

**ACADEMIC POLICIES COMMITTEE**  
**Meeting Minutes**  
**January 21, 2016**

**Attendance:** Dawne Page, Karen Sangren, Laurance Beauvais, Michelle Riingen, Susan Rogers, Skip Rutledge, Jim Daichendt, Mark Pitts, Kristie Camet (resource), Courtney Mayer (guest), David Adey (guest), Randal Schober (guest), Devin King (guest), Matthieu Rouffet (guest)

**Prayer:** Jim Daichendt

**Approval of December 3, 2015 APC Minutes:** M/S/P

**OLD Business**

**1. Art and Design Proposal: Graphic Design – second reading**

- PowerPoint summary was presented to APC.
- Courtney Mayer and David Adey were present to answer questions and provide additional background/explanation as needed.
- Unit increase is the result of adding a required web course and increasing the number of units for the capstone portfolio.
- Skip asked if the capstone change is meant to reflect current expectation/work load or indicative of additional or increased expectation/work load. Answer: It will reflect the current expectation and level of work associated with the portfolio.
- Dawne asked if MKT332 is a pre-requisite. Answer: Yes, for some courses. Courtney said she would need to check the catalog for more specifics.
- Michelle expressed concern about the Entrepreneurship class not being required under the Entrepreneurship concentration. Answer: The belief is that the students will choose to take the course based on their direction and goals.
- Karen states that alumni were surveyed about what components were most useful/valuable to them.
- Jim added that PLNU has a lot of business courses incorporated for a graphic design major and pointed out that professors are aware of what skills the students need to be successful in the field based on their own market experience.
- Dr. Pitts urged caution when approving a program to go above the policy-set unit limits.
- Dawne asked if the department considered changing it to a professional degree (B.S.) to avoid the policy limit. Answer: That is on the road ahead.
- Jim pointed out that a BFA degree will typically go north of 70 units.
- Skip asked if APC is charged with voting on just the merit of the proposal or if it is also charged with anticipating effects from faculty. Answer: APC is charged with both.

FINAL – approved by the Academic Policies Committee February 4, 2016

- Dawne pointed out that the assessment culture of the university changed drastically after the setting of the unit limits which requires additional units be used for the assessment pieces.
- Recommended to approve proposal: M/S/P

## **2. College and Calling Course Proposal – first official reading**

- PowerPoint summary was presented to APC.
- Randal Schober, Devin King, and Matthieu Rouffet were present to answer questions and provide additional background/explanation as needed.
- It was clarified that this proposal is for a “Pilot” of the course.
- Dawne asked if the pilot is successful, how the class would be structured. Answer: It would be two 300-student sections with in-person Q&A and an online discussion board.
- Laurence expressed concern about the content and difficulty of keeping students engaged.
- How will the success of the pilot be analyzed? Answer: Pre and post surveys.
- Jim stated that he likes seeing a proposal like this presented as a pilot. Asked where the course will live if successful. Answer: GE is its temporary location.
- Dawne asked for clarification about departments being required to provide a speaker and what effect that would have on faculty load. Answer: Speakers are alumni.
- Motion to continue the conversation at the February meeting: M/S/P

## **3. Student Behavior Response Proposal – third reading (with faculty revisions)**

- Dr. Pitts presented the newest revision of the student behavior policy with faculty revisions.
- With new changes/modifications made as suggested by APC, recommendation to approve proposal: M/S/P

**Meeting adjourned at 1:24 p.m.**