

GESC Meeting Minutes
Thursday, September 10
3:00 – 4:30 PM, RLC 202

Voting Members Present: Holly Irwin (Chair), Mark Pitts, Dave Phillips, Kim Hogelucht, Phyllis Fox, Enedina Martinez, KT Helgesen, Rick Kennedy, James Wicks, and Bethany Johnson

Resource Members Present: Deb Erickson, Jeanne Maiden, Jeff Sullivan, Claire Buckley, Scott Shoemaker, Eddie Mathews, Rusty Goodrick, Dan Jenkins

Called to Order/Prayer: Holly Irwin

CONSENT AGENDA ITEM(S)

GESC Minutes for 04.30.15 – 9.02.15

Information Items

Version 10 of the GESC Curricular Guidelines is now available. Only editorial changes made so no committee vote was needed.

GESC already voted upon the newly adopted Short and Long Proposal Forms (approved via email); Forms are now available on the Graduate Faculty Resources page under the Faculty FAQ page on the portal; A meeting with constituents will be held soon.

Old BUSINESS: N/A

New BUSINESS:

Issues of Confidentiality

Committee members were advised of the need to keep student information confidential when discussed either via email or at the committee meeting.

Master of Arts in Clinical Counseling (Dan Jenkins and Holly Irwin)

The College of Natural and Social Sciences, working alongside the (if approved) Director of the program, Dan Jenkins, is proposing to add a master's program in Clinical Counseling. Students graduating from this program would be eligible, after securing the necessary clinical hours, to sit for the Professional Clinical Counseling or the Marriage and Family license. (Kim Hogelucht, Bethany Johnson, m/s/p)

Adjourned: 4:30 PM

Submitted and approved by Holly Irwin, Dean NSS.

Revised by: Cindy Wickwire, Dr. Irwin's Assistant
(revised items in yellow)

GESC Meeting Minutes
Thursday, September 24
3:00 – 4:30 PM, RLC 202

Voting Members Present: Holly Irwin (Chair), Mark Pitts, Dave Phillips, Kim Hogelucht, Phyllis Fox, KT Helgesen, James Wicks, Mike Lodahl and Bethany Johnson

Resource Members Present: Jeanne Maiden, Myrna May and Conni Campbell

Called to Order/Prayer: Holly Irwin

CONSENT AGENDA ITEM(S)

GESC Minutes for 09.10.15

Note: All Consent Agenda Items are sent out electronically for review prior to the next scheduled meeting and if a committee meeting member has an objection/question after reviewing will committee member will contact Dr. Irwin to put on the minutes agenda to address that issue. Otherwise, Consent Agenda Items will be considered approved by all committee members and will NOT be covered in our regularly scheduled meetings from this forward.

Information Items: N/A

Old BUSINESS:

Structural Governance Committee Proposal, revised (Holly Irwin)

This revision is a cleanup job to the “Charge” so that we can be consistent with what is actually done procedurally at present time. Items covered were: 1) remove assessment element now that there is a formal committee devoted to this – “Educational Effectiveness Committee.” 2) remove element relating to viability of program now that there is a formal committee devoted to this practice – “Program Review Committee.” 3) add language to the policy re: approval of adding or removing a certificate program. This change will bring into alinement what was approved by faculty in Spring 2015 under the “Certificate Development Process.”

New BUSINESS:

Former Type 2 Proposal - MSN, Add Course to Adult Gerontology Track (Jeanne Maiden)

There have been some new guidelines/requirements for National Certification and in order to help those who want to be nationally certified we need to add an additional course to the existing course curriculum. The course to be added is GNSG624B Adult Gerontology Theory: Prevention, Wellness across the Continuum. It will be offered to those in the Adult Gerontology CNS track and who want to sit for the national certification exam in adult gerontology. This course will be offered during the summer of the student’s second year in the program.

Former Type 2 Proposal - MSN, Elimination of CNS Mental Health Track (Jeanne Maiden)

There are new national licensing and accreditation guidelines which our Mental Health CNS Program does not meet and thus the national association does not recognize our program with this there is the need to eliminate this program. The courses that need to be deleted are GNSG623 – Mental Health CNS Theory, GNSG623L CNS Mental Health Practicum, GNSG699. At present time we have 0 students enrolled and thus there will be no need for a teachout.

Motion: To accept both former Type 2 Proposals 1)MSN, Add Course to Adult Gerontology Track and 2) MSN, Elimination of CNS Mental Health Track with the notation to the minor revisions to numbers and wording in the proposal. (Dave Phillips / Bethany Johnson, m/s/p)

Former Type 4 Proposal – Educational Leadership Fieldwork (Conni Campbell)

Discussion regarding the need to amend the previous proposal to align the fieldwork by semester, rather than by course. This will help getting fieldwork done in a timely manner for the credential program.

Motion: To accept Former Type 4 Proposal – Educational Leadership Fieldwork as presented. (Dave Phillips / KT Helgsen, m/s/p)

Adjourned: 3:50 PM

Submitted by: Cindy Wickwire, Dr. Irwin’s Assistant

Approved by: Holly Irwin, Dean NSS

Next meeting: 10.08.2015

GESC Electronic Vote

October 9, 2015

GESC Members: Holly Irwin, Kerry Fulcher, Mark Pitts, Dave Phillips, Phyllis Fox, Kim Hogelucht, James Wicks, Michael Lodahl, Enedina Martinez, Bethany Johnson, Rick Kennedy, KT Helgesen

11 Summer GESC Members

6 votes collected

YES: 6

NO: 0

Motion passes, with amendment (see below)

A correction was made that the new names would be

- BA in Organizational Management
- **MA** in Organizational Leadership

On Fri, Oct 9, 2015 at 10:47 AM, Holly Irwin <HollyIrwin@pointloma.edu> wrote:
Good morning all,

To honor your time, we didn't meet yesterday, but we do have one item that needs our attention. We have a proposal regarding a potential name change for both the Master of Arts in Strategic Organizational Leadership and the BA in Management, Relational Development. The proposal is attached as a Short Proposal. However, if approved, this will need to go to Kerry as ALO for further processing and a potential letter to WASC for approval.

Let me know if after reviewing the proposal (1) if you feel comfortable voting over email and if so, (2) your vote on this proposal. If you feel that we need to discuss this as a group, we will plan to do so at our next meeting on Oct. 22. We currently do not have any other agenda items so this would be a shorter than usual meeting.

Thank you,

Holly

Holly Irwin, Ph.D.
Dean, College of Natural and Social Sciences
Graduate and Extended Studies Committee, Chair
Professor of Psychology
Point Loma Nazarene University

T [619.849.2706](tel:619.849.2706)

GESC Meeting Minutes
Thursday, November 12, 2015
3:00 – 4:30 PM, RLC 202

Voting Members Present: Holly Irwin (Chair), Dave Phillips, Kim Hogelucht, Enedina Martinez, KT Helgesen, James Wicks and Michael Lodahl

Resource Members Present: Deb Erickson, Jeanne Maiden, Tiffany Matthews, Jill Hamilton-Beach

Called to Order/Prayer: Holly Irwin

CONSENT AGENDA ITEM(S)

- GESC Minutes for: 09.24.15 and 10.09.15 [Electronic] [Tab 5]

New Business

- MS/MA Biology, Short, FF Consent (Dianne)
 - Drop the MA in General Biology and create two options for the MS in General Biology: Thesis option and Non-thesis option. No change in classes only a name change. Switch all the MA students to MS. Chose the thesis or non-thesis
 - **James Wicks/Mike Lodahl - m/s/p**
- Petition Policy revision for Graduate Biology, Short, Committee (Dianne)
 - Dianne shared a shift in their program. See admissions under exception
 - Question came up regarding the 15%; Originated from Graduate Studies Committee; Propose to use 15% rule for 2.50 and below so we can keep the same overall standard of a 3.0 GPA
 - **Dave Phillips/KT Helgesen – m/s/p**
- Added Authorization for Special Education, Short, FF Consent(Jill)
Kim Hogelucht/Michael Lodhal - m/s/p
- Petition for K.M. – review of paperwork provided ; **Michael Lodahl/Kim Hogelucht - m/s/p**
- Petition for P.B. – review of paperwork provided; **Michael Lodahl/KT Helgesen - m/s/p**
- Revised GESC Charge and Structure: Feedback from FGC, 10.28.15 (Holly)(handout)
 - 3 items for change to the Structure and Charge
 1. Remove from the charge the element relating to assessment
 2. Remove from the charge the element relating to viability
 3. Add language to policy regarding approval of adding or removing a certificate program.

Motion to accept proposal with exception of change of wording to 1c and 2a: KT Helgesen/Enedina Martinez – m/s/p

- Petition Policy – Check-in (Holly)
 - Reviewed each of the policy along with discussion of each. Holly is to touch base with the directors again for review of them to make them all parallel and coherent in wording.

- Spring meeting time: Tuesdays, 10 – 11:30 or 11:30 – 1:00 (may have to meet Friday afternoons or during chapel)

Information Item

- Holly to check in with Graduate Directors regarding practices for monitoring progress of accepted petition students and what procedures used to assist, when needed

Next Meeting: 12.10.2015

GESC Electronic Vote

November 16, 2015

GESC Members: Holly Irwin, Kerry Fulcher/Mark Pitts, Dave Phillips, Phyllis Fox, Kim Hogelucht, James Wicks, Michael Lodahl, Enedina Martinez, Bethany Johnson, Rick Kennedy, KT Helgesen

11 GESC Members

7 votes collected

YES: 7

NO: 0

Motion passes

On Fri, Nov 13, 2015 at 2:33 PM, Holly Irwin <HollyIrwin@pointloma.edu> wrote:

Good afternoon GESC,

Thanks for the great (and fun) meeting yesterday. As I mentioned, we had one more petition to review, but did not have time to do so in yesterday's meeting.

Please review the attached materials, for J.A., (including the petition policy) and respond with your feedback and/or vote. If you would feel more comfortable discussing this at our next meeting rather than provide a vote over email, please state that as well.

As a reminder, not all SOE programs require the CBEST and and CSET. This is the case with this particular petition.

Thank you for your assistance with this.

Sincerely,

Holly

Holly Irwin, Ph.D.
Dean, College of Natural and Social Sciences
Graduate and Extended Studies Committee, Chair
Professor of Psychology
Point Loma Nazarene University

T [619.849.2706](tel:619.849.2706)

F [619.849.7018](tel:619.849.7018)

E hollyirwin@pointloma.edu

GESC Meeting Minutes
Thursday, December 10, 2015
3:00 – 4:30 PM, RLC 202

Voting Members Present: Holly Irwin (Chair), Mark Pitts, Kim Hogelucht, Phyllis Fox, KT Helgesen, Enedina Martinez and James Wicks

Resource Members Present: Jeanne Maiden, Conni Campbell, Claire Buckley, Jeff Sullivan, Jamie Ressler, Myrna May and Deb Erickson

Called to Order/ Holly Irwin

Prayer: Mark Pitts

AGENDA ITEM(S)

GESC Minutes for 10.09.15 Electronic; 11.12.15; 11/16/15 Electronic [Tab 5]

Information Items: Spring Meeting Day/Time: Tuesdays 11:00 AM – 12:30 PM

New BUSINESS:

SOE HPT Course, Short, Committee (Conni Campbell)

Conni presented the background regarding the reasoning for adding GED605 – Human Performance Technology and GED628P – Instructional Technology Project to the of the Master of Arts in Education as electives. (see handout) Both courses already have good response from students since both courses have been offered as GED691 – special study courses for SOE. This proposal will actually put both courses in the catalog as a permanent course elective. These courses as elective will also be good for several other degrees not only in SOE but in School of Nursing and School of Business. GED605 to be offered one time a year, summer quad 2 and GED628P will also be offered one time a year, summer quad 1.

MSN GNSG 695 Change, Short, Committee (Jeanne Maiden)

Jeanne presented the proposal for taking GNSG695 – Comprehensive Exam and dividing it into two courses at .5 units each to be offered in two separate semesters (see handout). They would be retitled GNSG695A offered in spring and would be the oral part of the exam and GNSG695B would be offered in summer and will be the written part of the exam. By dividing the course into two sections it will allow for a more equal distribution of the comprehensive exam process and will be give the student a better understanding for the completion of the exam. This will not affect the student being able to walk the line for graduation in May. Mark Pitts and Jeanne Maiden will work together because there will need to be some tweaking on the wording for the catalog regarding the partial completion.

MS KIN Catalog changes, Short, Committee (Jeff Sullivan)

Holly opened with a review of the two proposals for MS KIN (see handout) with Jeff Sullivan being available for any questions the committee might have. The first proposal is for editorial changes to the MS KIN proposal to reflect more accurately the current practices in the MS KIN program. The second proposal is dropping the 1 unit charge of tuition (\$650) for KIN695 – Comprehensive Exam and replacing it with a \$150 fee to the students which then would be paid to the faculty member to design, proctor and grade the exam.

Motion: to vote on all three of the above mentioned proposals (SOE, GNSG and MS KIN) with the acknowledgement that there will be a need editorial changes for the GNSG695A/B course description. (KT Helgesen/James Wicks, m/s/p)

Revised MBA Petition Policy (Holly Irwin)

Reviewed the revised MBA Petition Policy (see handout) – added the wording “at least two years of full-time managerial experience or equivalent” under the section for GPA between 2.7500 and 2.999 may be accepted....

Motion: To accept the Revised MBA Petition Policy. (KT Helgesen/Kim Hogelucht, m/s/p)

Update on feedback from Graduate Directors on monitoring practices for accepted petition students

Holly opened the floor for discussion after reviewing the handout for Monitoring Process for Accepted Petition Students this is also known as the 15% rule which has been discussed extensively. It was decided that monitoring of students will be kept at the local level plus Myrna May will run a yearly report to better help track on how students are doing. The discussion then moved to the need of adjusting the 15% rule limit to include the entire school/department instead of each program.

Motion: To include entire school/department in the 15% exception limit. (Kim Hogelucht/Phyllis Fox, m/s/p with one opposed)

Adjourned: 4:15 PM

Submitted by: Cindy Wickwire, Dr. Irwin's Assistant

Approved by: Holly Irwin, Dean NSS

Next meeting: 12.17.2015

GESC Meeting Minutes
Thursday, December 17, 2015
3:00 – 4:30 PM, RLC 202

Voting Members Present: Holly Irwin (Chair), Kim Hogelucht, Phyllis Fox, KT Helgesen, Dave Phillips, James Wicks, Bethany Johnson (Grad Student),

Resource Members Present: Maria Zack, Claire Buckley, Jamie Ressler

Called to Order/Prayer Holly Irwin

AGENDA ITEM(S)

GESC Minutes for 12.10.15 [Tab 5]

New BUSINESS:

CIT ADC Program Proposal (Maria Zack) (handout)

This is a new program in the adult degree completion program in Computer Information Technology, which is being proposed as part of the Strategic Enrollment Planning process at PLNU. This has been identified as a “high demand” discipline for adult learners. It will add 19 new courses (10 hybrid @ 40 units, and 9 units for online courses/independent studies) to create a 49 unit adult degree completion program. They will be using an external certification exam as part of their assessment – this provides external benchmarking for the program along with providing the student with an IT certification. A student with a bachelor degree along with an IT certification is in high demand at present time. Program to begin Fall 2016.

Motion: To accept the CIT ADC Program Proposal. (KT Helgesen/Brittany Johnson, m/s/p)

Petition for T.K. – review of paperwork provided: Motion to accept. (Dave Phillips/Phyllis Fox, m/s/p)

Petition for H.N. – review of paperwork provided: Motion to decline w/exception that the student takes Grad Writing Prep course. (KT Helgesen/Brittany Johnson, m/s/p)

Petition for E.S. – review of paperwork provided: Motion to pass with contingent that the approval signature from SOE is obtained. (KT Helgesen/Dave Phillips, m/s/p)

Petition Policy Revision for MAOL (Dave Phillips)

Original Petition Policy for MAOL was proposed December 11, 2015 at this time they are requesting a few minor adjustments to the requirements for acceptance. One being that no one course is lower than a B- in the first semester of the PLNU program the second is that any petition below a 2.0 GPA must come to the GESC committee for approval.

Motion to accept the revisions along with the added stipulation of any petition below a 2.0 GPA is sent to the GESC committee for approval. (KT Helgesen/Phyllis Fox, m/s/p)

Adjourned: 4:45 PM

Submitted by: Cindy Wickwire, Dr. Irwin’s Assistant

Approved by: Holly Irwin, Dean NSS

Next meeting: 1.26.2016