POINT 1902 LOMA NAZARENE UNIVERSITY	**LJWL(es)** **ESI 4070 Internship/Practicum in Environmental Studies** **2 units**
FA/SP 2022 - 2030	

Meeting days: TBD	**Instructor title and name:** Breeann Kyte Kirby
Meeting times: TBD	**Email:** bkirby@pointloma.com
Meeting location: on site	**Office:** BAC108 (by appointment)
Final Exam: N/A	**Instagram:** @naturenarratives

PLNU Mission

To Teach ~ To Shape ~ To Send

Point Loma Nazarene University exists to provide higher education in a vital Christian community where minds are engaged and challenged, character is modeled and formed, and service is an expression of faith. Being of Wesleyan heritage, we strive to be a learning community where grace is foundational, truth is pursued, and holiness is a way of life.

COURSE DESCRIPTION

ESI 4070 – Internship/Practicum is a supervised experience in which the student works off campus in an established program, public service, or business that connects to environmental concerns.

NOTE: ESI4070C is for internships done in California; ESI4070E is for internships done outside of California.

May be repeated up to a total of four (4) units.
Prerequisite(s): ESI 2050, or consent of instructor.

COURSE LEARNING OUTCOMES

Course Learning Outcomes:

Students who complete ESI 4070 will be able to:

1. Develop (knowledge, comprehension) a working knowledge of the practical and ethical demands of a working environment. **(PLO 1, 3, 5)**
2. Demonstrate (application) mastery of professional skills needed for a working environment. **(PLO 3, 5)**
3. Analyze (analysis) their own performance and aptitude in light of the professional standards of the workplace. **(PLO 1, 5)**

PROGRAM LEARNING OUTCOMES

PLO 1. Synthesize scientific and humanistic studies through practical environmental application.

PLO 2. Locate, evaluate, and effectively use information to address environmental concerns.

PLO 3. Identify and articulate sociocultural dynamics as they relate to the natural world.

PLO 4. Present analysis to formal audiences, demonstrating appropriate strategies for audience engagement and oral communication.

PLO 5. Identify and secure post-graduate studies or careers in environmental fields.

COURSE CREDIT HOUR INFORMATION

In the interest of providing sufficient time to accomplish the stated Course Learning Outcomes, this class meets the PLNU credit hour policy for a 2-unit class. It is anticipated that students will spend a minimum of 40 participation hours per credit hour on their internship. For this course, students will spend a minimum 80 total hours meeting the course learning outcomes.

ASSESSMENT AND GRADING

While the PLNU internship advisor may have suggestions and connections, it is the student's responsibility to secure an internship. Choose one that may interest you. Prepare a resume and cover letter. Conduct yourself professionally in the interview.

ASSESSMENT AND GRADING

Once the internship has been secured and begun, grades will be based on the following:

For a D-grade (60-69%), the student will:

1. Have the approval form signed by the PLNU internship advisor BEFORE the internship begins,
2. Work the minimum 80 hours on the internship/practicum (40%),
3. Fill out the student evaluation form, and
4. Solicit then submit a satisfactory report by their supervisor (25%).

For a C-grade (70-79%), the student will:

1. Have the approval form signed by the PLNU internship advisor BEFORE the internship begins,
2. Work the minimum 80 hours on the internship/practicum (40%),
3. Fill out the student evaluation form,
4. Solicit then submit a satisfactory report completed by their supervisor (25%), and
5. Maintain and submit an up-to-date log of worked time (days, hours) with a brief description of tasks performed each day worked (10%).

For a B-grade (80-89%), the student will:

1. Have the approval form signed by the PLNU internship advisor BEFORE the internship begins,
2. Work the minimum 80 hours on the internship/practicum (40%),
3. Fill out the student evaluation form,
4. Solicit then submit an above-satisfactory report completed by their supervisor (25%),
5. Maintain and submit an up-to-date log of worked time (days, hours) with a brief description of tasks performed each day worked (10%), and
6. Submit a 1000-word essay that includes reflection on the internship/practicum experience and an overview of the artifacts produced during the internship/practicum (14%),

    The reflection should be well-organized and include

    a) an overall assessment of the internship (the positive as well as negative experiences),
    b) the major responsibilities of the student,
    c) and a copy of anything produced for the agency during the course of the internship (such as a brochure, website, or a program),

For an A-grade (90-100%), the student will:

1. Have the approval form signed by the PLNU internship advisor BEFORE the internship begins,
2. Work the minimum 80 hours on the internship/practicum (40%),
3. Fill out the student evaluation form,
4. Solicit then submit an above-satisfactory report completed by their supervisor (25%),
5. Maintain and submit an up-to-date log of worked time (days, hours) with a brief description of tasks performed each day worked (10%),
6. Submit a 1000-word essay that includes reflection on the internship/practicum experience and an overview of the artifacts produced during the internship/practicum (14%),

    The reflection should be well-organized and include

    d) an overall assessment of the internship (the positive as well as negative experiences),
    e) the major responsibilities of the student,
    f) and a copy of anything produced for the agency during the course of the internship (such as a brochure, website, or a program),

and

7. Maintain regular contact with the PLNU internship advisor through three email check-ins throughout the course of the internship/practicum (this requirement is waived if the student is in a situation where they do not have access to service. Please discuss this with your PLNU internship supervisor BEFORE your internship begins for an alternative assignment) (11%).

Grades will be assigned based upon the completion of the duties outlined above—form for hours worked and tasks performed, assessment report, copies of items produced for the agency (if feasible), and regular contact with instructor—and upon the confirmation with the agency of the work performed.

The PLNU internship supervisor will take into consideration the evaluation of the agency representative in assigning the course grade, but the instructor is solely responsible for assignment of final grades.

Failure to complete the required hours will result in a lowering of the grade.

Remember that you are representing not only yourself but also Point Loma Nazarene University and its Christian values. Some things to consider are:

1. Dress appropriately (To decide on the "appropriateness" of dress, observe the people with whom you work; if a casual dress code is accepted, you may dress accordingly). First impressions are important. You might wish to ask some of the people you meet in the course of this internship for either a job or a reference after graduation. To that end, develop as many contacts as possible.
2. When you are scheduled to be at work, be there and be there on time.
3. Do the best work of which you are capable.
4. Be humble and willing to learn.
5. Project your interest in the work. Be willing to take on tasks assigned.
6. Be cooperative; some projects may call for teamwork among students and/or staff.
7. Demonstrate your willingness and eagerness to perform those tasks that will most benefit the agency.

WHERE TO TURN IN YOUR PACKET

Unless another method is agreed upon by the student and PLNU internship advisor, the completed internship packet will be turned in via an assignment on Canvas (the Canvas course for the major). This assignment is where you will upload all the documents needed for and artifacts created during the internship. Please do not submit a Google link.

INCOMPLETES AND LATE ASSIGNMENTS

All assignments are to be submitted/turned in on CANVAS at the end of the semester you are registered for ESI 4070, even if the internship is ongoing. Incompletes will only be assigned in extremely unusual circumstances.

Grades will be based on the following:

A	B	C	D	F
A 93-100	B+ 87-89	C+ 77-79	D+ 67-69	F Less than 59
A- 90-92	B 83-86	C 73-76	D 63-66	
	B- 80-82	C- 70-72	D- 60-62	

SPIRITUAL CARE

PLNU strives to be a place where students grow as whole persons. To this end, we provide resources for our students to encounter God and grow in their Christian faith.

If you have questions, a desire to meet with the chaplain, or if you have prayer requests, you can contact the Office of Student Life and Formation.

STATE AUTHORIZATION

State authorization is a formal determination by a state that Point Loma Nazarene University is approved to conduct activities regulated by that state. In certain states outside California, Point Loma Nazarene University is not authorized to enroll online (distance education) students. If a student moves to another state after admission to the program and/or enrollment in an online course, continuation within the program and/or course will depend on whether Point Loma Nazarene University is authorized to offer distance education courses in that state. It is the student's responsibility to notify the institution of any change in his or her physical location. Refer to the map on State Authorization to view which states allow online (distance education) outside of California.

PLNU COPYRIGHT POLICY

Point Loma Nazarene University, as a non-profit educational institution, is entitled by law to use materials protected by the US Copyright Act for classroom education. Any use of those materials outside the class may violate the law.

PLNU ACADEMIC HONESTY POLICY

Students should demonstrate academic honesty by doing original work and by giving appropriate credit to the ideas of others. Academic dishonesty is the act of presenting information, ideas, and/or concepts as one's own when in reality they are the results of another person's creativity and effort. A faculty member who believes a situation involving academic dishonesty has been detected may assign a failing grade for that assignment or examination, or, depending on the seriousness of the offense, for the course. Faculty should follow and students may appeal using the procedure in the university Catalog. See Academic Policies for definitions of kinds of academic dishonesty and for further policy information.

PLNU ACADEMIC ACCOMMODATIONS POLICY

PLNU is committed to providing equal opportunity for participation in all its programs, services, and activities. Students with disabilities may request course-related accommodations by contacting the Educational Access Center (EAC), located in the Bond Academic Center (EAC@pointloma.edu or 619-849-2486). Once a student's eligibility for an accommodation has been determined, the EAC will issue an academic accommodation plan ("AP") to all faculty who teach courses in which the student is enrolled each semester.

PLNU highly recommends that students speak with their professors during the first two weeks of each semester/term about the implementation of their AP in that particular course and/or if they do not wish to utilize some or all of the elements of their AP in that course.

Students who need accommodations for a disability should contact the EAC as early as possible (i.e., ideally before the beginning of the semester) to assure appropriate accommodations can be provided. It is the student's responsibility to make the first contact with the EAC.

SEXUAL MISCONDUCT AND DISCRIMINATION

Point Loma Nazarene University faculty are committed to helping create a safe learning environment for all students. If you (or someone you know) have experienced any form of sexual discrimination or misconduct, including sexual assault, dating or domestic violence, or stalking, know that help and support are available through the Title IX Office at pointloma.edu/Title-IX. Please be aware that under Title IX of the Education Amendments of 1972, it is required to disclose information about such misconduct to the Title IX Office.

If you wish to speak to a confidential employee who does not have this reporting responsibility, you can contact Counseling Services at counselingservices@pointloma.edu or find a list of campus pastors at pointloma.edu/title-ix

PLNU ATTENDANCE AND PARTICIPATION POLICY

Regular and punctual attendance to all schedule work days is considered essential to optimum academic achievement in an internship. If the student is absent for more than 10 percent of their scheduled internship times, the faculty member will issue a written warning of de-enrollment. If the absences exceed 20 percent, the student may be de-enrolled without notice until the university drop date or, after that date, receive the appropriate grade for their work and participation.

USE OF TECHNOLOGY

In order to be successful in the online or hybrid environment, you'll need to meet the minimum technology and system requirements; please refer to the *Technology and System Requirements* information. Additionally, students are required to have headphone speakers, microphone, or webcams compatible with their computer available to use. Please note that any course with online proctored exams require a computer with a camera (tablets are not compatible) to complete exams online.

Problems with technology do not relieve you of the responsibility of participating, turning in your assignments, or completing your class work.