



Point Loma Nazarene University Music Department
Jazz Band MUP 3041/ MUP 3041Z
1 Unit

Spring 2026

Meeting days: T	Instructor title and name: Dr. Bruce Mansfield
Meeting times: 6:30-9:00 pm	Phone: 619-849-2985
Meeting location: Cooper 118	E-mail: bmansfie@pointloma.edu
Final Exam: TBA	Office location and hours: By Appointment M-F

PLNU Mission★

To Teach ~ To Shape ~ To Send

Point Loma Nazarene University exists to provide higher education in a vital Christian community where minds are engaged and challenged, character is modeled and formed, and service is an expression of faith. Being of Wesleyan heritage, we strive to be a learning community where grace is foundational, truth is pursued, and holiness is a way of life.

Course Description★

With membership by audition, the Jazz Band studies standard jazz literature selected and performed in concerts.

Program and Course Learning Outcomes★

- To develop a repertoire of music from the range of genres, styles, and grade levels
- To prepare quality musical presentations for the general public
- To develop a sense of community through the creation of music

METHODS USED IN THE COURSE:

You will learn through active participation in music. You are expected to listen to reference recordings and *properly prepare for rehearsals*. It is your responsibility to check your email for updates and information.

Required Texts and Recommended Study Resources*

Concert Dress:

"ALL Black" attire – standard all-black attire consists of slacks, long-sleeve button-up shirt, belt, shoes, and socks (all black).

"Business Casual" – Consists of a suit or similar formal wear, with the goal of being an individual within a cohesive group. Dark suits and tie are the norm

Music: The department provides music, pencil, and folders for each student. Please understand that you will be responsible for replacing any missing or damaged selections.

Instruments: Students are encouraged to have their own instrument in good working condition. The department has a limited inventory of instruments av. Department instruments should be checked out through Susan in the music office.

Storage: Lockers are available for instrument storage and may be checked out through Dr. Mansfield or the building manager in the music office. The music building is highly used. It is your responsibility to secure all of your items inside your locker.

COURSE SCHEDULE

Full Ensemble rehearsals are **Tuesday 6:30-9:00** with sectionals scheduled as needed.

Spring 2026 Semester			
Monday	1/12/2026	1st Day of classes Spring 2025	
Friday	1/30/2026	Majesty of the Blues (Honors program Crill)	6:15pm
Wednesday	2/11/2026	Concert Band at Point Loma High School	7:30pm
Thursday	2/19/2026	Homecoming Jazz Combo Concert	7:30pm
Thursday	3/5/2026	US Army Field Soldiers' Chorus from Washington D.C.	7:30
Saturday	3/21/2026	PLNU Jazz Festival/Concert (volunteer music ed opportunity)	All Day
Friday	3/27/2026	Musical Theater Showcase (Combo, Full Jazz Band, some concert band)	7:30
Tuesday	TBD	Jazz Band recording project	
Sunday	4/12/2026	College Band Day at Balboa Park	10:00-4:00
Friday	4/17/2026	Spring Concert Band Performance Crill	7:30pm
Tuesday	4/28/2026	Cluster Jazz Concert Crill	7:30pm
Saturday	5/9/2026	Commencement Concert Band Performance	All Day

ATTENDANCE PHILOSOPHY

As a performance ensemble, you will be asked to commit to more than a traditional one-unit course. A lot of work is put into balancing the number of rehearsals and concerts we have in a semester. We depend on you to be at EVERY rehearsal on time and ready to play. The

expectation is perfect attendance. Thus, we expect that you will not plan study groups, work, excursions, etc. during rehearsals.

ATTENDANCE AND PARTICIPATION (DEPT ADOPTED)

Students will be advised each term of the schedule of specific ensemble performance obligations they are expected to meet; missing a scheduled performance will result in 1-3 full grades lower (*see Attendance/Participation Policy below*). It is expected that the ensemble performances will take precedence over outside commitments. Students may only petition an absence penalty for circumstances that are beyond their control such as sickness and personal family matters. It is expected that the student will communicate circumstances immediately.

1. Ensemble grades are based on attendance, attitude, and achievement. Students are required and expected to perform to the utmost of their ability, displaying a professional attitude in rehearsals and concerts.
2. Absences due to illness or of a personal nature should be cleared with the conductor of your assigned ensemble. Requests due to personal injury must be accompanied by medical documentation. Timely reporting will help students to avoid penalties due to absence from rehearsals or concerts.
3. At their discretion, conductors may excuse students from rehearsals or concerts for PLNU activities.
4. At their discretion, conductors will have a choice of lowering up to three full grade for missing a performance event. For example, a missed performance for service club may only be docked by one grade while a spring concert would bring a grade down by three full letter grades.
5. Failure to meet the basic guidelines above may result in a student forfeiting their scholarship.

This policy above, instituted by the PLNU Music Department states the minimum requirement for all courses. Individual professors **do not** have the option of establishing a more lenient policy; they may, however, establish a more rigorous policy, which is to be described in their course syllabus.

See [Academic Policies](#) in the undergrad student catalog for information on withdraws and drops.

Course Credit Hour Information★

In the interest of providing sufficient time to accomplish the stated Course Learning Outcomes, this class meets the PLNU credit hour policy for a 1 unit class. Specific details about how the class meets the credit hour requirement can be provided upon request.

Assessment and Grading★

Two percent will be deducted for each unexcused tardy. Six percent will be deducted for each unexcused absence from rehearsal. Students are to notify me before an absence or tardy occurs

so that the absence/tardy can be excused. There will be no penalty for excused absences or tardies.

Attendance and Participation	70%
Practical Assignments	30%

GRADING: Your final grade will be divided in the following manner:

94-100% = A
89-93 = A-
86-88 = B+
83-85 = B
79-82 = B-
76-78 = C+
73-75 = C
69-72 = C-
66-68 = D+
63-65 = D
59-62 = D-
59-63 = F

PRIVATE LESSONS

One of the best ways to become a better player is to be actively involved in a private studio. Although music majors/minors, scholarship recipients, and performance award recipients may be required to take lessons; I encourage all students to consider joining a studio regardless of your major. If you have room in your schedule, lessons are a great deal. If your schedule reads "MUA000 audition first week" you have a holding line for lessons. You will need to drop that class and add the correct number for your lessons.

Final Examination Policy★

No written final for this course. The required performances demonstrate the material learned and constitute as a final for this course.

INSTRUCTOR AVAILABILITY: Students may call or e-mail the Dr. Mansfield for a private conference. I also have an open door policy in other words, if you drop by my office and I am available, please come in. Dr. Mansfield will be available during weekly Band dinner from 5:00-5:45 at the CAF prior to rehearsal.

UNAUTHORIZED CELL PHONE USE: A student's final grade will receive a 4% deduction for EACH unauthorized use of a cell phone.

Spiritual Care*

Please be aware PLNU strives to be a place where you grow as whole persons. To this end, we provide resources for our students to encounter God and grow in their Christian faith.

If you have questions, a desire to meet with the chaplain or have prayer requests you can contact your professor or the Office of Spiritual Life and Formation.

State Authorization★

State authorization is a formal determination by a state that Point Loma Nazarene University is approved to conduct activities regulated by that state. In certain states outside California, Point Loma Nazarene University is not authorized to enroll online (distance education) students. If a student moves to another state after admission to the program and/or enrollment in an online course, continuation within the program and/or course will depend on whether Point Loma Nazarene University is authorized to offer distance education courses in that state. It is the student's responsibility to notify the institution of any change in his or her physical location. Refer to the map on State Authorization to view which states allow online (distance education) outside of California.

PLNU Copyright Policy★

Point Loma Nazarene University, as a non-profit educational institution, is entitled by law to use materials protected by the US Copyright Act for classroom education. Any use of those materials outside the class may violate the law.

PLNU Recording Notification★

In order to enhance the learning experience, please be advised that this course may be recorded by the professor for educational purposes, and access to these recordings will be limited to enrolled students and authorized personnel.

Note that all recordings are subject to copyright protection. Any unauthorized distribution or publication of these recordings without written approval from the University (refer to the Dean) is strictly prohibited.

PLNU Academic Honesty Policy★

Students should demonstrate academic honesty by doing original work and by giving appropriate credit to the ideas of others. Academic dishonesty is the act of presenting information, ideas, and/or concepts as one's own when in reality they are the results of another person's creativity and effort. A faculty member who believes a situation involving academic dishonesty has been detected may assign a failing grade for that assignment or examination, or, depending on the seriousness of the offense, for the course. Faculty should follow and students may appeal using the procedure in the university Catalog. See Academic Policies for definitions of kinds of academic dishonesty and for further policy information.

Artificial Intelligence (AI) Policy*

You are allowed to use Artificial Intelligence (AI) tools (e.g, ChatGPT, iA Writer, Marmot, Botowski, etc.) in this course. Any work that utilizes AI-based tools must be clearly identified as

such, including the specific tool(s) used. For example, if you use ChatGPT, you must cite ChatGPT including the version number, year, month and day of the query and the statement "Generated using OpenAI. <https://chat.openai.com/>"

PLNU Academic Accommodations Policy Ⓢ

PLNU is committed to providing equal opportunity for participation in all its programs, services, and activities. Students with disabilities may request course-related accommodations by contacting the Educational Access Center (EAC), located in the Bond Academic Center (EAC@pointloma.edu or 619-849-2486). Once a student's eligibility for an accommodation has been determined, the EAC will issue an academic accommodation plan ("AP") to all faculty who teach courses in which the student is enrolled each semester.

PLNU highly recommends that students speak with their professors during the first two weeks of each semester/term about the implementation of their AP in that particular course and/or if they do not wish to utilize some or all of the elements of their AP in that course.

Students who need accommodations for a disability should contact the EAC as early as possible (i.e., ideally before the beginning of the semester) to assure appropriate accommodations can be provided. It is the student's responsibility to make the first contact with the EAC.

Language and Belonging*

Point Loma Nazarene University faculty are committed to helping create a safe and hospitable learning environment for all students. As Christian scholars we are keenly aware of the power of language and believe in treating others with dignity. As such, it is important that our language be equitable, inclusive, and prejudice free. Inclusive/Bias-free language is the standard outlined by all major academic style guides, including MLA, APA, and Chicago, and it is the expected norm in university-level work. Good writing and speaking do not use unsubstantiated or irrelevant generalizations about personal qualities such as age, disability, economic class, ethnicity, marital status, parentage, political or religious beliefs, race, gender, sex, or sexual orientation. Inclusive language also avoids using stereotypes or terminology that demeans persons or groups based on age, disability, class, ethnicity, gender, race, language, or national origin. Respectful use of language is particularly important when referring to those outside of the religious and lifestyle commitments of those in the PLNU community. By working toward precision and clarity of language, we mark ourselves as serious and respectful scholars, and we model the Christ-like quality of hospitality.

You may report an incident(s) using the [Bias Incident Reporting Form](#).

Sexual Misconduct and Discrimination*

In support of a safe learning environment, if you (or someone you know) have experienced any form of sexual discrimination or misconduct, including sexual assault, dating or domestic violence, or stalking, know that accommodations and resources are available through the Title IX Office at pointloma.edu/Title-IX. Please be aware that under Title IX of the Education Amendments of 1972, faculty and staff are required to disclose information about such misconduct to the Title IX Office.

If you wish to speak to a confidential employee who does not have this reporting responsibility, you can contact Counseling Services at counselingservices@pointloma.edu or find a list of campus pastors at pointloma.edu/title-ix.

PLNU Attendance and Participation Policy★

Regular and punctual attendance at all class sessions is considered essential to optimum academic achievement. If the student is absent for more than 10 percent of class sessions, the faculty member will issue a written warning of de-enrollment. If the absences exceed 20 percent, the student may be de-enrolled without notice until the university withdrawal date or, after that date, receive an “F” grade.

Course Modality Definitions*

1. In-Person: All Course meetings for this class are face-to-face.