

UNDERGRADUATE SYLLABUS TEMPLATE

Note: The syllabus template is a suggested outline of items that should be included in each syllabus.

Departmental suggestions take precedence over this template, although the starred items (★) are REQUIRED for either accreditation or legal reasons. While required items must be included somewhere in the syllabus as legal and accreditation documentation that students have been informed, the order of syllabus items and the tone of the wording can be adjusted to lead with motivational, high-interest items as long as the meaning is not altered. The word “note” before a section indicates that it is an instruction to the faculty member about syllabus preparation rather than suggested text to students.



Music Department/Arts and Humanities

Mue 495/Music Education Seminar

One Unit

Semester & Year

(Items in table below are all (★) required.)

Meeting days: 1 day/week TBA	Melva Morrison; adjunct
Meeting times: M/W TBA	(909) 229-7647
Meeting location: Music #211	E-mail: mmorriso@pointloma.edu
Final Exam: There is no final exam, but all students perform on a regular basis in vocal forums, department recitals, and performance recitals.	Office location and hours: #211/M&W10:00-5:30
Additional info:	Additional info:

PLNU Mission (★)

To Teach ~ To Shape ~ To Send

Point Loma Nazarene University exists to provide higher education in a vital Christian community where minds are engaged and challenged, character is modeled and formed, and service is an expression of faith. Being of Wesleyan heritage, we strive to be a learning community where grace is foundational, truth is pursued, and holiness is a way of life.

COURSE DESCRIPTION (★)

MUE 495 – General Catalogue description: Seminar in Music Education provides for special courses offered as an adjunct to the curricula. Seminar title, content, and units to be announced in class schedule. Repeatable up to 8 units (can be taken once a semester). Offered on demand.

MUE 495 Section 3: VOCAL/INSTRUMENTAL COACHING: Private lesson in technique/repertoire study and collaboration with pianist.

COURSE LEARNING OUTCOMES (★)

The specific goals will vary according to the level and interests of each private student. This course is designed to work side by side with the student's voice/instrumental instructor. The work that is done is dependent on the repertoire assigned by the private instructor in addition to the ability and level of the student.

COURSE CREDIT HOUR INFORMATION (★) (Online and blended classes only. Fill in the blanks.)

In the interest of providing sufficient time to accomplish the stated Course Learning Outcomes, this class meets the PLNU credit hour policy for a one unit class delivered over fourteen weeks. Specific details about how the class meets the credit hour requirement can be provided upon request.

COURSE SCHEDULE

Students work on all repertoire assigned by private instructor.

Students provide coach with a complete list of repertoire assigned by private instructor by the end of the fourth week of classes.

Students research each piece for historically accurate performance practices, insights on composer/poet, appropriate diction in all languages, and tempi.

REQUIRED TEXTS AND RECOMMENDED STUDY RESOURCES

1. Students listen to numerous performances of repertoire being studied.
2. Students rehearse repertoire with specific techniques discussed and used during coaching.

STATE AUTHORIZATION (★) **FOR ONLINE COURSES ONLY**

State authorization is a formal determination by a state that Point Loma Nazarene University is approved to conduct activities regulated by that state. In certain states outside California, Point Loma Nazarene University is not authorized to enroll online (distance education) students. If a student moves to another state after admission to the program and/or enrollment in an online course, continuation within the program and/or course will depend on whether Point Loma Nazarene University is authorized to offer distance education courses in that state. It is the student's responsibility to notify the institution of any change in his or her physical location. Refer to the map using the below link to view which states allow online (distance education) outside of California.

ASSESSMENT AND GRADING

Student is expected to rehearse 3-4 hours per week outside of coaching time. Practice will include diction, rhythm, breathing, phrasing, form, dynamics, listening, and audiation.

Student will perform at regular intervals during the semester at department recitals, vocal forum, masterclasses (if applicable), and degree requirement recitals.

<ul style="list-style-type: none">• Attendance – 50%• Practice and improvement – 40%• Listening – 10%	<p><u>Sample grade scale:</u></p> <table><tr><td>A=93-100</td><td>C=73-76</td></tr><tr><td>A-=92-90</td><td>C-=70-72</td></tr><tr><td>B+=87-89</td><td>D+=67-69</td></tr><tr><td>B=83-86</td><td>D=63-66</td></tr><tr><td>B-=80-82</td><td>D-=60-62</td></tr><tr><td>C+=77-79</td><td>F=0-59</td></tr></table>	A=93-100	C=73-76	A-=92-90	C-=70-72	B+=87-89	D+=67-69	B=83-86	D=63-66	B-=80-82	D-=60-62	C+=77-79	F=0-59
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C+=77-79	F=0-59												

INCOMPLETES AND LATE ASSIGNMENTS

If student is unable to attend a weekly coaching session due to illness or unforeseen circumstance, instructor will make up the lesson, provided notification was given in advance. If a student is a no show for a lesson there will not be a make-up session provided.

If instructor is unable to attend a weekly coaching session; there will be a make-up session provided.

FINAL EXAMINATION POLICY

A final examination is not required for this course.

NOTE: The following policies are to be used without changes:

PLNU COPYRIGHT POLICY

Point Loma Nazarene University, as a non-profit educational institution, is entitled by law to use materials protected by the US Copyright Act for classroom education. Any use of those materials outside the class may violate the law.

PLNU ACADEMIC HONESTY POLICY

Students should demonstrate academic honesty by doing original work and by giving appropriate credit to the ideas of others. Academic dishonesty is the act of presenting information, ideas, and/or

concepts as one's own when in reality they are the results of another person's creativity and effort. A faculty member who believes a situation involving academic dishonesty has been detected may assign a failing grade for that assignment or examination, or, depending on the seriousness of the offense, for the course. Faculty should follow and students may appeal using the procedure in the university Catalog. See [Academic Policies](#) for definitions of kinds of academic dishonesty and for further policy information.

PLNU ACADEMIC ACCOMMODATIONS POLICY

While all students are expected to meet the minimum standards for completion of this course as established by the instructor, students with disabilities may require academic adjustments, modifications or auxiliary aids/services. At Point Loma Nazarene University (PLNU), these students are requested to register with the Disability Resource Center (DRC), located in the Bond Academic Center. (DRC@pointloma.edu or 619-849-2486). The DRC's policies and procedures for assisting such students in the development of an appropriate academic adjustment plan (AP) allows PLNU to comply with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. Section 504 (a) prohibits discrimination against students with special needs and guarantees all qualified students equal access to and benefits of PLNU programs and activities. After the student files the required documentation, the DRC, in conjunction with the student, will develop an AP to meet that student's specific learning needs. The DRC will thereafter email the student's AP to all faculty who teach courses in which the student is enrolled each semester. The AP must be implemented in all such courses.

If students do not wish to avail themselves of some or all of the elements of their AP in a particular course, it is the responsibility of those students to notify their professor in that course. PLNU highly recommends that DRC students speak with their professors during the first two weeks of each semester about the applicability of their AP in that particular course and/or if they do not desire to take advantage of some or all of the elements of their AP in that course.

PLNU ATTENDANCE AND PARTICIPATION POLICY

Regular and punctual attendance at all classes is considered essential to optimum academic achievement. If the student is absent from more than 10 percent of class meetings, the faculty member can file a written report which may result in de-enrollment. If the absences exceed 20 percent, the student may be de-enrolled without notice until the university drop date or, after that date, receive the appropriate grade for their work and participation. See [Academic Policies](#) in the Undergraduate Academic Catalog.