

**Literature, Journalism, Writing, and Languages**  
**Point Loma Nazarene University**

**SPA 101**  
**sections 1 & 3**  
**4 units**

**FALL 2018**

<b>Meeting days:</b> MWRF	<b>Instructor:</b> Beatriz Kosonoy Patino
<b>Meeting times:</b> 7:25 - 8:20(section 1) 8:30 - 9:25 (section 3)	<b>Phone:</b> E-MAIL
<b>Meeting location:</b> BAC 102(MRF)(sections 1&3) LW 215(W) (sections 1 &3 )	<b>E-mail:</b> <a href="mailto:bkosonoy@pointloma.edu">bkosonoy@pointloma.edu</a>
	<b>Office location and hours:</b> Cabrillo Annex 102 MW 9:30 -10:30 or by appointment.
<b>Final Exam:</b> Friday , Dec. 14 from 10:30 to 1:00 <b>Room:</b> (to be announced)	

**To Teach ~ To Shape ~ To Send**

Point Loma Nazarene University exists to provide higher education in a vital Christian community where minds are engaged and challenged, character is modeled and formed, and service becomes an expression of faith. Being of Wesleyan heritage, we aspire to be a learning community where grace is foundational, truth is pursued, and holiness is a way of life.

**Course description**

An introductory course emphasizing four basic skills: aural comprehension, speaking, reading, and writing. Also noted is the cultural and historical background of the areas where the language is

spoken. Participation and active use of the language is emphasized in the classroom. Offered fall, spring, and summer.

### **COURSE LEARNING OUTCOMES (CLOs)**

By the end of the 101-102 sequence, students will be able to:

1. Speak at the mid to high novice level using basic formulaic and memorized materials within the student's own experience.
2. Recognize basic connected discourse that uses vocabulary and grammar within the student's own experience.
3. Write discrete sentences as well as simple connected paragraphs using memorized vocabulary and grammar structures.
4. Read cultural texts that employ familiar vocabulary and cognates as well as learned grammatical structures.
5. Demonstrate comprehension of basic cultural mores and patterns of living of the target culture(s) studied.

### **COURSE CREDIT HOUR INFORMATION**

This class meets the Carnegie Unit minimum requirement of 750 minutes of instructional time + 1500 minutes of out-of-class work per 1 unit of credit. Specific details about how the class meets these requirements are included here in the course syllabus.

### **REQUIRED TEXTS AND RECOMMENDED STUDY RESOURCES**

#### **Required Texts (Textos requeridos):**

Canvas-integrated Duolingo access card for Arriba 7e (**code only**) ISBN: 0135211328

#### **OR**

Canvas-integrated Duolingo access card for Arriba 7e (**code**) packaged with loose-leaf text ISBN: 0135218640 (access if for 24 months) Strongly recommended.

Both options include an e-Text (Arriba 7/e). The only difference is that the second option offers a loose-leaf textbook of Arriba 7/e (students would have both the e-Text and loose-leaf text).

#### **One conversation with Talk Abroad (available in the Bookstore)**

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[This class requires technology access](#): This is the only way to complete your online assignments and assessments, and access study tools, media, your scores, and more for the main textbook,

Text is a must from the first day of class. Each student must bring the required textbook/materials to class in order to participate in class activities. Students should have the text by the second week of class. Failure to do so will result in zero participation for the activity. No sharing of textbooks is permitted under any circumstances.

GRADE BREAKDOWN		GRADE SCALE	
Chapter Exams	40%	100-93 = A	92-90= A-
Final Exam	10%	87-89 = B+	83-86= B
Quizzes (written / oral )	10%	80-82 = B-	77-79= C+
Homework, online, talk abroad		73-76 = C	70-72= C-
other assignments	25%	67-69 = D+	63-66= D
in class participation	10%	60-62= D-	59= F
Cultura	5%		

### INCOMPLETES AND LATE ASSIGNMENTS

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All assignments are to be submitted/turned in by the beginning of the class session when they are due. Late assignments will not be accepted including online assignments. Course Incompletes will only be assigned in extremely unusual circumstances.

### FINAL EXAMINATION POLICY

Successful completion of this class requires taking the final examination **on its scheduled day**. The final examination schedule is posted on the Class Schedules site. **No requests for early examinations or alternative days will be approved.**

In the rare case that a student is scheduled for more than three (3) final examinations on the same day, the student is authorized to contact each professor in order to work out an alternate time for one of

those examinations. Department chairs/school deans and college deans need not be involved in the process of making this accommodation.

FINAL EXAM DATE & TIME	FINAL EXAM LOCATION
Friday, Dec. 14 from 10:30 to 1:00	Location to be announced

#### EXAMS:

There will be chapter exams during the semester. There are no make up exams. Even if a student knows he/she is going to miss an exam, he/she cannot take that missed test ahead of time. To compensate for unforeseen circumstances that may prevent students from taking a chapter exam (illness, car trouble, airport delay, doctor's appointment, etc.), I drop students' lowest chapter test. Any exam not taken will automatically turn into an "F". Exam dates may be changed. Students will have only 50 minutes to take each chapter exam.

#### QUIZZES:

Oral and written quizzes may be unannounced and given, most of the time, after a new material is presented. There will be no make up quizzes, unless accompanied by a doctor's excuse. **A NOTE FROM THE WELLNESS CENTER IS NOT AN EXCUSED ABSENCE.**

#### ONLINE ASSIGNMENTS

Students may have problems with the online work, but these should not be excuses for not completing assigned work. Do not forget to save your finished work.

**Comprehensive Final Exam (10%):** This will cover all material covered in class, online and in the book.

#### Cultural Events

##### Cultural Events Portfolio (5%)

Students are required to attend THREE approved Cultural Events during the semester. The reflections for each of the three events will be collected together in portfolio form on **FRIDAY, December 7 AT THE BEGINNING OF CLASS(no exceptions)** .

Required Components:

- Cover Page with name, title and table of contents
- Each event must be titled and have the student's name on it.

- Any materials acquired from the event should be attached to the corresponding event (for example, ticket stubs, photos, programs, etc.)
- Final Reflection: Based on your experiences with cultural readings, presentations and/or attendance at cultural events, discuss your understanding of some of the differences in ideas, experiences, customs, habits and culture of the diverse groups studied. The student will be graded according to his/her paragraph/s content. This can be written in English.

For example: Spanish 101

Los eventos culturales

Student's name

1. Movie
2. El Día de los Muertos
3. La Iglesia
4. Concierto
5. Final Reflection

**\* EATING AT RESTAURANTS, VISITING HISTORIC PLACES OR WRITE ABOUT PERSONAL VACATION IN A LATIN COUNTRY WILL NOT BE CONSIDERED AS CULTURAL EVENTS.**

**\* NO HANDWRITTEN OR LATE PORTFOLIOS WILL GET CREDIT.**

#### **CLASS POLICIES:**

a) It is the student's responsibility to come prepared for the lesson for the day. Neither absence nor tardiness will be considered an excuse for missing assignments, incomplete work, or otherwise not keeping up with class activities.

b) The participation portion of the grade is based mostly on the student's active and voluntary participation in class activities; obviously, if you do not attend, you cannot participate. Failure to attend classes will result in lowered grade.

c) Absences are counted from the first official meeting of the class regardless of the date the student's enrollment. A student who registers late must be careful about regular attendance during the remaining of the semester. No more than 100 minutes will be allowed for the whole semester, so please save them for the emergencies that always arise during the semester. A student will lose 1% of his/her final grade for every 50 minutes missed after the 100 minutes allowed. Leaving early or arriving late (including the days we meet at the lab) will count as missing time and therefore against your grade. If the student is absent from more than 10 percent of class meetings before the withdrawal deadline, the faculty member will file a written report which may result in de-enrollment. If the absences

exceed 20 percent, or twelve unexcused absences, AT ANY TIME DURING THE SEMESTER, **the student will receive an automatic F for the course** regardless of his or her test scores, etc. See [Academic Policies](#) in the Undergraduate Academic Catalog.

d) Tardy attendance is not a big problem once in a while, but when one student is tardy several times, then the entire class is disrupted. Three tardies (one to fourteen minutes) will equal 50 minutes. Any tardies in excess of 15 minutes will be counted as an absence (according to the catalog). **A student is late when arriving after his/her name was called.** It is the student's responsibility to let the instructor know within the same week that he/she was late otherwise a tardy will become an absence. A student will be dropped from roll as a result of excessive tardies.. Homework is late when the student is late.

e) The written portion of the grade is made up of all written work, which will include homework, online assignments, class work, compositions and other assignments. All written work must be neat, free of drawings and scribbles, use blue/black ink or pencil and college ruled paper, avoid using teared paper to hand in your homework otherwise credit will not be granted. Homework is to be handed in at the beginning of the class session please do not expect your professor to ask for it. Any homework handed in during class or at the end of the session will be considered late and therefore no credit will be granted. Please understand that if a student is late then his/her homework will be late. Students must submit the assigned online work by the due date. **NO LATE WORK WILL BE ACCEPTED.**

f) During each class period, students must give the class their full attention. Unacceptable behaviors will not be tolerated in class. These include: doing assigned homework in class, talking while a lecture or discussion is underway, reading or writing material not pertaining to this class, sleeping or yawning through class. If a student is caught doing or studying material for another class, it will be counted as an absence.

g) Final examination will cover all material studied during the semester. Please be aware that all work will be recorded as well as each tardy, absence etc.

### **POLICY ON CELL PHONES/ELECTRONIC TRANSLATORS/IPODS:**

h) Cell phones must be turned OFF upon entering the classroom and kept away from you during class (not on desk, not in your lap, not in your pocket, not visible in your backpack or purse, and absolutely no texting.) Do not use your cell phone during class for ANY reason, even to look at the time or use it as a translator. In addition, electronic translators are not allowed in the classroom. Please understand that the use of such devices interfere with the learning process of students. Should a violation of this policy occur, the student will be marked absent for that day. **NO EXCUSES FOR USING THEM IN CLASS.**

**STUDENTS MAY ONLY USE LAPTOPS OR I PAD TO HAVE ACCES TO THE V TEXT INSTEAD OF THE LOOSE LEAF TEXT VERSION (WHICH IS STRONGLY RECOMMENDED). PLEASE UNDERSTAND THAT IT IS VERY OBVIOUS WHEN A STUDENT IS NOT USING HIS/HER LAPTOP I PAD FOR CLASS PURPOSES. If the student is caught using his/her laptop or I Pad for other purposes than class activitie then the student will be marked as absence.**

i) No caps, hats or dark glasses during exam . **STUDENTS MUST NOT LEAVE THE CLASSROOM WHEN TAKING AN EXAM. NO EXCUSES.**

j) Students who are absent from class for school related activities must provide me with a hard copy of the official excused e-mail sent by their coaches, professors etc. The student is responsible for all make-up class work that he/she may missed related to school activities with the professor approval or

k) Students will not be allowed to leave the classroom during exams.

Note that class policy applies to all students regardless of their status.

### **USE OF TECHNOLOGY**

Point Loma Nazarene University encourages the use of technology for learning, communication, and collaboration. This course requires access to computers, software programs, and the Internet. At some point during the semester you will have a problem with technology, but these problems will not normally be accepted as excuses for unfinished work. Protect yourself by doing the following: Save work often and make regular backups of files in a different location from the originals, plan ahead so that you will have time to use the on-campus computers and printers if necessary, and practice safe computing when surfing the web and checking email.

## TUTORIAL SERVICES

The PLNU Tutorial Center is available free of charge for all current **undergraduate** PLNU students. It offers tutoring for most subjects, as well as general help with paper editing, study skills, etc. The Tutorial Center is located on the south end of Bond Academic Center, next to the Study Abroad offices. The Tutorial Centers is typically open Monday-Thursday from 8:00AM until 9:00PM and Friday from 8:00AM until 3:00PM. Please note that the Tutorial Center is closed from 9:30-10:30AM, Monday, Wednesday, and Friday, and 5:00-6:00PM every evening. Tutoring is available by appointment only, and appointments must be made at least one day in advance. Appointments may be arranged in person at the Tutorial Center, over the phone at (619) 849-2593, or via email at [TutorialServices@pointloma.edu](mailto:TutorialServices@pointloma.edu).

**Please note:** All students in elementary Spanish will be taking the final exam at the same time. There are no exceptions. Please arrange your schedule accordingly.

**NOTE:** It is the student's responsibility to maintain his/her class schedule. Should the need arise to drop this course (personal emergencies, poor performance, etc.), the student has the responsibility to follow through (provided the drop date meets the stated calendar deadline established by the university), not the instructor. Simply ceasing to attend this course or failing to follow through to arrange for a change of registration (drop/add) may easily result in a grade of F on the official transcript.

The instructor reserves the right to alter this document at any time during the semester.

## ACADEMIC HONESTY

Students should demonstrate academic honesty by doing original work and by giving appropriate credit to the ideas of others. Academic dishonesty is the act of presenting information, ideas, and/or concepts as one's own when in reality they are the results of another person's creativity and effort. A faculty member who believes a situation involving academic dishonesty has been detected may assign a failing grade for that assignment or examination, or, depending on the seriousness of the offense, for the course. Faculty should follow and students may appeal using the procedure in the university Catalog. See [Academic Policies](#) for definitions of kinds of academic dishonesty and for further policy information.

## ACADEMIC ACCOMMODATIONS

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If you have a diagnosed disability, please contact PLNU's Disability Resource Center (DRC) within the first two weeks of class to demonstrate need and to register for accommodation by phone at 619-849-2486 or by e-mail at [DRC@pointloma.edu](mailto:DRC@pointloma.edu). See [Disability Resource Center](#) for additional information.



## **How to determine your participation grade**

- 5%**
- I speak and participate in class every day.**
  - I do all the class exercises assigned by the professor.**
  - I always give my opinion.**
  - I can talk about the material in class because I read it well.**
  - I speak Spanish most of the time.**
  - Only a few English words come out of my mouth.**
- 4%**
- I always speak and participate in class**
  - I frequently express my opinion.**
  - I am able to answer all questions asked by the professor.**
  - I speak Spanish in class every day.**
- 3%**
- I regularly participate and speak in class.**
  - I try to express my opinion regularly.**
  - Generally, I answer the questions o the lessons or homework.**
  - I try to speak Spanish in class every day.**
- 2%**
- I speak in class now and then; for instance, when the professor asks me a question.**
  - I do not express my ideas well enough because I failed to read the material or did not do my homework.**
  - I do not speak Spanish when it is necessary or when working in groups.**
- 1%**
- I am never prepared.**
  - I do not answer the professor's questions.**
  - I sometimes try to speak Spanish.**
- 0%**
- I am never prepared. I only speak English.**