

**ACADEMIC POLICIES COMMITTEE**  
**Meeting Minutes**  
**September 18, 2014**

**Attendance:** Kathy McConnell, Jeff Sullivan, Carol Blessing, Walter Cho, Mark Pitts, Heather Ross, Jeff McKinstry

**Absent:** Paul Bassett, Susan Rogers, Diana Cordileone

**Prayer:** Jeff McKinstry

**Approval of September 4, 2014 APC Meeting Minutes: M/S/P**

**OLD Business**

**1. Final Examination Policy**

- When approved, policy will be submitted to Faculty Handbook Committee (Kathy)
- Heather suggested bringing policy before full faculty as an informational item
- Kathy read policy out loud to Committee
- Mark will “clean up” and present to APC at next meeting

**2. LEAP proposal (Mark Pitts)**

- Kathy clarified difference between disqualification and administrative withdraw
- Motion to take to full faculty for vote – M/S/P

**3. What constitutes a certificate?**

- What would be minimum number of units for a certificate?
- Looking at academic, professional certificate

**NEW Business**

**1. Academic Dishonesty Appeals Documents – drafts**

- Committee reviewed drafts together and made revision suggestions to Mark

Meeting adjourned: 4:21 p.m.