

**ACADEMIC POLICIES COMMITTEE
LONG FORM PROPOSAL TEMPLATE**

- Proposals should use this long form if they:
 - Need faculty and/or WASC approval.
 - Request elimination, addition or revision of multiple courses and/or courses impacting other departments or schools.
 - Request elimination, addition or revision of a major, minor, concentration or credential program.
- All submitted proposals need to adhere to the following template in order to facilitate the work of the Academic Policies Committee.

Section 1: Proposal Summary

1. **Today's Date: October 4, 2018**
2. **Academic Unit Name: Sociology, Social Work, and Family Sciences**
3. **Submitted by: Susan Rogers**
4. **Recorded Department/School Vote** (Please provide the number and percentage of department/school faculty who voted in approval for this proposal): 8 of 8; 100%
5. **Academic Year** (Provide academic year and semester changes are to take place): Fall 2019
6. **Is this proposal a result of a Program Review (Yes/No)? If not, please provide explanation: Yes**
7. **Overall Proposal Rationale** (Briefly describe the nature of the proposed changes or the proposed new academic offering):

Section 2: Impact

1. **Impact on Other Department(s)/School(s)** (Are there other departments/schools impacted by this proposal? If so, how did the other department[s]/school[s] vote on this proposal?): No
2. **Impact on Library Services:**
 - a. Will there be any new library acquisitions needed to support the proposed changes? (Yes/No): No
 - b. If yes, please contact the Director of Ryan Library and provide further information below.
 - i. Provide the date the director was contacted:
 - ii. Briefly describe the needed acquisitions:

Section 3: What and Why

Proposals (For each proposal or group of proposals, provide a description and rationale.):

I. What – Proposal Summary:

Change the prerequisites for FCS 335 Nutrition Research through the Lifecycle

Why – Proposal Rationale:

After program review and the merger of Family and Consumer Sciences and Sociology and Social Work departments, the core department courses will be changing to better represent both departments. FCS 250 Introduction to Family and Consumer Sciences Research will be eliminated, with research topics now being covered in a new core class XXX3??? Research Basics. Since FCS 250 was a prerequisite to FCS 335 Nutrition Research through the Lifecycle, we need to change the prerequisite for this course.

II. How – Curricular Changes:

- A. Step 1: Use *track changes* to prepare the proposed catalog text. If you need a copy of your catalog sections sent to you, contact sfruchey@pointloma.edu.

FCS 335 - Nutrition Research Through the Life Cycle

A. ~~(2)~~ (3)

A study of nutrition specifically applied to the stages of human development and the life cycle. Current scientific literature is reviewed and applicable research methodologies are discussed. The role of statistics in scientific research is reviewed. Computer applications and laboratory. Offered alternate years.

Prerequisite(s): [FCS 225](#) and [FCS 250](#)

Prerequisite(s): [FCS 225](#) and [XXX 3??](#)

- B. Step 2: Arrange a meeting with the APC chair and Records liaison to review the catalog text proposal and receive assistance in submission of proposed catalog copy. Include this with your proposal.
-

Total course/unit additions: 1

Total course/unit deletions: 0

Staffing increase/decrease: 0

Library resourcing impact: 0

Net Financial impact: 1 unit addition

III. What – Proposal Summary:

Change the prerequisites for FCS 365 Advance Nutrition

Why – Proposal Rationale:

After program review, it was decided to increase the science rigor to the Nutrition and Food major. Those students majoring in the nutrition concentration will now be required to take Advanced Nutrition. The current prerequisites for the dietetic majors is FCS 225 Fundamentals of Nutrition, BIO 130 Anatomy and Physiology 1 and CHE 294 Organic Chemistry. The Nutrition majors will be taking the first two prerequisites, but will not be required to take CHE 294 Organic Chemistry. Therefore, we are proposing to add the prerequisite of CHE 103 for Nutrition majors, and the prerequisite of BIO 210 Cell Biology and Biochemistry for both majors.

IV. How – Curricular Changes:

- B. Step 1: Use *track changes* to prepare the proposed catalog text. If you need a copy of your catalog sections sent to you, contact sfruchey@pointloma.edu.

FCS 365 - Advanced Nutrition

(3)

Theories integrated from physiology, biochemistry and nutrition. ~~A~~An in-depth study of nutrients and their role in human metabolism. Current research on human metabolic processes is analyzed. Laboratory applications. Offered every ~~year~~ fall.

Prerequisite(s): ~~FCS 225~~, ~~BIO 130~~, and ~~CHE 294~~

Prerequisite (s): FCS 225, BIO 130, Bio 210, CHE 103 or CHE 294.

- C. Step 2: Arrange a meeting with the APC chair and Records liaison to review the catalog text proposal and receive assistance in submission of proposed catalog copy. Include this with your proposal.
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Total course/unit additions: 0

Total course/unit deletions: 0

Staffing increase/decrease: 0

Library resourcing impact: 0

Net Financial impact: 0 unit addition

V. What – Proposal Summary:

Change the prerequisites for FCS 455 Food Science

Why – Proposal Rationale:

After program review, it was decided to increase the science rigor to the Nutrition and Food major. Those students majoring in the nutrition concentration will now be required to take Food Science. The current prerequisites for the dietetic majors is FCS 110 Fundamentals of Food, and CHE 294 Organic Chemistry. The Nutrition majors will not be required to take CHE 294 Organic Chemistry. Therefore, we are proposing to add the prerequisite of CHE 103 for Nutrition majors.

VI. How – Curricular Changes:

- D. Step 1: Use *track changes* to prepare the proposed catalog text. If you need a copy of your catalog sections sent to you, contact sfruchey@pointloma.edu.

FCS 455 - Food Science

(3)

Analysis of the composition and chemical structure of food that affect the color, flavor, texture, aroma, and nutritive quality, and the application of this information for careers in the food industry. Current research in food technology, and food consumption patterns and sensory evaluation is are investigated. Computer and laboratory applications, and laboratory required. Offered alternate years.

Prerequisite(s): ~~FCS 110 and Chemistry 294.~~

Prerequisite(s): FCS 110 and CHE 294 or CHE 103.

- E. Step 2: Arrange a meeting with the APC chair and Records liaison to review the catalog text proposal and receive assistance in submission of proposed catalog copy. Include this with your proposal.
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Total course/unit additions: 0

Total course/unit deletions: 0

Staffing increase/decrease: 0

Library resourcing impact: 0

Net Financial impact: 0 unit addition

VII. What – Proposal Summary:

Decrease FCS 435 Foodservice Production and Management from 3 units to 2 units and change its name to XXX 435 Foodservice Management

Why – Proposal Rationale:

The accrediting body for dietetics, ACEND, had new standards introduced in 2017. Many of the standards pertain to the foodservice domain. After program review it was noted most all accredited dietetic programs have two courses in the foodservice arena, one focusing on food and the other on human management. PLNU was only offering one 3-unit course, FCS 435 Foodservice Production and Management. We will continue to offer FCS 435 Foodservice Production and Management, but change the name (Foodservice Management) and unit load from 3 units to 2 units. In addition, we are proposing to change Food Economics (FCS 300 – 2 units) to a Quantity Food Production course (XXX 3?? – 3 units), to cover those standards pertaining to food production. (another short form proposal).

VIII. How – Curricular Changes:

- F. Step 1: Use *track changes* to prepare the proposed catalog text. If you need a copy of your catalog sections sent to you, contact sfruchey@pointloma.edu.

FCS 435 - Food Service Production and Management

~~(3)~~ (2)

Principles of successful organization and management with their application to the effective operation of food services. Administrative responsibilities of a food manager. Planning and preparing food staffing to meet specific product standards for large groups. Lecture, computer applications, additional two hours per week spent in a food service organization, laboratory setting, and field experiences required. Offered alternate years.

Prerequisite(s): [FCS 110](#) and XXX 3?? Quantity Food Production

- G. Step 2: Arrange a meeting with the APC chair and Records liaison to review the catalog text proposal and receive assistance in submission of proposed catalog copy. Include this with your proposal.

Total course/unit additions: 0

Total course/unit deletions: 1

Staffing increase/decrease: 0

Library resourcing impact: 0

Net Financial impact: 1 unit deletion

COURSE DESCRIPTION

**IX. What – Proposal Summary:
Add a 2 unit Nutrition Assessment course**

Why – Proposal Rationale:

The accrediting body for dietetics, ACEND, had new standards introduced in 2017. Because many learning objectives fall into the Medical Nutrition Therapy (MNT) realm, and because most all comparative universities have two courses to cover medical nutrition topics, we are requesting to begin a 2-unit Nutrition Assessment course. This course will cover about the first quarter of the existing MNT 4-unit course and be required as a prerequisite to it (FCS415/417, 4-units). This will allow more time in the existing MNT course to cover more disease states and case studies. .

X. How – Curricular Changes:

- H. Step 1: Use *track changes* to prepare the proposed catalog text. If you need a copy of your catalog sections sent to you, contact sfruchey@pointloma.edu.

FCS 3XX - Nutrition Assessment

(2)

Introduction to the purpose, methods, and scientific basis for assessment of nutritional status in total health care for individuals and groups. Includes anthropometric, biochemical, clinical and dietary methods for assessing nutritional status. Two (2) semester unit credits. Offered every fall.

Co- or Prerequisite(s): [FCS 365](#) and [BIO 140](#)

Total course/unit additions: 2

Total course/unit deletions: 0

Staffing increase/decrease: 0

Library resourcing impact: 0

Net Financial impact: 0 additional units

XI. What – Proposal Summary:

Change the prerequisites for FCS 415/417 Medical Nutrition Therapy

Why – Proposal Rationale:

The accrediting body for dietetics, ACEND, had new standards introduced in 2017. Since we are requesting to begin a 2-unit Nutrition Assessment course as a prerequisite to FCS415/417 (4-units) Medical Nutrition Therapy course, the

catalog will need to change for FCS 415/417 to state the new prerequisite course.

XII. How – Curricular Changes:

- I. Step 1: Use *track changes* to prepare the proposed catalog text. If you need a copy of your catalog sections sent to you, contact sfruchey@pointloma.edu.

FCS 415 - Medical Nutrition Therapy

A. (3)

A study of nutrition status and assessments; nutrition care process; and the modification of normal food intake with emphasis on dietary adjustments necessitated by certain disease and disorder processes and conditions focusing on the hospitalized and/or ambulatory patient. Offered every spring.

Prerequisite(s): [FCS 365](#) and [BIO 140](#) and **XXX 3xx (Nutrition Assessment)**
Corequisite(s): [FCS 417](#) (Required). Step 2: Arrange a meeting with the APC chair and Records liaison to review the catalog text proposal and receive assistance in submission of proposed catalog copy. Include this with your proposal.

FCS 417 - Medical Nutrition Therapy Practicum

(1)

Case studies, medical chart notation practice, opportunity to interact with dietetic professionals working in clinical fields. Offered alternate years.

Prerequisite(s): [FCS 365](#) and [BIO 140](#) and **XXX 3xx (Nutrition Assessment)**
Concurrent: Must enroll concurrently in [FCS 415](#).
Corequisite(s): [FCS 415](#) (Required).

Total course/unit additions: 0

Total course/unit deletions: 0

Staffing increase/decrease: 0

Library resourcing impact: 0

Net Financial impact: 0 additional units

XIII. What – Proposal Summary:

Change FCS 300 Food Economics to XXX 3?? Quantity Food Production, adding 1 unit to the new course (FCS 300 = 2 units; XXX3?? = 3 units)

Why – Proposal Rationale:

The accrediting body for dietetics, ACEND, had new standards introduced in 2017. Many of the standards pertain to the foodservice domain. After program review it was noted most all accredited dietetic programs have two courses in the foodservice arena, one focusing on food and the other on human management. PLNU was only offering one 3-unit course, FCS 435 Foodservice Production and Management. We are proposing to change Food Economics (FCS 300 – 2 units) to a Quantity Food Production course (XXX 3?? – 3 units), to cover those standards pertaining to food production. We will continue to offer FCS 435 Foodservice Production and Management, but change the name and unit load (another short form proposal).

XIV. How – Curricular Changes:

- J. Step 1: Use *track changes* to prepare the proposed catalog text. If you need a copy of your catalog sections sent to you, contact sfruchey@pointloma.edu.

~~FCS 300 – Food Economics and Management (delete)~~

~~(2)~~

~~A study and application of food management skills, including food selection, food preparation techniques and budgetary control, in meal planning and meal service. Lecture, food preparation laboratory, and computer applications. Offered every fall.~~

~~Prerequisite(s): [FCS 110](#) and consent of instructor.
XXX 3?? – Quantity Food Production (3)~~

~~The fundamentals of food preparation, and application of these principles to quantity food production in commercial and non-commercial settings. Emphasis is placed on the use of quantity food preparation equipment, menu planning, and production. Lecture and laboratory. Offered every other year??~~

~~Prerequisite: FCS 110~~

- K. Step 2: Arrange a meeting with the APC chair and Records liaison to review the catalog text proposal and receive assistance in submission of proposed catalog copy. Include this with your proposal.
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Total course/unit additions: 1
Total course/unit deletions: 0
Staffing increase/decrease: 0
Library resourcing impact: 0
Net Financial impact: 1 unit addition

XV. What – Proposal Summary:

Eliminate FCS 250 Introduction to Family and Consumer Sciences Research

Why – Proposal Rationale:

After program review and the merger of Family and Consumer Sciences and Sociology and Social Work departments, the core department courses will be changing to better represent both departments. FCS 250 Introduction to Family and Consumer Sciences Research will be eliminated, with research topics now being covered in a new core class XXX3??? Research Basics.

XVI. How – Curricular Changes:

- L. Step 1: Use *track changes* to prepare the proposed catalog text. If you need a copy of your catalog sections sent to you, contact sfruchey@pointloma.edu.

~~FCS 250 – Introduction to Family and Consumer Sciences Research~~

~~(†)~~

~~Introduction to the research process, including methodologies and statistics, in the execution and evaluation of family and consumer sciences research. Scientific literature is reviewed, including articles in peer review professional journals. Not Repeatable. Offered once a year. Letter Grading~~

~~XXX 3?? Research Methodology 1~~

~~Learn the basics behind the design and development of a research project. From conception to feasibility to proposal. Even if you do not intend to pursue graduate work in the social science, understanding social research methodology is vital for almost any career or service position that interacts with statistics, studies, reports, etc. Developing these skills will serve you in becoming more discriminating consumer of media as well as media outlets report on studies, polls, and more. At its essence, a methodology course is a sub-division of epistemology (“how we know what we know”), methodology seeks to answer the related question, “how do we find out?”. Students will design and write a research proposal.~~

B. Step 2: Arrange a meeting with the APC chair and Records liaison to review the catalog text proposal and receive assistance in submission of proposed catalog copy. Include this with your proposal.

Total course/unit additions: 3 (Core Research Methodology course)
Total course/unit deletions: 1
Staffing increase/decrease: 0
Library resourcing impact: 0
Net Financial impact: 2 unit addition

XVII. What – Proposal Summary:

Eliminate 3-unit MTH 203 Intro to Statistics.

Why – Proposal Rationale:

As part of the department merger between FCS and SOC, Family Sciences will be adopting the 3-unit Research Basics course as part of the core curriculum already taught on the SOC side. This course will serve as the statistics curriculum required by ACEND, the accrediting body of the Academy of Nutrition and Dietetics.

XVIII. How – Curricular Changes:

- M. Step 1: Use *track changes* to prepare the proposed catalog text. If you need a copy of your catalog sections sent to you, contact sfruchey@pointloma.edu.

MTH 203—Introduction to Statistics

~~(3)~~

~~A first course in statistics for the general student. Description of sample data, probability theory, theoretical frequency distributions, sampling, estimation, and hypothesis testing. Not applicable toward a major in Mathematics.~~

~~Prerequisite(s): [MTH 099](#) or equivalent.~~

XXX 3?? Research Methodology 1

Learn the basics behind the design and development of a research project. From conception to feasibility to proposal. Even if you do not intend to pursue graduate work in the social science, understanding social research methodology is vital for almost any career or service position that interacts with statistics, studies, reports, etc. Developing these skills will serve you in becoming more discriminating consumer of media as well as media outlets report on studies, polls, and more. At its essence, a methodology course is a sub-division of epistemology (“how we know what we know”), methodology seeks to answer the related question, “how do we find out?”. Students will design and write a research proposal.

- N. Step 2: Arrange a meeting with the APC chair and Records liaison to review the catalog text proposal and receive assistance in submission of proposed catalog copy. Include this with your proposal.
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Total course/unit additions: 0
Total course/unit deletions: 3
Staffing increase/decrease: 0
Library resourcing impact: 0
Net Financial impact: 0 additional units

Section 4: *FOR NEW PROGRAMS ONLY*****

- A. Course Learning Outcomes** – Please provide the course learning outcomes.
B. Assessment Plan – Please provide an assessment plan.

Section 5: Catalog Edits

- **Step 1:**
 - Use *track changes* to revise, add or eliminate the current and/or proposed catalog text. This applies to majors, minors, concentrations or certificates. This proposed text will accompany the proposal. If you need a copy of your catalog sections sent to you, contact sfruchey@pointloma.edu.
- **Step 2:**
 - Arrange a meeting with the APC chair to review the completed portion of the proposal and to receive assistance from the Records liaison in submission of current and/or draft proposed catalog copy called for.

Section 6: Summary Checklist

Review course and staffing impact with your academic unit's direct report (College Dean or Provost).

Total course additions: 1
Total course deletions: 1

Total unit additions: 4

Total unit deletions: 5 (just dietetic changes)

If including new core, there are 4 units deleted, and 3 units added

Staff impact (increase or decrease): 0

Rotation of courses or deletions of sections to accommodate additions:

I have reviewed this proposal and the items above and believe the proposal meets all university requirements and is ready for APC review.

Department or School Direct Report:

_____ **Date** _____

College Dean or Provost as applicable:

_____ **Date** _____