

ACADEMIC POLICIES COMMITTEE
Meeting Minutes
September 4, 2014

Attendance: Kathy McConnell, Jeff Sullivan, Carol Blessing, Susan Rogers, Mark Pitts, Heather Ross, Jeff McKinstry, Diana Cordileone

Absent: Paul Bassett, Walter Cho

Prayer: Heather Ross

Approval of April 3, 2014 APC Meeting Minutes: M/S/P

- Kathy reviewed APC tasks of APC
- Kathy explained Memo to Department Chairs and School Deans regarding curricular proposals
- As Chair of APC, Kathy prioritizes curricular proposals based on how much time is needed to discuss/review/approve
- Kathy reviewed additions to the APC Curricular Proposal template
- Kathy requested motion to approve curricular proposal “package” (includes memo to department chairs and school deans and curricular proposal template) – M/S/P

New Business

1. LEAP proposal (Mark Pitts)

- Mark worked with Kim Bogan and Hadley Wood over the summer in regards to what happens with students who failed in first semester as a freshman
- Clarified that “freshman forgiveness” doesn’t apply to LEAP students
- APC requests proposal be placed on HOLD until policy is clarified

Old Business

1. Examination Policy Recommendations

- Kathy reviewed with committee, section with changes (“Evaluation of Academic Achievement”)
- “How much do final exams represent the final grade in the course?” (Kathy)
 - the weight of a final exam should be determined by the appropriate department/school (recommend 10-30% of final grade)
- Per Kathy, once policy is approved by APC, it will be submitted to the Faculty Handbook Committee

Meeting adjourned: 4:26 p.m.