

PROGRAM ASSESSMENT AND REVIEW COMMITTEE

Committee reports to: Faculty

Frequency of reports: Fall

Make-up of committee: Size: 8-9

Members:

Elected by faculty: 6 The Committee membership strives to maintain a balance among the College of Arts and Humanities, College of Natural and Social Sciences, and the Schools with representation of undergraduate, graduate, and extended learning programs. Preference given to individuals with past experience on APC/GESC or with external accreditation.

Ex officio: Provost or designee

Vice Provost for Assessment and Institutional Effectiveness

Resource personnel: Chair of APC (as needed)

Chair of GESC (as needed)

Director of Institutional Research (as needed)

VP for Finance or designee (as needed)

WSCUC (WASC) ALO

All College and School Deans (as needed)

Length of tenure for elected members: Three-year staggered terms

Chair: Provost or designee

Suggested frequency of meetings: Semi-monthly

Major responsibilities:

1. Review, update, and implement program review and academic assessment processes, policies and guidelines.
2. Maintain and oversee the academic and academic co-curricular program review calendars and processes.
3. Provide evaluative feedback to Academic Units that have submitted Program Review documents.
4. Oversee the academic assessment program for the university in order to support institutional effectiveness.
5. Ensure that the academic assessment program is linked to the university's strategic plan and the academic planning process.