

GESC Meeting Minutes
Tuesday, February 23, 2016
11:00 – 12:30 PM, RLC 202

Voting Members Present: Holly Irwin (Chair), Mark Pitts, Kim Hogelucht, Phyllis Fox, Dave Phillips, Rick Kennedy, Sam Powell, Enedina Martinez, Bethany Johnson (Grad Student)

Voting Members with Email Vote: KT Helgesen

Resource Members Present: Claire Buckley, Jamie Ressler, Myrna May, Larry Rankin

Called to Order/Prayer Holly Irwin

AGENDA ITEM(S)
GESC Minutes for 12.17.15 [Tab 5]

New BUSINESS:

MSN Proposal: Add pre-requisites to GNSG 600, 622, 630, and 695. **Motion to accept (Sam Powell/Rick Kennedy, m/s/p)**

GESC Curricular Guideline Revision: Revise credit hour monitoring. **Motion to accept (Sam Powell/Kim Hogelucht, m/s/p);** Holly will work on newly adopted certificate language (from April, 2015) as well as language around CEU and Certificate of Attendance and bring to GESC for review.

Update on Revised GESC Charge and Structure: FGC has passed the proposal and will provide to the Agenda Committee for appropriate time to take to the faculty floor.

Old BUSINESS:

GESC Policies: A consultant was hired to review PLNU's graduate catalog with regard to a potential doctoral program. The consultant provided both feedback that can be considered generally as well as for a doctoral program. Mark will seek feedback from legal counsel and/or EAB consulting on a few items and additional feedback from the consultant. Holly will reach out to our incoming ALO regarding WASC perspective on the credit hour definition for graduate programs.

Adjourned: 11:53 AM

Submitted and approved by: Holly Irwin, Dean NSS

Next meeting: 3.15.2016

GESC Meeting Minutes
Tuesday, March 29, 2016
11:00 – 12:30 PM, RLC 202

Voting Members Present: Holly Irwin (Chair), Kim Hogelucht, Phyllis Fox, Michael Lodahl, Dave Phillips, Sam Powell, Enedina Martinez, Bethany Johnson (Grad Student)

Resource Members Present: Claire Buckley, Jamie Ressler, Myrna May, Suzanne Roy, Deb Erickson

Called to Order/Prayer Holly Irwin /Michael Lodahl

AGENDA ITEM(S)

New BUSINESS:

Proposal (editorial), School of Education (Suzanne Roy for Conni Campbell). Straight forward proposal, better to be on the Quad system rather than the semester for field study. Total of 12 units, just as before. **Motion to accept (Sam Powell/Kim Hogelucht, m/s/p)**

Proposal, Short Form, MBA (Jamie Ressler). Proposal is a tightening up of course names and course descriptions. No new courses. **Motion to accept (Sam Powell/Phyllis Fox, m/s/p)**

Petitions: Potential processing policy (Holly Irwin). To expedite the process for student admission petitions which already have a lot of vetting, institute a 3-business day turn-around time for the committee to read and submit their votes. Otherwise, the vote goes to the GESC Chair. **Motion to accept (Sam Powell/Michael Lodahl, m/s/p)**

Old Business

GESC Curricular Guidelines (Holly Irwin). Revised policy language for non-academic certificates. **Motion to accept (**

Consent Agenda Item(s)

- Minutes: 2.23.16, 3.8.16 (electronic), 3.15.16 (electronic) [Tab 5]

Adjourned: 11:52 AM

Submitted and approved by: Holly Irwin, Dean NSS

Next Meeting: April 12, 2016

GESC Meeting Minutes
Tuesday, April 25, 2016
11:00 – 12:30 PM, RLC 202

Voting Members Present: Holly Irwin (Chair), Mark Pitts, Kim Hogelucht, Phyllis Fox, Michael Lodahl, Dave Phillips, Sam Powell, Enedina Martinez, K.T. Helgesen, Bethany Johnson (Grad Student)

Resource Members Present: Claire Buckley, Jamie Ressler, Deb Erickson, Rusty Goodrick

Called to Order/Prayer Holly Irwin

AGENDA ITEM(S)

New BUSINESS:

College of Extended Learning Proposal: Criminal justice ADC course title change (Dave & Rusty) (Handout)
Straight forward, small change to reflect better the elevated level of content that students will experience in this program. To do this we need to take out the wording "Introductory" **Motion to accept (Mike Lodahl/Phyllis Fox, m/s/p)**

College of Extended Learning Proposal: Unit change in two courses for Child and Adolescent Development ADC (Dave & Rusty) (Handout) This is more of a redistribution of units between two courses. Change CDV403 to be one unit and CDV313 to be four units. These changes better aligning the goals of the program with the content. **Motion to accept (Sam Powell/Kim Hogelucht Fox, m/s/p)**

College of Extended Learning Proposal: Advanced Standing (6 units) for MAOL of Graduates of BAOM, pending GPA+ 3.75) (Dave & Rusty) (Handout). This is a marketing tool to give incentive for BAOM graduates to pursue the MAOL degree, while providing validation for their prior academic experience in a related subject matter. This is an accessible bridge for BAOM graduates to the MAOL program to encourage them to continue their educational journey in a related field pursuing a master-level degree. **Motion to accept (Phyllis Fox/Kim Hogelucht, m/s/p)**

GESC Policy: Credit Hour (Holly) (Handout) Holly shared a subset of the Curricular Guide giving the Credit Hour definition. Standard we are to follow is now 1 to 3 ratio. Our WASC liaison, Chris, had sent an email showing this to be true. Deb Erickson asked that email could be forward so that she could share it with the Associate Directors. Proposal to update the wording regarding Credit Hour definition with the curricular Guide. **Motion to accept (Holly Irwin/Sam Powell, m/s/p)**

GESC Policy: Syllabus template, (Holly) (Handout) A couple of changes, in item #1 the PLNU Mission was added. In item #10 PLNU Policies – the correct link was added that gets you to the catalog that list the three policies that need to be included in the syllabi 1) Academic Accommodations, 2) Academic Honesty and 3) Class Attendance. Final change was the entire Item #11 Student privacy and intellectual property has been deleted. **Motion to accept (Holly Irwin/KT Helegesen, m/s/p)**

GESC Summer Committee Slate: Summer GESC Committee begins meeting Monday, May 2, 2016. **Motion to accept (Sam Powell/Michael Lodahl, m/s/p)**

GESC Summer Committee: Holly Irwin (Chair), Mark Pitts (Kerry's proxy), Dave Phillips, Phyllis Fox, Kim Hogelucht and KT Helgesen (when available), **Motion to accept (Holly Irwin/Michael Lodahl, m/s/p)**

GESC Student Representation: Thank you give to Bethany Johnson for her service this year. She added so much to the committee. For next year we are looking a student from the School of Education.

Master of Arts in Clinical Counseling (MACC) approved by WASC bringing forth the Criteria for acceptance of students under GPA exception. A few students fall below 3.0. Would like to bring into alignment the major and minor requirements. **Motion to accept this new criteria acceptance guidelines with a few minor changes (Mike Lodahl/Kim Hogelucht, m/s/p)**

Old Business: No old business brought forward for discussion.

Consent Agenda Item(s)

- Minutes: 3.29.16, 4.19.16 (electronic) [Tab 5]

Adjourned: 12:03 PM

Submitted by: Cindy Wickwire, Dr. Irwin's Assistant

Approved by: Holly Irwin, Dean NSS

Next Full-Committee Meeting: Fall, 2016

Summer GESC Meeting Minutes
Thursday, August 11, 2016
11:00 – 12:00 PM, Strawn Conference Room

Voting Members Present: Holly Irwin (Chair), Mark Pitts, Kim Hogelucht, Phyllis Fox, Dave Phillips

Resource Members Present: Rusty Goodrick

Called to Order Holly Irwin

Agenda Item(s)

New Business:

Policy Proposal for Minors in Adult Degree Completion Programs: Presented policy for adding minors to ADC programs. Policy mirrors policy for residential undergraduate programs.

Motion to accept (Mark Pitts/Phyllis Fox, m/s/p), contingent upon editorial changes needed

Proposal for program changes to ADC RN-BSN. Program changes do not alter the total required units, only unit changes within two courses.

Motion to accept (Kim Hogelucht/Phyllis Fox, m/s/p), contingent upon editorial changes needed

Information Item:

Dual enrollment question regarding whether policy needed (e.g., MS KIN program) Decided this was a catalog change only and no vote needed.

GESC Electronic Vote

March 8, 2016

GESC Members: Holly Irwin, Kerry Fulcher/Mark Pitts, Dave Phillips, Phyllis Fox, Kim Hogelucht, Michael Lodahl, Enedina Martinez, Bethany Johnson, Rick Kennedy, KT Helgesen, Sam Powell

11 GESC Members

7 votes collected

YES: 7

NO: 0

Motion passes

On Thursday, March 3, 2016, Holly Irwin <HollyIrwin@pointloma.edu> wrote:

Dear GESC Members,

We have another (quick) item that needs your attention. Apparently, we need to have different program names where there is more than a 25% difference in the program. This certainly makes sense and wanted to reach out to you as committee members regarding this.

The program directors are requesting the following name changes:

OLD NAME: "Child and Adolescent Development"

NEW NAME: "Child Development"

OLD NAME: "Nursing (BSN)"

NEW NAME: "Nursing (RN to BSN)"

Please send me your vote ('Yes' or 'No') to this request.

Thank you for your time.

Sincerely,

Holly

GESC Electronic Vote

March 15, 2016

GESC Members: Holly Irwin, Kerry Fulcher/Mark Pitts, Dave Phillips, Phyllis Fox, Kim Hogelucht, Michael Lodahl, Enedina Martinez, Bethany Johnson, Rick Kennedy, KT Helgesen, Sam Powell

11 GESC Members

7 votes collected

V.M. Petition

YES: 6

NO: 1

Motion passes

K.N. and S.V. Petitions

YES: 7

NO: 0

Motion passes

----- Forwarded message -----

From: **Holly Irwin** <HollyIrwin@pointloma.edu>

Date: Thu, Mar 3, 2016 at 10:22 AM

Subject: Fwd: GESC Item: Action needed

To: Bethany Johnson <bjohnson1981@pointloma.edu>, Cindy Wickwire <cwickwir@pointloma.edu>, Dave Phillips <DavidPhillips@pointloma.edu>, Enedina Martinez <EnedinaMartinez@pointloma.edu>, Kerry Fulcher <KerryFulcher@pointloma.edu>, Kim Hogelucht <khogeluc@pointloma.edu>, KT Helgesen <KTHelgesen@pointloma.edu>, Mark Pitts <MarkPitts@pointloma.edu>, Michael Lodahl <miodahl@pointloma.edu>, Phyllis Fox <pfox@pointloma.edu>, Rick Kennedy <rickkennedy@pointloma.edu>, Sam Powell <spowell@pointloma.edu>

Good morning all,

I've heard from most of you that an email conversation and vote is OK. Thus, I wanted to follow up with the materials.

I have attached the materials for the three student petitions along with the GESC-approved policy for the School of Education.

1. Please read the materials and policy
2. Please respond to all on this email and provide your thoughts on the strengths and weaknesses to each student.
3. Once everyone has responded, feel free to provide your vote (may send to me directly or respond to all - your choice).

Thank you for your diligent efforts here. I look forward to hearing from you. Also, by voting via email, we will not have a meeting on 3/15. There are some discussions occurring so I expect we'll have a full agenda for 3/29.

Thank you again,

Holly

Holly Irwin, Ph.D.
Dean, College of Natural and Social Sciences
Graduate and Extended Studies Committee, Chair
Professor of Psychology
Point Loma Nazarene University

T [619.849.2706](tel:619.849.2706)

F [619.849.7018](tel:619.849.7018)

E hollyirwin@pointloma.edu

GESC Electronic Vote

April 19, 2016

GESC Members: Holly Irwin, Kerry Fulcher/Mark Pitts, Dave Phillips, Phyllis Fox, Kim Hogelucht, Michael Lodahl, Enedina Martinez, Bethany Johnson, Rick Kennedy, KT Helgesen, Sam Powell

11 GESC Members

8 votes collected

R.W. Petition

YES: 8

NO: 0

Motion passes

On Tue, Apr 19, 2016 at 11:20 AM, Holly Irwin <HollyIrwin@pointloma.edu> wrote:
Good morning GESC,

Attached is a petition for R.W. for School of Education admittance. Please review the file and send your vote via email. This will be our first petition to follow the 3-business day policy such that if there isn't a decision made by Friday at this time, the vote falls to the GESC Chair.

Thank you for your assistance with this.

Sincerely,

Holly

Holly Irwin, Ph.D.
Dean, College of Natural and Social Sciences
Graduate and Extended Studies Committee, Chair
Professor of Psychology
Point Loma Nazarene University

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E hollyirwin@pointloma.edu

GESC Electronic Vote

April 27, 2016

GESC Members: Holly Irwin, Kerry Fulcher/Mark Pitts, Dave Phillips, Phyllis Fox, Kim Hogelucht, Michael Lodahl, Enedina Martinez, Bethany Johnson, Rick Kennedy, KT Helgesen, Sam Powell

**11 GESC Members
6 votes collected**

Exception Petition for the Master of Arts in Clinical Counseling

YES: 6

NO: 0

Motion passes

From: Holly Irwin [mailto:HollyIrwin@pointloma.edu]

Sent: Wednesday, April 27, 2016 9:26 AM

To: Bethany Johnson; Cindy Wickwire; Dave Phillips; Enedina Martinez; Kerry Fulcher; Kim Hogelucht; KT Helgesen; Mark Pitts; Michael Lodahl; Myrna May; Phyllis Fox; Rick Kennedy; Sam Powell; Shelley Fruchey

Subject: GESC: Vote needed

Good morning GESC:

As mentioned in our meeting yesterday, we are in need of a policy for the petition process for the MACC program. Thank you for your helpful comments yesterday. I have a version of the proposed policy attached, with the tracked changes visible.

Please provide comment or vote when ready.

Sincerely,

Holly

Holly Irwin, Ph.D.
Dean, College of Natural and Social Sciences
Graduate and Extended Studies Committee, Chair
Professor of Psychology
Point Loma Nazarene University

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E hollyirwin@pointloma.edu

GESC Summer Committee Electronic Vote

May 4, 2016

GESC Summer Members: Holly Irwin, Kerry Fulcher/Mark Pitts, Dave Phillips, Phyllis Fox, Kim Hogelucht, KT Helgesen

6 GESC Members
6 votes collected

Student Petition for Acceptance

YES: 6

NO: 0

Motion passes

On Mon, May 2, 2016 at 6:15 PM, Holly Irwin <HollyIrwin@pointloma.edu> wrote:
Greetings GESC Summer Committee,

Attached is a petition for acceptance into the MBA program this summer. Please review and provide your vote or comment. As a reminder, if we haven't received feedback within 3 business days (Friday morning), the decision will fall to the chair.

Thank you,

Holly

Holly Irwin, Ph.D.
Dean, College of Natural and Social Sciences
Graduate and Extended Studies Committee, Chair
Professor of Psychology
Point Loma Nazarene University

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