

**Masters In Education**  
**Professional Administrative Services**  
**Multiple Year Assessment Plan**  
**2015-2016**

The California Commission of Teacher Credentialing (CTC), American Association of Colleges for Teacher Education (AACTE), National Council of Accreditation for Teacher Education (NCATE) and the Council of Accreditation for Educator Preparation (CAEP) requires universities offering credentials to biennially undertake a thorough review of the assessment processes and procedures to ensure program quality and ongoing improvement. This recursive seven year program improvement cycle and accreditation cycle provide the structure for ongoing, in depth, internal and external review process.

The following table lists the activities of these combined accreditation cycles. All data collected through Taskstream are disaggregated by program and regional center, and ultimately leads to the development of the required organization and program assessments and reports. Based upon the findings of these studies and reports, the programmatic changes and improvements are biennially implemented to improve candidate performance, program quality, and program operations.

<b>Academic Year</b>	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20
<b>Cycle Year</b>	1	2	3	4	5	6	7
<b>General Accreditation Activities for Education Accreditation Organizations</b>	Program Data Collection  SOE Analysis & recommend revised practices	Program Data Collection  Implement revised practices	Program Data Collection  SOE Analysis & recommend revised practices	Program Data Collection  Implement revised practices	Program Data Collection  SOE Analysis & recommend revised practices	Program Data Collection  Implement revised practices  VISIT: CTC CAEP NCATE	Program Data Collection  CTC & NCATE FOLLOW UP AS NEEDED
<b>Due to CTC</b>	Biennial Report		Biennial Report		Biennial Report		
<b>Due to AACTE</b>	PEDS Report	PEDS Report	PEDS Report	PEDS Report	PEDS Report	PEDS Report	PEDS Report
<b>Due to NCATE/ CAEP</b>	CAEP Report	CAEP Report	CAEP Report	CAEP Report	CAEP Report  CAEP 6 yr. Institutional Report	CAEP Report	CAEP Report

**Methods of Assessment and Criteria for Success**

Though analyzed biennially, data is collected for each year of the assessment cycle. Focus groups representing staff, faculty, clinical supervisors, and advisory councils have worked together to discern a set of balanced assessment measures for each program/licensure. Faculty responsible for evaluating assessments are trained and calibrated to strengthen the validity of the process. These assessment measures are aligned with the Mission and Vision of the University as well as with the respective CTC standards. (Please see Student Learning Outcomes and

Curriculum Maps for this alignment.) Using Taskstream as the primary data management system, the program collects ongoing data from these assessments to gauge candidates' progress throughout their course of study and ensure CTC program standards are met.

Each direct signature assessment is evaluated using a four point rubric. The direct assessments for this program and supporting rubrics are listed below. All candidates are expected to be at the "proficient level of performance with a score of "3" or above in each rubric criterion.

**Direct Measures:**

Evaluation Instrument	Description	Standards Assessed
GED 703 Module A – CPSEL Category A: Visionary Leadership	Following the Completion of the module on-line and a seminar class, candidates will respond to an on-demand assessment based on the PLOs and CPSEL 1	CPSEL 1  PLOs (1,2,3)
GED 703 Module B– CPSEL Category B: Instructional Leadership	Following the Completion of the module on-line and a seminar class, candidates will respond to an on-demand assessment based on the PLOs and CPSEL 2	CSPSEL 2  PLOs (1,2,3)
GED 703 Module C – CPSEL Category C: School Improvement Leadership	Following the Completion of the module on-line and a seminar class, candidates will respond to an on-demand assessment based on the PLOs and CPSEL 3	CPSEL 3  PLOs (1,2,3)
GED 703 Module D CPSEL Category D: Professional Learning and Growth Leadership	Following the Completion of the module on-line and a seminar class, candidates will respond to an on-demand assessment based on the PLOs and CPSEL 4	CPSEL 4  PLOs (1,2,3)
GED 703 Module E – CPSEL Category E: Organizational and Systems Leadership	Following the Completion of the module on-line and a seminar class, candidates will respond to an on-demand assessment based on the PLOs and CPSEL 5	CPSEL 5
GED 703 Module F – CPSEL Category F: Community Leadership	Following the Completion of the module on-line and a seminar class, candidates will respond to an on-demand assessment based on the PLOs and CPSEL 6	CPSEL 6

