

JOB DESCRIPTION

Job Title: Vice President for Spiritual Development

Job Status: Full-time, exempt

Reports To: President of the University

Location: Nicholson Commons

Purpose: Provide leadership to the specific areas of responsibility within Spiritual Development and demonstrate spiritual maturity in directing the spiritual development efforts of the total University, both undergraduate and graduate, in pursuit of the University's Mission and Vision. The Vice President is responsible to the University President and serves as a member of the Cabinet.

Responsibilities:

- Envision and direct the work of the Spiritual Development program in support of the University mission and vision. In the context of the Mission – to teach, to shape, and to send; focus spiritual development on creating and sustaining a Wesleyan community where minds are engaged and challenged, character is modeled and formed, and service becomes an expression of deep faith.
- Develop, direct, and support the University's spiritual formation efforts, contextualized to the development needs of undergraduate and graduate students, through the programs and activities of Spiritual Development and in cooperation and coordination with the curricular and co-curricular efforts of the University.
- Insure the achievement and assessment of the spiritual development outcomes for individual programs and the total spiritual development effort.
- Develop new programs and modify or discontinue existing programs to meet changing needs and to achieve University mission and goals.
- Develop, oversee, and evaluate the chapel curriculum cycle and the accompanying spiritual formation outcomes.
- Chair the Spiritual Formation Committee.
- Lead the Directors and Staff of Spiritual Development and insure effective administration of those programs and responsibilities.
- Speak occasionally in the undergraduate chapel and Regional Centers.
- Serve as a member of the Administrative Cabinet.

Qualifications:

- Master's degree in a related field required. Doctoral degree and higher education experience preferred.
- Ordained Elder or Deacon in the Church of the Nazarene.
- Requires 15 years of demonstrated administrative experience and the capacity to lead at the senior level in a university context.
- Requires 15 years of demonstrated effectiveness in ministry.
- The ability to conceptualize and implement a complex university ministry that interfaces with curricular and co-curricular programs to achieve University mission and outcomes.
- Demonstrated leadership, communication, and relational skills.
- Demonstrated capacity to create, lead, and develop a team.

Application Procedure

Online Process: The preferred application procedure is to complete our online process. Visit our website at www.pointloma.edu/humanresources and follow the links to staff employment.

NOTE: If you do not have online access, please complete an application packet. It must include:

- Completed Point Loma employment application
- Completed Point Loma Supplemental Questions
- Cover letter stating why you are interested in this position at Point Loma
- Current resume

A PDF version of our application may be downloaded from the PLNU website at www.pointloma.edu/humanresources/application.pdf or is available by calling 619.849.2696. Submit your completed application package to:

Office of Human Resources
Point Loma Nazarene University
3900 Lomaland Drive
San Diego, CA 92106

Salary is competitive and commensurate with qualifications and experience.

About Point Loma Nazarene University

Point Loma Nazarene University is an accredited four-year liberal arts institution offering the Bachelor of Arts degree, the Bachelor of Science degree and the Bachelor of Science in Nursing degree, the Bachelor of Music degree, Master's degrees, the Educational Specialist degree and teaching credentials. The University has 53 undergraduate academic majors as well as graduate programs in education, religion, nursing and the Master of Business Administration.

Point Loma Nazarene University was founded on the philosophy that for an individual to be whole, the mind and the body must be developed together with the spiritual, moral and ethical components of life. Over 3,200 Point Loma collegians seek to develop academic competence and spiritual maturity through a blend of classroom experience and spiritual growth opportunities.

The institution moved to the beautiful San Diego peninsula in 1973. Point Loma Nazarene University, formerly known as Pasadena College, had been located in Pasadena since 1910. The college was founded in Los Angeles in 1902 by Dr. Phineas F. Bresee, founder of the Church of the Nazarene and chairman of the Board of Regents of the College of Liberal Arts of the University of Southern California.

Vice President for Spiritual Development - Supplemental Questions

In order to more accurately present yourself, please respond to the following questions on separate paper.

1. Describe your philosophy and approach to spiritual formation and development in a university setting.
2. Describe your experience and effectiveness in leading multiple program efforts.
3. Describe your effectiveness in achieving and assessing outcomes in a spiritual development/spiritual formation context.
4. Describe your capacity to work and lead in a team setting.
5. Please submit a personal Faith Statement.