



FALL 2015

Meeting days: MTWF	Instructor: Susan J. Smyth
Meeting times: 8:30 – 9:25am	Email: ssmyth@pointloma.edu
Meeting location:	E-mail: ssmyth@sdccd.edu
MWF Bond 156 T Library	
Final Exam:	To be announced

COURSE DESCRIPTION “An introductory course emphasizing four basic skills: aural comprehension, speaking, reading, and writing. Also noted is the cultural and historical background of the areas where the language is spoken. Participation and active use of the language is emphasized in the classroom. ” *Prerequisite: None. (1994-95 Point Loma Nazarene University Catalog, page 135)*

Cultural Perspectives. By including this course in a common educational experience for undergraduates, the faculty supports the survey of human endeavors from a historical, cultural, linguistic and philosophical perspective, including developing critical appreciation of human expression—both artistic and literary.

Spanish 102 is the second of a two-part series in which students are introduced to Spanish grammar and vocabulary. We will cover Lección 9 through Lección 15 of the PANORAMA textbook, plus our own study of the Past Subjunctive, along with the corresponding lessons in the web-based lab book. The mid-term will cover Lección 9 through Lección 12; the Pre-final will cover Lección 13 through the Past Subjunctive; the Comprehensive Final will cover all materials learned in the book and in class.

COURSE LEARNING OUTCOMES (CLOs)

By the end of the 101-102 sequence, students will be able to:

1. Speak at the mid to high novice level using basic formulaic and memorized materials within the student’s own experience.
2. Recognize basic connected discourse that uses vocabulary and grammar within the student’s own experience.
3. Write discrete sentences as well as simple connected paragraphs using memorized vocabulary and grammar structures.

4. Read cultural texts that employ familiar vocabulary and cognates as well as learned grammatical structures.
5. Demonstrate comprehension of basic cultural mores and patterns of living of the target culture(s) studied.

COURSE CREDIT HOUR INFORMATION

This class meets the Carnegie Unit minimum requirement of 750 minutes of instructional time + 1500 minutes of out-of-class work per 1 unit of credit. Specific details about how the class meets these requirements are included here in the course syllabus.

REQUIRED TEXTS AND RECOMMENDED STUDY RESOURCES

1. Panorama: Introducción a la lengua española, Blanco, Donley, et al, 4th edition
2. Panorama Online Lab Manual Access (Supersite)

Point Loma Nazarene University encourages the use of technology for learning, communication, and collaboration. This course requires access to computers, software programs, and the Internet. At some point during the semester you will have a problem with technology, but these problems will not normally be accepted as excuses for unfinished work. Protect yourself by doing the following: Save work often and make regular backups of files in a different location from the originals, plan ahead so that you will have time to use the on-campus computers and printers if necessary, and practice safe computing when surfing the web and checking email.

- All students are required to have a PLNU internet account and check it regularly for specific course information and official university communications.
- Email announcements carry the force of an in-class announcement.
- If you do not own a computer, there are computers accessible to you in all PLNU's computer labs. Contact PLNU's Helpdesk for further information.
- Plagiarism laws must be observed when doing internet research.

Attendance and class participation. Regular and punctual attendance at all classes is considered essential to optimum academic achievement. If the student is absent from more than 10 percent of class meetings, the faculty member has the option of filing a written report which may result in de-enrollment. If the absences exceed 20 percent, the student may be de-enrolled without notice. If the date of de-enrollment is past the last date to withdraw from a class, the student will be assigned a grade of W or WF consistent with university policy in the grading section of the catalog. See Academic Policies in the undergrad student catalog. **AFTER THE SIXTH ABSENCE YOU WILL BE DE-ENROLLED FROM THE COURSE.** Classes are small, so students automatically participate fully in the course. Therefore, this portion of the final course grade is based almost entirely on attendance. Zero or one absences will earn an A; two

absences will earn a B; three absences will earn a C; four absences will earn a D; more than four absences will earn an F.

NOTE: You will be responsible for maintaining your own class schedule. Should you need to drop this or any course, please remember to drop the course before the November 6 deadline for 15-week classes. If you need to drop a class, be sure to fill out and submit the official forms; simply ceasing to attend may result in a grade of F on your transcript.

FINAL EXAMINATIONS: Final Examinations are the culminating learning event in a course, and they are scheduled to take into account all the different courses and departments across the university. The exam schedule varies from year to year. The final examination schedule is posted on the [Class Schedules](#) site. You are expected to arrange your personal affairs to fit the examination schedule. In the rare case that you may be scheduled for more than three (3) final examinations on the same day, you may work out an alternate time for one of your exams with your professors. This is the only university-sanctioned reason for taking a final exam at a time other than the officially scheduled time for the exam. Please confirm your final examination schedule the first week of classes, and schedule those exam times into your daily planners and calendars now. If you find that your final exam schedule is the one described above, please meet with your professors as soon as possible so that they may help you to make alternative arrangements for taking your exams. Department chairs/school deans and college deans need not be involved in the process of making this accommodation.

Computers, cell phones, handouts and textbooks:

- A) Some students use their computers to take notes in class. That is fine. However, if a student is found to be using his or her computer for any other use during my class, I will mark the date in my gradebook at each occurrence. It is unlikely that I will take class time to inform a student of the notation. At the end of the semester I will fold those notations into the participation grade.**
- B) To save department funds I will email handouts to the students before each chapter. If you come to class without a printout of the handouts, and if you come to class without your own textbook, I will mark the date in my gradebook and your participation grade will suffer.**
- C) Cell phones are not permitted in my class. Again, if I see you texting in my class it is unlikely that I will take class time to chastise you, but I will note the date in my gradebook and your participation grade will suffer.**

ASSESSMENT AND GRADING:

1. Completion of all evaluative instruments. Evaluative materials including online Supersite work, homework assignments, chapter examinations, a mid-semester examination, a pre-final exam, a group oral project and a final comprehensive examination are essential components of the course. Home assignments are aids to preparing for the chapter examinations (one for each lesson studied). The mid-semester, pre-final, and the final comprehensive examinations feature an oral comprehension section as well as multiple choice questions.

NOTE: **There are NO make-up chapter examinations and NO special scheduling is permitted for the mid-semester, pre-final, and final comprehensive examinations.**
Students are allowed to drop one chapter examination to allow for occasional absences or routine illness.

2. Online Work: Students must submit the assigned online work to me through Supersite by the due date, which coincides with the test dates for each chapter. I will check for completion of the online activities on each test date. NO LATE WORK WILL BE ACCEPTED. The cut-off is 11:59pm the day before the test. Go to http://www.vhlcentral.com/section/318701/student_instructions for help registering.
3. The first week each student will choose a topic from the list provided by the instructor, and prepare a 5 minute oral presentation (in English). The presentation dates will be assigned by the instructor.
4. At the end of the semester the students will work in groups on an oral presentation. More information will be provided at that time.

Evaluation

Chapter Tests:	35%
Mid-Term	10%
Pre-Final	10%
Comprehensive final:	10%
Participation:	20%
Individual Oral:	5%
Group Oral Project:	5%
Online Work:	5%

TUTORIAL SERVICES

The PLNU Tutorial Center is available free of charge for all current **undergraduate** PLNU students. It offers tutoring for most subjects, as well as general help with paper editing, study skills, etc. The Tutorial Center is located on the south end of Bond Academic Center, next to the Study Abroad offices. The Tutorial Centers is typically open Monday-Thursday from 8:00AM until 9:00PM and Friday from 8:00AM until 3:00PM. Please note that the Tutorial Center is closed from 9:30-10:30AM, Monday, Wednesday, and Friday, and 5:00-6:00PM every evening. Tutoring is available by appointment only, and appointments must be made at least one day in advance. Appointments may be arranged in person at the Tutorial Center, over the phone at (619) 849-2593, or via email at TutorialServices@pointloma.edu.

ACADEMIC ACCOMMODATIONS

While all students are expected to meet the minimum academic standards for completion of this course as established by the instructor, students with disabilities may require academic accommodations. At Point Loma Nazarene University, students requesting academic accommodations must file documentation with the Disability Resource Center (DRC), located in the Bond Academic Center. Once the student files documentation, the Disability Resource Center will contact the student's instructors and provide written recommendations for reasonable and appropriate accommodations to meet the individual learning needs of the student. This policy assists the University in its commitment to full compliance with Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities (ADA) Act of 1990, and ADA Amendments Act of 2008, all of which prohibit discrimination against students with disabilities and guarantee all qualified students equal access to and benefits of PLNU programs and activities.

FERPA: In compliance with federal law, neither PLNU student ID nor social security number should be used in publically posted grades or returned sets of assignments without student written permission. This class will meet the federal requirements by distributing all grades and papers individually. Also in compliance with FERPA, you will be the only person given information about your progress in this class unless you have designated others to receive it in the "Information Release" section of the student portal. See [Policy Statements](#) in the undergrad student catalog.

ACADEMIC HONESTY: Please be honest in all your work. Academic dishonesty is a serious offense. Plagiarism will earn you an "F" for the written work in question, and may be grounds for failure in the course.

PLAGIARISM: The Department of Literature, Journalism, and Modern Languages fully supports the University policy on Academic Honesty with a statement of its own:

The LJML Department deems intellectual and academic integrity critical to academic success and personal development; therefore, any unethical practice will be detrimental to the student's academic record and moral character. Students who present the work of others as if it were their own commit plagiarism. Presenting another's work as one's own includes, but is not limited to, borrowing another student's work, buying a paper, and using the thoughts or ideas of others as one's own (using information in a paper without citation). Plagiarized work will result in a failing grade for the assignment and possibly for the course. In either event, a written report will be filed with the department chair and the area dean. The dean will review the report and submit it to the Provost and the Vice President for Student Development. It will then be placed in the student's academic file.

PUBLIC DISCOURSE: Much of the work we will do in this class is cooperative, by nature of the class discussions and general feedback given to written work and/projects; thus you should think of all your writing and speaking for and in class as public, not private, discourse. By continuing in this class, you acknowledge that your work will be viewed by others in the class. Thinking of our class work as public and shared also gives us the chance to treat one another with gentleness and compassion.

EXTENUATING SITUATIONS & GRADES: No "Incomplete" grades will be assigned unless extenuating circumstances (e.g., death in the family, automobile accidents, hospitalization) prevail. If you find yourself in such a situation, please contact me immediately. Also please submit any necessary and valid documents to help clarify and document your situation (e.g., doctor's letter on letterhead, funeral service program, police report, etc.). I am happy to help you in these difficult situations as best I can.

