

**Program Review Memorandum of Understanding
School of Nursing
February, 2018**

Plan for Improvement: Recommendations from the Program Review for the BSN Program:

Recommendations to be pursued:

1. To mitigate GE scheduling issues which may increase time to graduation, SON should continue to engage other academic units with regard to GE schedules, arriving at solutions that mutually benefit SON as well as the academic units and their faculty, including pros and cons of the adding on-line versions of GE courses (p. 16 BSN).
2. Implement the planned summer move to LSCC to resolve practical inefficiencies and community fragmentation attributed to dual geographic locations (p. 33 BSN). If relevant, explore and address potential impact of relocation to LSCC upon student access to services housed on Main Campus, i.e. counseling, student clubs, academic services and/or quality of overall undergraduate experience as part of Main Campus.
3. If relevant, submit APC proposal(s) for the Resilience Program to promote student satisfaction and retention, especially in the first-year and sophomore year, thereby reducing early attrition due to stress and anxiety (p. 20 BSN). If necessary, provide the financial analysis and rationale for any resources necessary. The target proposal date is Fall 2017 with curricular implementation in academic year 2018-2019 (p. 34 BSN).

Action Steps for Implementing Improvements:

Recommendation #1 (all green type):

The SON dean and associate deans will continue to engage chairs from academic units regarding GE course scheduling. It would be ideal if university administration were to also engage in the conversation as being a broad (for all departments/schools) area of consideration rather than just the SON. While the issue isn't necessarily about nursing majors being able to complete the degree in four years, it is the need to have GE courses on MWF schedules rather than mainly T/Th.

Recommendation #2 (all blue type):

Discussions began with university administration in AY 2016/17, with related discussion and planning by SON leadership. Meeting in May 2017 to review specific space needs with Provost and Executive VP for identifying current and future planning. Working towards responsible stewardship, any office furniture identified as needed, will first assess current PLNU used furniture.

Students are already taking all nursing courses at LSCC, as well as other GE. Current shuttle service provided for multiple opportunities for students to meet faculty at LSCC for any course, clinical or advising needs. Main Campus resources will remain the

Recommendation #1 (all green type):

Financial implications would be reflected in increased summer school registration and an decrease in students taking GE courses outside of PLNU

Recommendation #2 (all blue type):

Financial implications revolve around the cost of moving faculty/staff offices from Main Campus; repair, painting and office furniture for faculty/staff offices at LSCC; creation of storage space for SON office supplies, files, and other miscellaneous materials. Future implications will be to identify faculty/staff offices for SON growth.

Recommendation #3 (all purple type):

Financial implications for this recommendation include faculty/staff time in planning, implementing and assessing the Resilience Program. Resources to support faculty training will be included in the current SON 5073 budget lines: 6706, 6910 and/or 6911. This will be reviewed annually.

Areas of Accountability:

Are there areas identified by the administration that need particular attention during the next review cycle period? If so, indicate what they are and how and when they will be addressed.

The SON will look at curricular and pedagogical alignments within the vertical programs from RN to DNP to see if they can be adjusted to support better marketing and recruiting efforts in each of the programs they offer.


The SON has received substantial administrative support for all programs. Continued assessment and quality review of BSN programs is required and desired by SON leadership in collaboration with Academic leadership.

Agreement:

The Provost and the "School of Nursing BSN Program" mutually agree to pursue these recommendations for the "School of Nursing BSN Program". The Provost will provide material and administrative support for the actions taken as the result of the recommendations provided that the "School of Nursing BSN Program" makes satisfactory annual progress on the initiatives. The "School of Nursing BSN Program" will carry out these actions and submit annual report of progress.

Signed:


Kerry Fulcher, Provost


Barb Taylor, Dean of the School of Nursing