



Department of Music

Private Flute

MUA 1065-4065

1 or 2 units

Fall 2025

Meeting days/times Monday - Fridays / 8:30am-1pm

Meeting location Green Room

Final Exam: May Juries

INFORMATION	SPECIFICS FOR THE COURSE
Instructor title and name:	Pamela Martchev - Flute Professor
Phone:	213-840-9433
Email:	pmartche@pointloma.edu , pamflute75@gmail.com
Office location and hours:	Green Room- Mondays 8:30-1

PLNU Mission✠

To Teach ~ To Shape ~ To Send

Point Loma Nazarene University exists to provide higher education in a vital Christian community where minds are engaged and challenged, character is modeled and formed, and service is an expression of faith. Being of Wesleyan heritage, we strive to be a learning community where grace is foundational, truth is pursued, and holiness is a way of life.

Course Description★

From Course Catalog: Private, applied instruction in a performing area is a vital part of the development of Music majors, as well as an appropriate elective for many non-majors. Each level of study has defined materials and technical masteries to be achieved. (See Music Student Handbook in the Department of Music office). Students are assigned to a level according to their proficiency and mastery of materials listed for a given level.

From the instructor: Flute lessons involve fundamentals such as the development of tone, the advancement of finger technique, the exploration of rhythm and articulation exercises, and a focus on pitch and intonation through tuner/drone work. This fundamental work is balanced with the study of etudes, playing duets, and learning standard repertoire.

Program and Course Learning Outcomes★

Music Department PLO's and CLO's for Applied Music:

Program Learning Outcome:

Students will develop applied music skills in one primary performance area in both solo and ensemble settings.

Course Learning Outcomes:

In this course you will:

1. Demonstrate technical progress;
2. Grow your repertoire;
3. Acquire and strengthen performance skills.

Mastery will be demonstrated in a jury by scoring a minimum of 3 out of 4 in each category

Course Credit Hour Information

In the interest of providing sufficient time to accomplish the stated Course Learning Outcomes, this class meets the PLNU credit hour policy for a 1 unit class delivered over 15 weeks. It is anticipated that students will spend a minimum of 37.5 participation hours per credit hour on their coursework. For this course, students will spend an estimated 37.5 total hours meeting the course learning outcomes. The time estimations are provided in the Canvas modules.

The PLNU Music Department student handbook states, "a student should practice one hour daily for each half-hour lesson per week (1 unit of registration). A student with a one-hour lesson per week (2 units of registration) should practice two hours daily. Students preparing for a junior or senior recital will need more practice time. Specific guidelines are provided in the syllabus for each instructor."

Assessment and Grading☼

Note: Clearly define a grading policy to avoid any confusion concerning expectations. It is most helpful if at least two things are present: 1) a point distribution or weighted grades and 2) a grading scale.

Grades will be based on the following:

Sample Standard Grade Scale Based on Percentages

A	B	C	D	F
A 93-100	B+ 87-89	C+ 77-79	D+ 67-69	F Less than 59
A- 90-92	B 83-86	C 73-76	D 63-66	
	B- 80-82	C- 70-72	D- 60-62	

Final Examination Policy☼

Successful completion of this class requires taking the final examination on its scheduled day. The final examination schedule is posted on the [Traditional Undergraduate Records: Final Exam Schedules](#) site. If you find yourself scheduled for three (3) or more final examinations on the same day, you are authorized to contact each professor to arrange a different time for one of those exams. However, unless you have three (3) or more exams on the same day, no requests for alternative final examinations will be granted.

The jury is the final examination. Successful completion of this class requires completing a jury on its scheduled day (See “Final Exam” above.)

- If you are a music major whose primary performing area is in this studio or you have a Music Department scholarship in your primary instrument, you are required to take a jury at the end of each term according to the requirements in the Music Department Catalog.
- Failure to do a required jury will result in course failure.
- The jury grade is considered in the student's final grade. The final grade instructor assigns must be no more than one grade higher or lower than the jury grade. For piano, composition and instrumental juries, the jury grade counts as 1/3 of the final grade.

Incompletes and Late Assignments

Note: You may use, revise, or delete this section as needed for your course.

All assignments are to be submitted/turned in by the beginning of the class session when they are due—including assignments posted in Canvas. Incompletes will only be assigned in extremely unusual circumstances.

Spiritual Care*

Please be aware PLNU strives to be a place where you grow as whole persons. To this end, we provide resources for our students to encounter God and grow in their Christian faith.

If you have questions, a desire to meet with the chaplain or have prayer requests you can contact your professor or the [Office of Spiritual Life and Formation](#).

State AuthorizationⓈ

State authorization is a formal determination by a state that Point Loma Nazarene University is approved to conduct activities regulated by that state. In certain states outside California, Point Loma Nazarene University is not authorized to enroll online (distance education) students. If a student moves to another state after admission to the program and/or enrollment in an online course, continuation within the program and/or course will depend on whether Point Loma Nazarene University is authorized to offer distance education courses in that state. It is the student's responsibility to notify the institution of any change in his or her physical location. Refer to the map on [State Authorization](#) to view which states allow online (distance education) outside of California.

PLNU Copyright PolicyⓈ

Point Loma Nazarene University, as a non-profit educational institution, is entitled by law to use materials protected by the US Copyright Act for classroom education. Any use of those materials outside the class may violate the law.]

PLNU Recording NotificationⓈ

In order to enhance the learning experience, please be advised that this course may be recorded by the professor for educational purposes, and access to these recordings will be limited to enrolled students and authorized personnel.

Note that all recordings are subject to copyright protection. Any unauthorized distribution or publication of these recordings without written approval from the University (refer to the Dean) is strictly prohibited.

PLNU Academic Honesty PolicyⓈ

Students should demonstrate academic honesty by doing original work and by giving appropriate credit to the ideas of others. Academic dishonesty is the act of presenting information, ideas, and/or concepts as one's own when in reality they are the results of another person's creativity and effort. A faculty

member who believes a situation involving academic dishonesty has been detected may assign a failing grade for that assignment or examination, or, depending on the seriousness of the offense, for the course. For all student appeals, faculty and students should follow the procedures outlined in the University Catalog. See [Academic Policies](#) for definitions of kinds of academic dishonesty and for further policy information.

PLNU Academic Accommodations Policy★

PLNU is committed to providing equal opportunity for participation in all its programs, services, and activities in accordance with the Americans with Disabilities Act (ADA). Students with disabilities may request course-related accommodations by contacting the Educational Access Center (EAC), located in the Bond Academic Center (EAC@pointloma.edu or 619-849-2486). Once a student's eligibility for an accommodation has been determined, the EAC will work with the student to create an Accommodation Plan (AP) that outlines allowed accommodations. The EAC makes accommodations available to professors at the student's request.

PLNU highly recommends that students speak with their professors during the first two weeks of each semester/term about the implementation of their AP in that particular course. Accommodations are not retroactive so clarifying with the professor at the outset is one of the best ways to promote positive academic outcomes.

Students who need accommodations for a disability should contact the EAC as early as possible (i.e., ideally before the beginning of the semester) to assure appropriate accommodations can be provided. It is the student's responsibility to make the first contact with the EAC. Students cannot assume that because they had accommodations in the past, their eligibility at PLNU is automatic. All determinations at PLNU must go through the EAC process. This is to protect the privacy of students with disabilities who may not want to disclose this information and are not asking for any special accommodations.

PLNU Attendance and Participation Policy★

Regular and punctual attendance at all class sessions is considered essential to optimum academic achievement. If the student is absent for more than 10 percent of class sessions, the faculty member will issue a written warning of de-enrollment. If the absences exceed 20 percent, the student may be de-enrolled without notice until the university withdrawal date or, after that date, receive an "F" grade.

Artificial Intelligence (AI) Policy★

The use of Artificial Intelligence (AI) tools (e.g., ChatGPT, iA Writer, Marmot, Botowski, GrammarlyGo, Perplexity, etc.) is prohibited in this course for any aspect of your work, including idea generation, drafting, editing, or final submissions. This course is designed to assess your independent critical thinking, writing, and research skills without the assistance of AI technologies. Violations of this policy will be treated as breaches of academic integrity.

Lomabooks Instructions for Students★:

You should have received an email from the bookstore confirming the list of materials that will be provided for each of your courses and asking you to select how you would like to receive any printed components (in-store pick up or home delivery). If you have not done so already, please confirm your fulfillment preference so the bookstore can prepare your materials.

For more information about **LomaBooks**, please go: [HERE](#)