

HISTORY AND POLITICAL SCIENCE DEPARTMENT

PROGRAM REVIEW MEMORANDUM OF UNDERSTANDING

JANUARY 2017

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FEB 22 2017

PROVOST & CHIEF
ACADEMIC OFFICER

PLAN FOR IMPROVEMENT

- A. Solidify Department mission and PLOs
- B. Clarify Department leadership structures
- C. Develop a cohesive plan for the History major
- D. Intentionally prepare for the next program review cycle

ACTION STEPS FOR IMPLEMENTING IMPROVEMENTS

A. Solidify Department mission and PLOs

- Consider revising Department mission to align more closely to the PLNU Mission [Summer 2017]
- Improve measurability of Political Science PLOs (esp. 1, 2, 3) [Summer 2017]
- Improve measurability of International Studies PLOs (esp. 1, 4) [Summer 2017]

B. Clarify Department leadership structures

- Identify a clear plan for the leadership/management/ownership of International Studies program [Spring 2017]
- Formalize program-level administrative roles and responsibilities [Summer 2017]

C. Develop a cohesive plan for the History major

- Phase out Social Science major [Fall 2016]
- Develop a plan, in consultation with School of Education, to advise students interested in relevant single-subject teaching [Spring 2017]

- Develop specific strategies to place a greater emphasis on public history in certain courses [Fall 2017]
- Consider broadening GE options in History to include other offerings [Fall 2017]
- Develop a stable, long-term curricular and staffing plan in light of recent program retirements [Fall 2017]

D. Intentionally prepare for the next program review cycle

- Develop a culminating experience for the Political Science major (capstone course, portfolio, etc.) [Spring 2017]
- Develop a culminating experience for the International Studies major (capstone course, portfolio, etc.) [Spring 2017]
- Develop and execute a plan to track the success of and receive feedback from students post-graduation [Summer 2017]
- Develop a standardized mechanism that will make exit survey data more reliable and measurable [Spring 2017]

ASSESSMENT MEASURES

A. Solidify Department mission and PLOs

1. Desired outcome: mission and PLOs are in place that (1) adequately reflect who we are and wish to be and (2) are measurable
2. Assessment: (a) Department members reflect after next assessment cycle [Spring 2018] on ease of measurement and adequacy of results; (b) feedback from OIE

B. Clarify Department leadership structures

1. Desired outcome: greater clarity and more efficient management in program administration for each program.
2. Assessment: (a) written list of department-level titles/tasks and who is responsible for what; (b) quantity and quality of International Studies' assessment data improves; (c) Department members reflect after next assessment cycle on the ease of execution of each program's assessment plan

C. Develop a cohesive plan for the History major

1. Desired outcome: the History program possesses (1) an excellent curriculum for the major and minor and (2) a stable, long-term plan for that curriculum's staffing needs.
2. Assessment: (a) feedback from History faculty, Chair, and Dean regarding the absence of a gap between curricular needs and staffing needs; (b) major and minor student feedback

regarding ease of getting courses needed to graduate, overall coherence of the program, vocational guidance, and quality of course content

D. Intentionally prepare for the next program review cycle

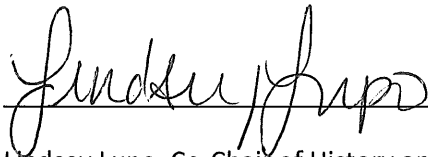
1. Desired outcome: the Department begins its next program review with more useful data with which to undertake the self-study.
2. Assessment: (a) internal data gathering will be done completely *before* beginning the next program review self-study; (b) Dean, OIE, and PARC feedback on assessment data quality and quantity in the years between program review

FINANCIAL IMPLICATIONS OF THE ACTION STEPS

None in the action steps themselves.

AGREEMENT:

The Provost and the History and Political Science Department mutually agree to pursue these recommendations for the History and Political Science Department. The Provost will provide material and administrative support for the actions taken as the result of the recommendations provided that the History and Political Science Department makes satisfactory annual progress on the initiatives. The History and Political Science Department will carry out these actions and submit an annual report of progress.

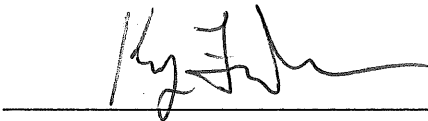


2-21-17

Lindsey Lupu, Co-Chair of History and Political Science Department



Rosco Williamson, Co-Chair of History and Political Science Department



2-24-17

Kerry Fulcher, Provost, Point Loma Nazarene University