

Academic Libraries 2016-17

Institution: Point Loma Nazarene University (121309)

User ID: P1213091

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Recent changes

There are a few changes to the 2016-17 Academic Libraries component from the 2015-16 collection. Visit the [Academic Libraries Resource](#) page for a list of the changes and additional reporting resources.

Data Reporting Reminders

Report all data for fiscal year (FY) 2016. Fiscal year 2016 is defined as the most recent 12-month period that ends before October 1, 2016, that corresponds to the institution's fiscal year.

Coverage:

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the fiscal year 2016. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

To download the survey materials for this component: [Survey Materials](#)

To access your prior year data submission for this component: [Reported Data](#)

For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

Were your annual total library expenses for Fiscal Year 2016:

Less than \$100,000

Greater than or equal to \$100,000

Is the library collection entirely electronic?

No

Yes

Library Collections/Circulation and Interlibrary Loan Services

Section I:
For all degree-granting institutions with
library expenses >0

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2016.

Library Collections	Physical		Digital/Electronic		Total
		Prior Year Amount		Prior Year Amount	
Books	123,364		6,600	6,600	
Databases			83	80	
Media	8,194	3,889	26	0	
Serials	1,611		0		
Total	133,169		6,709		139,878
Library Circulation	15,782		20,127	18,644	35,909

Does your institution have Interlibrary Loan Services ?

- No
 Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	1,599	339
Total interlibrary loans and documents received	771	666

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the College Navigator Website.

Media total is higher due to moving video collection to the library. NOTE: ILS changes have resulted in substantially different totals for most categories. Statistics are derived differently, using different fields in bibliographic records. Digital circulation is an estimate only-- not sure how last year's value was attained, but that information is no longer available to us.

Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000		
Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2016.		
		Prior Year Amount
? Indicate the number of branch and independent libraries (exclude the main or central library).	0	0
? Expenses	Amount	
Total salaries and wages for the library staff	848,517	914,426
Are staff fringe benefits paid out of the library budget?		
<input checked="" type="radio"/> No		
<input type="radio"/> Yes	Total Fringe benefits	0
Materials/services expenses		
One-time purchases of <u>books</u> , <u>serial backfiles</u> , and other materials	32,124	
Ongoing commitments to subscriptions	397,111	
All other materials/service cost	0	
Total materials/services expenses	429,235	498,682
Operations and maintenance expenses		
Preservation services	4,518	
All other operations and maintenance expenses	88,416	
Total operations and maintenance expenses	92,934	86,008
Total Expenses	1,370,686	1,499,116
Total Expenses (minus Fringe Benefits)	1,370,686	1,499,116

You may use the space below to provide context for the data you've reported above. This context box will not be posted on the [College Navigator Website](#).

Prepared by

This survey component was prepared by:

<input type="radio"/> Keyholder	<input type="radio"/> SFA Contact	<input type="radio"/> HR Contact
<input type="radio"/> Finance Contact	<input checked="" type="radio"/> Academic Library Contact	<input type="radio"/> Other
Name: Anne-Elizabeth Powell		
Email: Anne-ElizabethPowell@pointloma.edu		

How long did it take to prepare this survey component?	2 hours	0 minutes
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The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data. The Keyholder will be copied on all email correspondence to other preparers.

The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS. Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.

Thank you for your assistance.

Summary**Academic Libraries Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on your DFR. Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2016.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical Collection	Digital/Electronic Collection
Books	123,364	6,600
Databases		83
Media	8,194	26
Serials	1,611	0
Total Collection	133,169	6,709
Total Circulation	15,782	20,127

Expenses	Amount
Salaries and wages	\$848,517
Fringe benefits	N/A
Materials/services expenses	\$429,235
Operations and maintenance expenses	\$92,934
Total expenses	\$1,370,686

Academic Libraries

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Source	Description	Severity	Resolved	Options
Screen: Collections/Circulation and Interlibrary Loan Services				
Screen Entry	The number entered (8,194) is outside the expected range of between 2,723 and 5,055 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	New ILS system (WMS) generates very different data from previous system (III).			
Screen Entry	The number entered (1,599) is outside the expected range of between 238 and 440 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason:	Unknown variance			