

GSC Electronic Vote

September 16, 2014

Committee Members: Holly Irwin, Chair, Kerry Fulcher, Mark Pitts, Michelle Chen, Dean Nelson, Larry Rankin, Dean Nelson, Kim Hogelucht, Phyllis Fox, Michael Lodahl, Enedina Martinez, Nick Pacella

10 GSC Members

8 votes collected

YES: 8

NO: 0

Motions pass

From: Holly Irwin <HollyIrwin@pointloma.edu>

Reply-To: <HollyIrwin@pointloma.edu>

Date: Friday, September 12, 2014 5:19 PM

To: Cindy Wickwire <cwickwir@pointloma.edu>, Dean Nelson <denelson@pointloma.edu>, Enedina Martinez <emartine@pointloma.edu>, Kerry Fulcher <kfulcher@pointloma.edu>, Kim Hogelucht <KimHogelucht@pointloma.edu>, Larry Rankin <LarryRankin@pointloma.edu>, Mark Pitts <MarkPitts@pointloma.edu>, Michael Lodahl <MichaelLodahl@pointloma.edu>, Michelle Chen-Yu <michellechen@pointloma.edu>, Nick Pacella <npacella9790@pointloma.edu>, Phyllis Fox <pfox@pointloma.edu>

Cc: Cindy Wickwire <CindyWickwire@pointloma.edu>

Subject: GSC: Action Items

Good afternoon GSC,

Thank you for those who were able to attend yesterday's meeting. As you know, due to a variety of scheduling issues, our Thursday meetings are not going to work for the fall and we are changing to Mondays. However, we kept our first meeting as a Thursday (yesterday) due to the potential for proposals to go to the faculty floor next Wednesday. We only had a small window of actual voting time, so we discussed a lot, but kept the voting to the two proposals. Both, by the way, passed.

Our next meeting takes place on Monday, Sept. 29 from 9:30 - 11. This is the first day of Spiritual Emphasis Week. I will plan to begin our meeting differently, by adding in a devotional in honor of Spiritual Emphasis Week.

To facilitate our next meeting, I would like to cover some basic action items via email. These items are listed below, along with some explanation. In addition, the petition for D.G. has passed and I've attached the electronic minutes for this item.

Action/Voting Items

1. Curricular Guidelines, version 8. I've updated the Curricular Guidelines in the following ways:
 - a. Moved 'Professional Studies and Continuing Education (PSCE)' from committee section to first section on overview of curricular proposals.
 - b. Merged original 'Guidelines for Submitting Curricular Proposals' to first section on curricular proposals.
 - c. Removed all proposal templates as they are now housed under the FAQ page on the portal, on the left side of the screen and entitled *Graduate Faculty Resources Page*.

d. Removed all sub-header sections of 'Instructional Quality and Continue Improvement' as this information is now housed with two other committees, Institutional Effectiveness and Program Review. I do not see a reason for this to be duplicated here.

I have both the original and revised documents attached.

2. Type 2: Major Proposal Template (requiring committee, faculty, and cabinet approval)

a. I've revised such that areas are noted with *Simple* or *Complex* with the following direction: (a) Simple proposals would be those dealing with either adding or dropping of one or two courses to a program or concentration, or adding or deleting an elective, etc; and (b) Complex proposal would be considered as an addition (or deletion) of a program, concentration, or extensive changes to a program.

b. Maggie has asked that an additional check-off list be added for WASC (This was not discussed at our meeting yesterday, and thus is new.)

3. Approval of Minutes (last few from spring semester, all summer minutes, and two electronic votes from this fall) - all attached.

Please feel free to vote on each item individually. If you have a question on any of the items, please make that known (to me or the committee). If needed, I'll make sure that we place that a business item during our next meeting. In other words, I want to be efficient with our work, but also want to allow discussion, if desired. If you are comfortable with all and would like to submit your vote that way, that is fine too.

Let me know if you have any questions about any of the above. Hope you each have a wonderful weekend!

Sincerely,

Holly

Holly Irwin, Ph.D.
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Graduate Studies Committee, Chair
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