listening, speaking, reading and writing with particular emphasis on the first two of these skills. The course is designed for students who have already been exposed to French.

### **GE COURSE LEARNING OUTCOMES (CLOs)**

*By the end of the FRE102 sequence, students will be able to:*

1. Speak at the mid-novice level using basic formulaic and memorized materials within the student’s own experience. **(PLO 3)**
2. Recognize basic connected discourse that uses vocabulary and grammar within the student’s own experience. **(PLO 2,5)**
3. Write discrete sentences as well as simple connected paragraphs using memorized vocabulary and grammar structures. **(PLO 1,5)**
4. Read cultural texts that employ familiar vocabulary and cognates as well as learned grammatical structures. **(PLO 4)**
5. Demonstrate comprehension of basic cultural mores and patterns of living of the target culture studied. **(PLO 4,6)**

### **REQUIRED TEXTS AND RECOMMENDED STUDY RESOURCES**

- **Promenades** 3<sup>rd</sup> edition Mitchell/Mitschke/ Tano
- **Supersite Plus code with webSAM** (digital workbook) and v-Text (with virtual text)

### **RECOMMENDED STUDY RESOURCES**

- *French-English/English-French* Larousse dictionary
- *Side by Side French & English Grammar*, Frederick Farrell

### **COURSE CREDIT HOUR INFORMATION**

In the interest of providing sufficient time to accomplish the stated Course Learning Outcomes, this class meets the PLNU credit hour policy for a 4-unit class delivered over

15 weeks. Specific details about how the class meets the credit hour requirement can be provided upon request. (Based on 37.5 hours of student engagement per credit hour.)

### Distribution of Student Learning Hours

Category	Time Expectation in Hours
Online Participation in Discussions, Groups, etc.	53
Reading Assignments	16
Written Assignments	6
Other Assignments & Learning Activities	50
Quizzes, Surveys	25
<b>Total Hours</b>	<b>150</b>

### **COURSE SCHEDULE AND ASSIGNMENTS**

The class schedule is organized in **14 Modules on Canvas**. Each module will be identified by week dates.

Modules present mostly the same following structure:

- Overview
- 3 Zoom Meetings (One mostly asynchronous)
- 3 Video Lectures
- 1 Ask Your Professor Discussion
- Homework on VHL at the end of each chapter lesson (A and B)
- Participation assignments on VHL (at the end of each Chapter)
- Vocab quizzes (at the end of each Chapter lesson A and B)
- Practice quizzes (These represent extra credit to be added manually to your grammar quizzes at the end of each chapter)
- Grammar quizzes (at the end of each chapter)
- Midterms exam
- Final exam
- Two discussions board during the semester
- Extra credit activities at the end of the semester (French Club, extra oral presentation and 2 extra compositions)

**Schedule Changes:** Changes can be made in the class schedule at any time, at the discretion of the professor. Changes may be necessitated by illness, class rhythm or by instructional need. Students are responsible to note all schedule changes.

**Course Activities and Resources:** We will use an instructional ensemble whose core program (vocabulary, conversation, grammar, and culture) is designed to prepare students to sample the menu of open-ended communicative and cultural expansion

activities (video, songs, games, literary and cultural readings). The course is conducted almost entirely in French.

### COURSE REQUIREMENTS:

1. **Attendance.** Your physical presence in class/Zoom is very important to get the full immersion experience. If you are not present, you cannot fully profit of the explanation and you cannot make zoom participation points. Students are expected to attend regularly and attendance, both active and passive, will be an important component in the student's participation grade (15%). Students, whether present or absent, are responsible for the material listed in the class syllabus as well as for any extra material (vocabulary, idioms, etc.) presented during the lesson. If a student misses a class, he/she should procure notes from another student and study the material in the book. **This semester we are in a virtual teaching modality. Your presence on Zoom with camera on is strongly recommended. Instruction is given synchronously on Monday and on Wednesday. Most Fridays, but not all, we have virtual synchronous lessons.**
2. **Participation** in classroom/zoom. It is not enough to come to class/Zoom. You need to **engage actively in lessons**. Every zoom meeting counts for 5 points of participation. See the criteria written in rubric for each zoom meeting on Canvas. Participation is a measure of CO-OPERATION and RISK-TAKING, not of grammatical correctness. **The Discussions boards published on Canvas and the VHL participation assignments are part of your participation grade as well. NOTE: Discussions will NEVER be accepted late.**
3. **Completion of assignments.** The homework is assigned on your **VHL** (*Promenades*) at the end of each chapter lesson (Example Chapter 8 Lesson A and Lesson B) and must be submitted online on the date indicated on the daily schedule by 11:59 pm. Late work will be accepted for credit, although with a 2% off penalty per day. No reminders will be provided since everything is stated in the syllabus. **ONLY ONE extension will be granted for the entire semester.**
4. Regular studying of **vocabulary and grammar**. To study a set of words and review grammar please, use links included on *Canvas* (such as QUIZLET) and the **tutorials** provided online by *Promenades*.
5. **Preparation for quizzes and exams.** Get ready well in advance for the quizzes and exams. Vocabulary quizzes, mid-terms and final examinations are marked in the class schedule. **THERE ARE NO MAKE-UPS! A missed quiz counts as a zero.** If the student has an official excuse (doctor's note or family tragedy) for an absence, the zero is deleted. Such excuses need to be given to the professor within a few days of the absence. If an absence is prolonged (more than three classes), the student must contact the professor immediately. **ONLY ONE make-up grammar quiz will be granted for the entire semester.**

### ASSESSMENT AND GRADING

- **Participation in class** is worth **15%** of your grade. Participation is very important in this course because it gives you the possibility to practice what you have learned in mimicking real-life situations as much as possible. Active participation in class and on **Zoom** also enables you to practice your grammar and listening skills as well as your pronunciation and understanding of the French language. The **discussions, the digital oral presentation** are posted on Canvas. The **participation assignments** are on VHL. You will find them all in your Modules. Discussion boards, digital oral presentation and participation activities are part of your participation grade. Written exercises and listening activities will be also completed during Zoom class. If a student is absent, that assignment done in class will result as a zero. **(CLO 1)**
- **Vocabulary** is worth **15%** of your grade. Vocabulary quizzes are available on Canvas and (**contrôles de vocabulaire**) will be given at the end of each chapter lesson on the vocabulary of that lesson, example Vocabulary Lesson A and Vocabulary Lesson B. To help you review the vocabulary please, visit the links posted on Canvas (QUIZLET and PROMENADES section vocabulary). **(CLO 2, 4)**
- **Grammar quizzes** are worth 20% of your grade. There are available on Canvas. You will have a grammar quiz at the end of each chapter (**quiz de grammaire chapitre 8, 9, 10 etc.**). **(CLO 2, 3, 4)**
- **Homework (Devoirs)** is not an end in itself (that is, it represents no inherent fulfilling of any real language-learning goal); it is simply a tool. Homework is available on VHL. Always approach homework not as a chance to add to your grade, but as a means of clarifying what you do and don't know. Sometimes homework will force you to return to an explanation and read it more carefully or it may help you come to class with a precise question about how French actually works. Lab exercises are also part of your homework. Homework is worth **20%** of your grade and must be submitted online. **(CLO 1, 2, 3, 4, 5)**
- **Mid-Terms and final examinations** are worth **15%** of your grade. They are posted on Canvas.

**IMPORTANT NOTE: Students are not allowed to leave CANVAS during a quiz. We are using HonoLock algorithm for grammar and vocab quizzes and Midterms and Final exams on Canvas. Please read the announcement concerning HonorLock. Cell phones must be turned off. Books and other windows on your screen must be closed**

## GRADES

Participation in class/zoom activities and on Canvas	15%
Vocabulary Quizzes	15%
Grammar Quizzes	20%
Homework assignments average	20%
Mid-Terms	15%

Final exam

15%

Grades will be based on the following:

**Standard GRADE SCALE Based on Percentages**

95-100: A	90-94: A-	85-89: B+	80-84: B	75-79: B-
70 -74: C+	65-69: C	60-64:C-	55-59:D+	50-54:D

**STATE AUTHORIZATION**

State authorization is a formal determination by a state that Point Loma Nazarene University is approved to conduct activities regulated by that state. In certain states outside California, Point Loma Nazarene University is not authorized to enroll online (distance education) students. If a student moves to another state after admission to the program and/or enrollment0 in an online course, continuation within the program and/or course will depend on whether Point Loma Nazarene University is authorized to offer distance education courses in that state. It is the student's responsibility to notify the institution of any change in his or her physical location. Refer to the map on [State Authorization](#) to view which states allow online (distance education) outside of California.

**INCOMPLETES AND LATE ASSIGNMENTS**

Homework posted on VHL and assignments posted on Canvas for participation assignments, discussions and extra credit exercises, must be turned in/submitted on the due dates indicated on **VHL website** and on Canvas section **Modules**. Incompletes will only be assigned in extremely unusual circumstances.

1. All assignments are to be turned in online on the dates stated in the daily schedule. Late work will be accepted, but with a 2% off the grade per day.
2. Always keep multiple disc copies and hardcopies of your work on hand so that you can provide duplicate copies if you need to particularly for *Atelier d'écriture* (extra credit-written compositions)
3. Missed work (homework, discussions, participation exercises, quizzes and exams) may be made up only in extenuating circumstances and only if you and I have had a conversation about your situation.
4. **No more than ONE homework extension per chapter will be granted (VHL). No more than ONE Grammar quiz can be retaken. No more than ONE participation**

**assignments per chapter will be accepted late. Note: missed discussions cannot be made-up.**

5. It is your responsibility to get in touch with me for missed homework, quizzes, exams, absences and so on.

### **EXTRA CREDIT POLICY FOR FRE 1002**

Extra credit activities are published on *Canvas* in *Modules*. They consist of **practice quizzes**, one extra **oral discussion on Canvas Studio** and **Atelier d'écriture** (2 compositions).

The compositions must be sent via email on a WORD document on the day indicated on *Modules*. **NOTE:** The compositions will give you **extra credit points at the END of the semester**. **They must be turned in the date and time indicated on Canvas.**

The practice quizzes for extra credit on your Grammar Quizzes (chap 8-13) must be turned in at the end of each chapter to obtain. **I will not accept extra credit after the Grammar quiz of the chapter.**

During the semester, you will also have the possibility to take part in 2 French movie events. Participation in the **French Club** and completion of activities related to the movies, will give you **extra credit points at the END of the semester**.

### **PLNU COPYRIGHT POLICY**

Point Loma Nazarene University, as a non-profit educational institution, is entitled by law to use materials protected by the US Copyright Act for classroom education. Any use of those materials outside the class may violate the law.

### **PLNU ACADEMIC HONESTY POLICY**

The Point Loma Nazarene University community holds the highest standards of honesty and integrity in all aspects of university life. Any violation of the university's commitment is a serious affront to the very nature of Point Loma's mission and purpose.

Violations of academic honesty include cheating, plagiarism, falsification, aiding academic dishonesty, and malicious interference.

[http://catalog.pointloma.edu/content.php?catoid=8&navoid=864#Academic\\_HonestyLinks\\_to\\_an\\_external\\_site.](http://catalog.pointloma.edu/content.php?catoid=8&navoid=864#Academic_HonestyLinks_to_an_external_site)

The LJML Department deems intellectual and academic integrity critical to academic success and personal development; therefore, any unethical practice will be detrimental to the student's academic record and moral character. Students who present the work of

others as if it were their own commit plagiarism. Plagiarized work will result in a failing grade for the assignment and possibly for the course. In either event, a written report will be filed with the department chair and the area dean. The dean will review the report and submit it to the Provost and the Vice President for Student Development. It will then be placed in the student's academic file. See [Academic PoliciesLinks to an external site.](#) for definitions of kinds of academic dishonesty and for further policy information.

### **PLNU ACADEMIC ACCOMMODATIONS POLICY**

While all students are expected to meet the minimum standards for completion of this course as established by the instructor, students with disabilities may require academic adjustments, modifications or auxiliary aids/services. At Point Loma Nazarene University (PLNU), these students are requested to register with the Disability Resource Center (DRC), located in the Bond Academic Center. ([DRC@pointloma.edu](mailto:DRC@pointloma.edu) or 619-849-2486). The DRC's policies and procedures for assisting such students in the development of an appropriate academic adjustment plan (AP) allows PLNU to comply with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. Section 504 (a) prohibits discrimination against students with special needs and guarantees all qualified students equal access to and benefits of PLNU programs and activities. After the student files the required documentation, the DRC, in conjunction with the student, will develop an AP to meet that student's specific learning needs. The DRC will thereafter email the student's AP to all faculty who teach courses in which the student is enrolled each semester. The AP must be implemented in all such courses.

If students do not wish to avail themselves of some or all of the elements of their AP in a particular course, it is the responsibility of those students to notify their professor in that course. PLNU highly recommends that DRC students speak with their professors during the first two weeks of each semester about the applicability of their AP in that particular course and/or if they do not desire to take advantage of some or all of the elements of their AP in that course.

### **PLNU ATTENDANCE AND PARTICIPATION POLICY**Ⓢ

Regular and punctual attendance at all **synchronous** class sessions is considered essential to optimum academic achievement. If the student is absent for more than 10 percent of class sessions (virtual or face-to-face), the faculty member will issue a written warning of de-enrollment. If the absences exceed 20 percent, the student may be de-enrolled without notice until the university drop date or, after that date, receive the appropriate grade for their work and participation. In some courses, a portion of the credit hour content will be delivered asynchronously and attendance will be determined by submitting the assignments by the posted due dates. See [Academic PoliciesLinks to an external site.](#) in the Graduate and Professional Studies Catalog. If absences exceed these limits but are due to university excused health issues, an exception will be granted.

### **Asynchronous Attendance/Participation Definition**



A day of attendance in **asynchronous** content is determined as contributing a substantive note, assignment, discussion, or submission by the posted due date. Failure to meet these standards will result in an absence for that day. Instructors will determine how many asynchronous attendance days are required each week

### **Face-to-face courses**

Regular and punctual attendance at all classes is considered essential to optimum academic achievement. If the student is absent from more than 10 percent of class meetings, the faculty member can file a written report which may result in de-enrollment. If the absences exceed 20 percent, the student may be de-enrolled without notice until the university drop date or, after that date, receive the appropriate grade for their work and participation. See Academic Policies in the Graduate and Professional Studies Catalog for additional detail. See [Academic PoliciesLinks to an external site.](#) in the Undergraduate Academic Catalog.

### **Fully online courses**

Students taking online courses are expected to attend each week of the course. Attendance is defined as participating in an academic activity within the online classroom which includes posting in a graded activity in the course. (Note: Logging into the course does not qualify as participation and will not be counted as meeting the attendance requirement). Students who do not attend at least once in any 3 consecutive days will be issued an attendance warning. Students who do not attend at least once in any 7 consecutive days will be dropped from the course retroactive to the last date of recorded attendance. Students who anticipate being absent for an entire week of a course should contact the instructor in advance for approval and make arrangements to complete the required coursework and/or alternative assignments assigned at the discretion of the instructor.

### **Hybrid courses**

At Point Loma Nazarene University, attendance is required at all scheduled classes. Adult Degree Completion courses are taught in the hybrid format, which means some class meetings will be face-to-face and some will be online. Attendance in the face-to-face classes is to be for the entire time of the class. Arriving late or leaving early will be considered a partial absence. A day of attendance in an online class is determined as contributing a substantive note, assignment, discussion, or submission that adds value to the course as determined by the instructor. Three days of attendance are required each week.

### **Face-to-face Portion of the Hybrid course**

In blended or hybrid courses, if a student misses one face-to-face class then the faculty member will send an email to the student and the Director of Student Success warning of attendance jeopardy. There are no exceptions to this policy. If a student misses two face-to-face classes, the faculty member or Vice Provost for Academic Administration (VPAA) will initiate the student's de-enrollment from the course without further advanced notice to the student. If the date of de-enrollment is past the last date to withdraw from a

class, the student will be assigned a grade of “F” and there will be no refund of tuition for that course.

### **Online Portion of the Hybrid Course**

If a student misses two online classes (fails to contribute to a discussion board) during the course, then the faculty member will send an email to the student and the Director of Student Success warning of attendance jeopardy. There are no exceptions to this policy. If a student misses three online classes (fails to contribute to a discussion board by the due date) during the course, then the faculty member or Vice Provost for Academic Administration (VPAA) will initiate the student’s de-enrollment from the course without further advanced notice to the student. If the date of de-enrollment is past the last date to withdraw from a class, the student will be assigned a grade of “F” and there will be no refund of tuition for that course.

1 missed F2F class = warning

2 missed F2F classes = de-enrollment

2 missed online classes = warning

3 missed online classes = de-enrollment

### **Hybrid/Online Courses 14 to 15 Weeks 1 Unit**

Students taking hybrid/blended courses lasting over 14 weeks are expected to attend each week of the course. Attendance is defined as logging into the course each calendar week to check on updates and announcements. In addition, students must participate in the academic graded activities during the calendar week the assignments/activities are due. Students must also attend all scheduled face-to-face meetings. Students who do not attend at least once in any given calendar week will be issued an attendance warning. Students who do not attend at least once in any two consecutive weeks in the online will be dropped from the course retroactive to the last date of recorded attendance. Students who anticipate being absent for an entire week of a course should contact the instructor in advance for approval and make arrangements to complete the required coursework and/or alternative assignments assigned at the discretion of the instructor.

### **SPIRITUAL CARE**

Please be aware PLNU strives to be a place where you grow as whole persons. To this end, we provide resources for our students to encounter God and grow in their Christian faith. If students have questions, a desire to meet with the chaplain or have prayer requests you can contact the [Office of Spiritual Development Links to an external site.](#)

## USE OF TECHNOLOGY

In order to be successful in the online environment, you'll need to meet the minimum technology and system requirements; please refer to the *Technology and System Requirements* information.

Point Loma Nazarene University encourages the use of technology for learning, communication, and collaboration. This course requires access to computers, software programs, and the Internet. At some point during the semester, you will have a problem with technology, but these problems will not normally be accepted as excuses for unfinished work. Protect yourself by doing the following: Save work often and make regular backups of files in a different location from the originals, plan ahead so that you will have time to use the on-campus computers and printers if necessary, and practice safe computing when surfing the web and checking email.

### **Also:**

1. If students use their laptop during class, they need to sit in the front row/s. If they are using an electronic reader (Kindle, Nook, etc.), please let me know and have no other "file" open on the reader other than the class text/reading.
2. **All other electronics must be muted or turned off for the entire class/Zoom period.**
3. You are responsible for checking your *PLNU\_email\_account* and *Canvas* for electronic messages from me. You are fully accountable for all course material, communications and assignments distributed via email or posted in
4. If you do not own a computer, there are computers accessible to you in all PLNU's computer labs. Contact PLNLU's Helpdesk for further information.
5. Students must maintain their class schedules. Should a student need arise to drop a course, they are responsible to drop the course (provided the drop date meets the stated calendar deadline established by the university) and to complete all necessary official forms (online or paper). Failing to attend and/or to complete required forms may result in a grade of F on the student's official transcript.
6. **Students are not allowed to leave CANVAS during a quiz (We are using HonoLock algorithm for grammar and vocab quizzes on Canvas. Please read the announcement concerning HonorLock).** Cell phones must be turned off. Books and other windows on your screen must be closed.