



POINT LOMA
NAZARENE UNIVERSITY

PLNU Faculty Meeting Agenda for February 24th, 2016

Time: **2:45pm** – Call to Order

Location: Choir Room

Faculty Secretary: Ross Oakes Mueller

Announcements (on PowerPoint)

- [Faculty Picnic at the Zoo](#)
 - Saturday, April 9th
 - Deadline to sign up is Thursday, March 3rd
- [International Debate Demonstration](#)
 - Introduced four student debaters from China
- Feedback for Rank and Tenure proposals is requested
 - Documents
 - [Handbook Tenure Policy Proposal](#)
 - [Historical Timeline for Tenure Policy Proposal](#)
 - [Promotion and Tenure Rubrics](#)
 - April 7th forum on Rank and Tenure announced
- Retirement Dinner
 - Saturday, April 30th (invitations to come)

Call to Order/Invocation – Kerry Fulcher

Announcements:

I. Faculty Council Chair presides – Rob Gailey

- Opening remarks
 - i. Staff Prayer Requests shared
- Community Gatherings
 - i. See [PowerPoint](#)
- Staff Survey Update
 - i. Discussed staff-reported themes of: appreciation of faculty, experiences of disrespect from faculty, and a desire for more collaborative relationships.

- Faculty Council Vote
 - i. 12 Faculty Members Nominated:
 1. Brandon Sawyer
 2. Dave Cummings
 3. Jamie Gates
 4. Jeff Sullivan
 5. Karl Martin
 6. Kim Hogelucht
 7. Linda Beail
 8. Matthieu Rouffet
 9. Pat Leslie
 10. Rebecca Laird
 11. Rob Gailey
 12. Susan Rogers
 - ii. **5 Faculty Council Members Elected:**
 - 1. Rebecca Laird (2 year term, Chair)**
 - 2. Rob Gailey (2 year term)**
 - 3. Karl Martin (1 year - Vice Chair)**
 - 4. Jamie Gates (1 year)**
 - 5. Matthieu Rouffet (1 year)**

II. Faculty Resources Committee - Karl Martin

- Update on recommendations for sabbatical
 - i. Provost set aside 9 slots for sabbatical
 - ii. 8 applications for sabbatical
 - iii. All applications were recommended to the Board of Trustees for sabbatical

III. Faculty Development Committee - Dianne Anderson

- Update on Peer Evaluator training
 - i. More training is available for Trained Peer Evaluators. A link to training videos and sample completed rubrics is available upon request. Email Dianne Anderson: dianneanderson@pointloma.edu
- Update on the administration of Student Evaluations
 - i. IDEA Learning Outcomes/Essentials have been updated for 2016
 - ii. Provided suggestions for the effective use of IDEA evaluations

1. Recommended to give evaluation during class (not Final Exam week ... preferably 1-2 weeks before exam)
2. Faculty member should not be present in the classroom during evaluation
3. Request not to evaluate every class, only three courses every year (recommendation to use only for summative feedback prior to Promotion/Tenure/Post-Tenure review)

IV. Faculty Council Survey Update – Max Butterfield

- i. Present data on Computer Survey
 1. Indicated high desire (amongst some faculty) to have administrator privileges.
 2. For those interested, contact Nelson Sheets (ndsheets@pointloma.edu) for further information about the steps needed to gain administrator control privileges.

V. APC – Mark Pitts

- Art and Design
 - i. [Visual Art Proposal](#)
 1. Faculty asked no questions on the proposal.
 2. **The proposal passed (87 in favor, 0 opposed, 1 abstained)**
 - ii. [Graphic Design Proposal](#)
 1. Faculty asked questions regarding the two concentrations that would exceed the 49-unit cap; asked whether such units are required by external accrediting bodies (no, but guild standards)
 2. **The proposal passes (65 in favor, 8 opposed, 6 abstained)**
- Kinesiology
 - i. [Adding MTH 203 Proposal](#)
 1. Faculty asked questions regarding possible unit-load addition.
 2. **Faculty voted unanimously (verbally) to approve the proposal.**
- School of Theology and Christian Ministry

- i. [SOTCM Proposal](#)
- ii. [SOTCM Curriculum Overview](#)
 1. Faculty asked questions regarding: the overall strategy of dropping/adding courses; how emphases and areas of coverage have changed as the result of a changed curriculum; the impact on the Women's Studies Minor.
 - 2. The proposal passed (79 in favor, 8 opposed, 3 abstained)**

VI. Faculty Governance Committee - Jamie Gates

- Update on FGC activities
 - i. Membership of the committee: Conni Campbell, Lori Carter, Jamie Gates (Chair) Michelle Kelford, Ken Martin, April Maskiewicz, Kelli McCoy, Denise Nelson, and Bettina Pedersen
- [Proposal to merge the Educational Effectiveness Committee and the Program Review Committee into the Program Assessment and Review Committee](#)
 - i. Faculty asked questions regarding: the wording of "academic co-curricular program"; the role of faculty in evaluating (non-academic) co-curricular programs; faculty raised the previous decision to divide Institutional Effectiveness Committee into "Educational Effectiveness Committee" and a body that has not yet been designated.
 - ii. The proposal passed (64 in favor, 8 opposed, 4 abstained)**

VII. Provost Remarks – Kerry Fulcher

- Faculty asked about schedule for Board of Trustees meeting
 - i. Draft of promotion and tenure policy proposal to be presented to the Board of Trustees for comment
- Faculty asked about opportunities to speak into the language of Rank and Tenure white paper (comments and feedback were encouraged; see above links in Announcements)

- Provided an update on the President's and Provost's visit to the Philippines.

Adjournment – Kerry Fulcher

Consent Agenda:

- Approval of [Minutes for previous meeting](#)
- Time limit for discussion of Agenda items for this meeting is 7 minutes according to our approved proposal (at 7 minutes, a majority vote can continue discussion).