



Meeting days: M-W-F	Instructor title and name: Professor Kathryn Huff
Meeting times: 12:15-1:20pm	Phone: 619-672-9743
Meeting location: BAC 105A	E-mail: kbelsey@pointloma.edu
Final Exam: Monday, December 12, 1:30-4:00pm	Office location and hours: BAC 127, MWF, 1:30-2:30pm

PLNU Mission ☉--To Teach ~ To Shape ~ To Send

Point Loma Nazarene University exists to provide higher education in a vital Christian community where minds are engaged and challenged, character is modeled and formed, and service becomes an expression of faith. Being of Wesleyan heritage, we aspire to be a learning community where grace is foundational, truth is pursued, and holiness is a way of life.

I. GENERAL COURSE DESCRIPTION

COURSE DESCRIPTION ☉

A comprehensive first-year composition experience in reading, writing, and critical thinking, centered on essay and research writing. The course emphasizes the processes of writing thesis-based manuscripts as an evolving product, with attention to sentence-level conventions and coherence among well-developed paragraphs. Library research and writing the source-based essay are major components of the course. All of the above will measure your level of mastery. You are in charge of your own learning and your goals for this course. This course will provide you with practical tools and processes to research, write, and communicate interesting, well-reasoned, and persuasive arguments that will equip you for success in your university work and beyond. Your success is up to you.

Prerequisite(s): A diagnostic exam given in the beginning of the semester will determine if the student needs to co-enroll in WRI 097.

COURSE LEARNING OUTCOMES ☉

Brace yourself. In this course, you will be doing a lot of critical thinking. This means you will also read and write a lot. How will I assess what level you master? Well, your writing is the external product of the internal process of your critical thinking. Here's the payoff if you invest excellent effort in our time together. You will be able to

1. Apply English language conventions in various genres of academic writing.
2. Demonstrate knowledge of the stages of the writing process in academic writing: planning, drafting, organizing, composing, revising, and editing.
3. Evaluate and use rhetorical modes of organization to create written compositions.
4. Evaluate online sources of information for valid authority and expertise.
5. Apply documentation formats to cite research in written compositions.
6. Analyze texts to determine point-of-view, differing perspectives, tone, purpose, audience, and theme.

REQUIRED TEXTS AND RECOMMENDED STUDY RESOURCES

1. Axelrod, Rise B., Charles R. Cooper, and Alison M. Warriner. *Reading Critically, Writing Well*. 10th ed. Bedford/St. Martin's, 2013.
2. Lunsford, Andrea. *St. Martin's Handbook*. 8th ed. Bedford/St. Martin's, 2015.
3. Canvas Course: <https://www.canvas.pointloma.edu>.
4. ½" 3-ring binder with college-lined composition paper; three-section notebook with college-ruled pages, laptop, printer.

ASSESSMENT AND GRADING ⊕

Assignments are aligned to institution, program, and course learning outcomes. Evaluation is based on various criteria: rubrics, quizzes, formative assessment, and summative assessment.

<u>Assignment distribution by percentage:</u>	<u>Grade scale:</u>												
<ul style="list-style-type: none">• Quizzes 10%• Reading Journal 10%• Two Drafted Essays 30%• Policy Proposal Essay 30%• Final Portfolio 5%• Final Exam 10%• Homework, in-class activities, participation 5%	<table><tbody><tr><td>A=93-100</td><td>C=73-76</td></tr><tr><td>A-=92-90</td><td>C-=70-72</td></tr><tr><td>B+=87-89</td><td>D+=67-69</td></tr><tr><td>B=83-86</td><td>D=63-66</td></tr><tr><td>B-=80-82</td><td>D-=60-62</td></tr><tr><td>C+=77-79</td><td>F=0-59</td></tr></tbody></table>	A=93-100	C=73-76	A-=92-90	C-=70-72	B+=87-89	D+=67-69	B=83-86	D=63-66	B-=80-82	D-=60-62	C+=77-79	F=0-59
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B+=87-89	D+=67-69												
B=83-86	D=63-66												
B-=80-82	D-=60-62												
C+=77-79	F=0-59												

II. POLICIES & PROCEDURES

SUPPORT

You may count on my expertise and support to help you meet your course goals. However, I cannot support lack of planning or effort. Neither can I think for you. If you need assistance or feedback on any aspect of the course that is not addressed in class, I will be happy to meet with you before or after class to discuss your concerns and needs and to provide guidance and feedback. If you desire a longer session, you may drop in during office hours or schedule an appointment. For additional support, you are strongly encouraged to consult [Tutorial Services](#) or any of [Ryan Library's librarians](#).

STUDENT CONDUCT

Each student must recognize that as members of a community of learners they have an obligation to be responsible, respectful members of that community and that the exercises of their freedom of expression not impinge on the right of others in their quest for learning. In addition, students must acknowledge the responsibility of the professor to create and preserve an environment conducive to the learning of all students. The instructor has the responsibility and authority to maintain appropriate student behavior. The instructor is responsible for maintaining standards of academic performance established for this course.

STUDENT ATHLETES

Any student athlete who is going to miss a class due to team obligations must speak with me and present official documentation by the end of Week 2 or as soon as the game schedule is posted. These absences will be excused, but assignments must still be submitted on their scheduled due dates.

ASSIGNMENTS

Homework, readings, discussion, and in-class writing assignments are 100% required. You must be prepared to discuss reading assignments on the day they are due, participate in respectful and lively discussions, and write your very best each and every day. Be prepared to read assigned texts closely, share your ideas with the class, and ask questions of your peers and your instructor. Examples include in-class writing exercises, activities, writing logs, reading responses, peer review worksheets, and research process assignments.

LATE ASSIGNMENTS

Absence from class does not excuse the lateness of an assignment, and emails requesting extensions will not be answered. You must still submit your work by the due date even if you are not in class on that day. All late work will incur a 1/2-grade penalty per calendar day the assignment is late. Extensions may be granted in the case of a documented emergency. An extension may also be granted at my discretion, but you must contact me at least 2 days before a due date to make this request.

ABSENCES

In the event of absence for ANY reason, you are responsible for ANY information or class content missed. It is your responsibility to notify me no later than the class meeting before you know you are going to be absent and to consult Canvas or to contact a classmate for any missed handouts, notes, or content for the session missed. Do not email me with any non-excused requests for missed content or extensions on assignment due dates. A courtesy email to notify me of your absence is appreciated but not required.

PEER REVIEW GROUPS

You must bring three copies of the first drafts of your essays on the dates due. If you do not have a first draft for your peer review group, you must still attend class and participate in reading and responding to your peers' essays; failure to provide copies of your first draft to your group or to complete reviews for your peers will count against you (not against your peers) as missed homework.

CANVAS

It is your responsibility to check your Canvas account often for announcements, course material, forms, handouts, videos, postings, and messages. This is the primary way outside of class to access course materials, submit assignments, and communicate with each other. **NOTE: While the Canvas gradebook should give you a relatively accurate view of your "running total" score in the class, you should not rely on it as a concrete reflection of your grade. See me if you have questions about this.**

ELECTRONIC DEVICES

All electronic devices must be silenced or turned off before the start of class. If during class you are seen texting, tweeting, checking email or Facebook, listening to music, or conducting any activity not related to the class activity at the moment, I will mark you absent for that day. Unauthorized use of technology is not the place for the classroom. There will be times when you will be allowed to use technology, and these will be announced ahead of time.

COMPUTER OR PRINTER PROBLEMS

Problems with technology happen. However, you should always back up your files. If your computer crashes and you are unable to produce a copy of your work by the beginning of class, your paper will be late. Do not leave printing your assignments until right before class. If your printer breaks and you are unable to produce a hard copy of your work at the beginning of class, you must still upload it to Canvas. An electronic submission will not take the place of a hard copy. You must produce a hard copy and deliver it to me in class no later than the next session.

FINAL EXAMINATION POLICY ☼

Successful completion of this class requires taking the final examination **on its scheduled day**. The final examination schedule is posted on the [Class Schedules](#) site. No requests for early examinations or alternative days will be approved.

PLNU COPYRIGHT POLICY ☼

Point Loma Nazarene University, as a non-profit educational institution, is entitled by law to use materials protected by the US Copyright Act for classroom education. Any use of those materials outside the class may violate the law.

PLNU ACADEMIC HONESTY POLICY ☼

Students should demonstrate academic honesty by doing original work and by giving appropriate credit to the ideas of others. Academic dishonesty is the act of presenting information, ideas, and/or concepts as one's own when in reality they are the results of another person's creativity and effort. A faculty member who believes a situation involving academic dishonesty has been detected may assign a failing grade for that assignment or examination, or, depending on the seriousness of the offense, for the course. Faculty should follow and students may appeal using the procedure in the university Catalog. See [Academic Policies](#) for definitions of kinds of academic dishonesty and for further policy information.

PLNU ACADEMIC ACCOMMODATIONS POLICY ☼

If you have a diagnosed disability, please contact PLNU's Disability Resource Center (DRC) within the first two weeks of class to demonstrate need and to register for accommodation by phone at 619-849-2486 or by e-mail at DRC@pointloma.edu. See [Disability Resource Center](#) for additional information.

PLNU ATTENDANCE AND PARTICIPATION POLICY ☼

Regular and punctual attendance at all classes is considered essential to optimum academic achievement. If the student is absent from more than 10 percent of class meetings, the faculty member can file a written report, which may result in de-enrollment. If the absences exceed 20 percent, the student may be de-enrolled without notice until the university drop date or, after that date, receive the appropriate grade for their work and participation. See [Academic Policies](#) in the Undergraduate Academic Catalog.

TENTATIVE COURSE SCHEDULE AND ASSIGNMENTS*

All readings and assignments are due by the start of class on the due date.

* Instructor reserves the right to make changes as needed.

WEEK	DATES	CLASS CONTENT OR ASSIGNMENT	READINGS/ASSIGNMENT DUE DATES
Week 1	8/30 8/31 9/02	Diagnostic Essay Course Introduction, Evaluation Essay Handout <i>RCWW</i> Chapter 6—Evaluation Essay Activities	<i>RCWW</i> , Chapters 1 & Chapter 6, pp. 246-252,
Week 2	9/5 9/7 9/9	LABOR DAY—NO CLASS <i>RCWW</i> Chapter 6 Activities They Say/I Say Rhetorical Situations: Ethos/Logos/Pathos	<i>SMH</i> Chapters 37-38 <i>RCWW</i> Chapter 6 pp. 260-265, 270-275 Due 9/9: Evaluation Essay 1 st Draft
Week 3	9/12 9/14 9/16	<i>SMH</i> Top Twenty groups Developing Paragraphs Quote Sandwich	Due 9/12: Peer Review Sheets <i>SMH</i> Chapter 5
Week 4	9/19 9/21 9/23	Peer Review Groups Reflection on Evaluation Essay <i>SMH</i> Top Twenty groups	Due 9/23: Evaluation Essay Revised Draft
Week 5	9/26 9/28 9/30	Sentence strategies Cause/Effect (C/E) Essay Handout Focusing the C/E topic Logical fallacies	<i>SMH</i> Chapters 37-41 <i>RCWW</i> Chapter 8, & 10 Due 9/30: C/E Focused Topic & Questions
Week 6	10/3 10/5 10/7	Conducting research Friday: Library Instruction Session—Class meets in Ryan Library Bresee Computer Lab	Due 10/5: C/E Research Strategy <i>RCWW</i> Chapter 7, 10 <i>SMH</i> Chapters 42
Week 7	10/10 10/12 10/14	Monday: Library Instruction Session—Class meets in Ryan Library Bresee Computer Lab MLA Documentation Paraphrase, Summary, Quotes & Plagiarism C/E Thesis Statement & Outline	<i>SMH</i> Chapters 14 & 16, <i>RCWW</i> Chapter 10 readings Due 10/12: Notes Due 10/14: Library Assignment—Annotated Bibliography + C/E Prospectus
Week 8	10/17 10/19 10/21	C/E Activities Sentence strategies Problem/Solution Proposal (P/SP) Handout FALL BREAK—NO CLASS	<i>SMH</i> Chapters 44 & 45 <i>RCWW</i> Chapter 11 readings Due 10/19: C/E Essay 1 st Draft
Week 9	10/24 10/26 10/28	Peer Review groups Revision, Editing, Proofreading Choosing a problem	Due 10/24: Peer Review Sheets Due 10/28: C/E Essay Revised Draft <i>RCWW</i> Chapter 9 readings
Week 10	10/31 11/2 11/4	Research Reading proposals	<i>RCWW</i> Chapter 9 readings Due 11/4: P/SP Focused Topic & Questions
Week 11	11/7 11/9 11/11	Continue research Effective Proposals	<i>RCWW</i> Chapter 9 readings Due 11/11: P/SP Prospectus
Week 12	11/14 11/16 11/18	Sentence strategies APA documentation	<i>SMH</i> Chapter 33 Due 11/18: P/SP Annotated Bibliography + Research notes

Never a day without a line...

Week 13	11/21 11/23 11/25	THANKSGIVING BREAK—NO CLASS THANKSGIVING BREAK—NO CLASS	Due 11/21: P/SP 1 st Draft
Week 14	11/28 11/30 12/2	Peer Review Groups Revising, Editing, & Proofreading the P/SP	Due 11/28: Peer Review Sheets
Week 15	12/5 12/7 12/9	Drafting & Reviewing the Portfolio Cover Letter and Webpage Intros LAST DAY OF CLASS: Prepare for Final Exam	Due 12/5: P/SP Revised Draft Due 12/9: Portfolio
Week 16	12/12	MONDAY, 12/12, FINAL EXAM 1:30-4:00pm—LOCATION TBD	