

**ACADEMIC POLICIES COMMITTEE**  
**Meeting Minutes**  
**September 3, 2015**

**Attendance:** Dawne Page, Jim Daichendt (resource), Karen Sangren, Kendra Oakes Mueller, Laurance Beauvais, Michelle Riingen, Mark Pitts, Skip Rutledge, Susan Rogers, Diana Cordileone, Rob Thompson, Kristie Camet (resource), Mark Mann (guest), Carol Blessing (guest)

**Prayer:** Rob Thompson

**Approval of April 23, 2015 APC Minutes :** M/S/P

**Organizing for APC 2015-16**

1. Dr. Pitts spoke briefly about the purpose and roles of the APC committee as well as reviewed items within APC binder.
2. Addressed issues of confidentiality. Any new information learned as a result of participation on the APC committee that is not common knowledge among the PLNU community should not be shared.
3. **Short Form Review**
  - a. Recommended for approval as presented. M/S/P

**NEW Business**

1. **Humanities Honors Program Proposal – First Reading** (Mark Mann, Carol Blessing)
  - Dr. Pitts reviewed history of proposal and shared PowerPoint presentation with committee.
  - Mark Mann and Carol Blessing present to answer initial questions from APC committee.
  - Extensive discussion regarding “Mission and PLO’s” – “are they too broad? Are [bullet points] measurable/assessable?” - APC recommended that a sample alignment of PLOs and assessment be provided at the next meeting.
  - (Jim Daichendt recommendation: compare Mission & PLO’s against syllabi of courses and from there, determine if modifications to proposal are needed)
  - Offer to make all syllabi available for review; committee accepted.
  - Proposal to be revisited at next APC meeting.
  - Per Susan Rogers, “curricular map would help”
2. **Student Petition** (Jim Daichendt)
  - No research component to the course in question.
  - Motion to uphold denial of petition - M/S/P

**Meeting adjourned at 1:25 p.m.**