

# Fermanian School of Business BUS/LDR6063 Team Leadership and Collaboration

3 Units

#### Fall 2025

Meeting days: Wednesdays	Instructor title and name: Nicole Morales
Meeting times: 5:30p-8:15p	<b>Phone:</b> 619-852-3857
<b>Meeting location:</b> Mission Valley Campus	E-mail: nmorales@pointloma.edu
Final Exam: (day/time)	Office location and hours: by appointment

Table 1 Course Information

#### **PLNU Mission**

## To Teach ~ To Shape ~ To Send

Point Loma Nazarene University exists to provide higher education in a vital Christian community where minds are engaged and challenged, character is modeled and formed, and service is an expression of faith. Being of Wesleyan heritage, we strive to be a learning community where grace is foundational, truth is pursued, and holiness is a way of life.

# **Fermanian School of Business Mission**

## Character - Professionalism - Excellence - Relationships - Commitment - Innovation

As members of a vital Christian community, we strive to provide high-quality business programs that equip students to make a positive impact in their workplace and community by connecting purpose to practice.

## **COURSE DESCRIPTION**

This course focuses on the formation and development of teams in diverse organizations through effective leadership and the utilization of team building to achieve organizational effectiveness. Topics include team communication styles, stages of team development, functions of groups, trust and cohesion, team dynamics, and creativity and innovation. In addition, virtual teams and the impact of technology on leading teams is considered. Prerequisite: LDR 6045.

#### **COURSE LEARNING OUTCOMES**

The student who successfully completes this course will be able to:

- 1. Interpret the stages of team development. (PLO 1 & 5)
- 2. Appraise the benefits of team diversity and inclusiveness. (PLO 5 & 6)

- 3. Apply effective teamwork and communications practices through cooperative and competitive interactions.(PLO 2, 4 & 5).
- 4. Assess effective team leadership and collaboration. (PLO 2 & 5)
- 5. Justify team decisions based on data analysis. (POL 2 & 5)
- 6. Formulate action plans as a team using collaboration and problem-solving skills.(PLO 2& 5).
- 7. Evaluate team performance including trust, creativity, communication and innovation as part of team dynamics. (PLO2 & 5)

## **COURSE CREDIT HOUR INFORMATION**

In the interest of providing sufficient time to accomplish the stated Course Learning Outcomes, this class meets the PLNU credit hour policy for a \_\_unit class delivered over \_\_\_ weeks. Specific details about how the class meets the credit hour requirement can be provided upon request.

## REQUIRED TEXTS AND RECOMMENDED STUDY RESOURCES

- Levi, D., & Askay, D. A. (2020). <u>Group dynamics for teams (6th ed.).Links to an external site.</u> SAGE Publications, Inc. (US).
- Various online articles and videos.

**Note:** Students are responsible for having the required textbooks prior to the first day of class. Students are also encouraged to begin reading the books in preparation for the class as soon as possible.

Point Loma Nazarene University, as a non-profit educational institution, is entitled by law to use materials protected by the US Copyright Act for classroom education. Any use of those materials outside the class may violate the law. All supplemental materials posted on this course site (including articles, book excerpts, or other documents) are provided for your personal academic use. These materials may be protected by copyright law and should not be duplicated or distributed without permission of the copyright owner.

#### ASSESSMENT AND GRADING

Table 2 Point Distribution and Grade Scale

Grades will be based on the following:

## **Distribution of Points**

Course Assignments	Points
Discussions	30
Class Attendance and Participation	160
Weekly Team Assignments	460

Total Points	1000
Final Reflection Paper	50
360 Team Evaluation	50
Final Group Presentation	250

# **Grading Scale**

The following grading scale will be used for all exams and final course grades:

- 93-100% = A
- 90 92% = A-
- 87 89% = B +
- 84 86% = B
- 81 83% = B-
- 78 80% = C+
- \*75 77% = C
- 73 74% = C-
- 71 72% = D+
- 68 70% = D
- Below 68% = F

## **INCOMPLETES AND LATE ASSIGNMENTS**

All assignments are to be submitted/turned in by the beginning of the class session when they are due—including assignments posted in Canvas. Incompletes will only be assigned under extremely unusual circumstances.

## **ARTIFICIAL INTELLIGENCE (AI) POLICY**

You are allowed to use Artificial Intelligence (AI) tools (e.g., ChatGPT, Gemini Pro 1.5, GrammarlyGo, Perplexity, etc) to generate ideas, but you are not allowed to use AI tools to generate content (text, video, audio, images) that will end up in any work submitted to be graded for this course. If you have any doubts about using AI, please gain permission from the instructor.

#### **SPIRITUAL CARE**

## Mission Valley:

PLNU strives to be a place where you grow as a whole person. To this end, we provide resources for our Graduate students to encounter God and grow in their Christian faith. At the Mission Valley (MV) campus we

have an onsite chaplain who is available during class break times across the week. If you have questions for or a desire to meet or share any prayer requests with the onsite chaplain, you may email Dr. Sylvia Cortez Masyuk at scortezm@pointloma.edu.

In addition, on the MV campus there is a prayer chapel on the third floor. It is open for use as a space set apart for quiet reflection and prayer.

#### LANGUAGE AND BELONGING

Point Loma Nazarene University faculty are committed to helping create a safe and hospitable learning environment for all students. As Christian scholars we are keenly aware of the power of language and believe in treating others with dignity. As such, it is important that our language be equitable, inclusive, and prejudice free. Inclusive/Bias-free language is the standard outlined by all major academic style guides, including MLA, APA, and Chicago, and it is the expected norm in university-level work. Good writing and speaking do not use unsubstantiated or irrelevant generalizations about personal qualities such as age, disability, economic class, ethnicity, marital status, parentage, political or religious beliefs, race, gender, sex, or sexual orientation. Inclusive language also avoids using stereotypes or terminology that demeans persons or groups based on age, disability, class, ethnicity, gender, race, language, or national origin. Respectful use of language is particularly important when referring to those outside of the religious and lifestyle commitments of those in the PLNU community. By working toward precision and clarity of language, we mark ourselves as serious and respectful scholars, and we model the Christ-like quality of hospitality.

If you (or someone you know) have experienced other forms of discrimination, you can find more information on reporting and resources at <a href="https://www.pointloma.edu/nondiscrimination">www.pointloma.edu/nondiscrimination</a>.

#### SEXUAL MISCONDUCT AND DISCRIMINATION

In support of a safe learning environment, if you (or someone you know) have experienced any form of sexual discrimination or misconduct, including sexual assault, dating or domestic violence, or stalking, know that accommodations and resources are available through the Title IX Office at <a href="mailto:pointloma.edu/Title-IX">pointloma.edu/Title-IX</a>. Please be aware that under Title IX of the Education Amendments of 1972, faculty and staff are required to disclose information about such misconduct to the Title IX Office.

If you wish to speak to a confidential employee who does not have this reporting responsibility, you can contact Counseling Services at <a href="mailto:counselingservices@pointloma.edu">counselingservices@pointloma.edu</a> or find a list of campus pastors at <a href="mailto:pointloma.edu">pointloma.edu</a>/title-ix or as shown in the PLNU Spiritual Care section of this syllabus.

If you (or someone you know) have experienced other forms of discrimination or bias, you can find more information on reporting and resources at www.pointloma.edu/bias

# **GPS ACADEMIC RESOURCES**

PLNU offers the following free academic resources virtually for Graduate Professional Studies (GPS) Students. Visit myPLNU through the links below for more information.

- The GPS Writing Center offers:
  - Zoom Writers Workshops offered each quad on a variety of helpful topics
  - One-to-one appointments with the Writing Coach
  - Microlearning YouTube Video Library for helpful tips anytime
  - Research Help Guide to help you start your research
  - The physical office is located on the third floor of the <u>Mission Valley Regional Center</u> off the student lounge
- Academic Writing Resources Course: Found on your Canvas Dashboard, this course is non-credit with 24/7 access, no time limits, and self-paced content. Watch a quick video run-through and take time now to explore!
- <u>Grammarly</u>: Students have unlimited FREE access to Grammarly for Education, a trusted tool
  designed to help enhance writing skills by providing real-time feedback, identifying areas for
  improvement, and providing suggestions. Grammarly's Generative AI is NOT available with our
  student accounts.
- <u>Tutoring</u>: Students have access to 24/7 live or scheduled subject tutoring through Tutor.com, including a Paper Drop-Off Service with feedback within 12 hours.

#### PLNU COPYRIGHT POLICY

Point Loma Nazarene University, as a non-profit educational institution, is entitled by law to use materials protected by the US Copyright Act for classroom education. Any use of those materials outside the class may violate the law.

#### PLNU RECORDING NOTIFICATION

In order to enhance the learning experience, please be advised that this course may be recorded by the professor for educational purposes, and access to these recordings will be limited to enrolled students and authorized personnel.

Note that all recordings are subject to copyright protection. Any unauthorized distribution or publication of these recordings without written approval from the University (refer to the Dean) is strictly prohibited.

## PLNU ACADEMIC HONESTY POLICY

Students should demonstrate academic honesty by doing original work and by giving appropriate credit to the ideas of others. Academic dishonesty is the act of presenting information, ideas, and/or concepts as one's own when in reality they are the results of another person's creativity and effort. A faculty member who believes a situation involving academic dishonesty has been detected may assign a failing grade for that assignment or examination, or, depending on the seriousness of the offense, for the course. For all student appeals, faculty and students should follow the procedures outlined in the

University Catalog. See <u>Graduate Academic and General Policies</u> for definitions of kinds of academic dishonesty and for further policy information.

During the first week of class, you will be asked to submit an Academic Honesty Verification Statement. Submitting the statement is a requirement of this course. By submitting the Academic Honesty Verification Statement, you will be verifying all assignments completed in this course were completed by you. Carefully review the Academic Honesty Statement below.

Statement: "In submitting this form, I am verifying all the assignments in this course will be completed by me and will be my own work."

## PLNU ACADEMIC ACCOMMODATIONS POLICY

PLNU is committed to providing equal opportunity for participation in all its programs, services, and activities in accordance with the Americans with Disabilities Act (ADA). Students with disabilities may request course-related accommodations by contacting the Educational Access Center (EAC), located in the Bond Academic Center (EAC@pointloma.edu or 619-849-2533). Once a student's eligibility for an accommodation has been determined, the EAC will work with the student to create an Accommodation Plan (AP) that outlines allowed accommodations. Professors are able to view a student's approved accommodations through Accommodate.

PLNU highly recommends that students speak with their professors during the first two weeks of each semester/term about the implementation of their AP in that particular course. Accommodations are not retroactive so clarifying with the professor at the outset is one of the best ways to promote positive academic outcomes.

Students who need accommodations for a disability should contact the EAC as early as possible (i.e., ideally before the beginning of the semester) to assure appropriate accommodations can be provided. It is the student's responsibility to make the first contact with the EAC. Students cannot assume that because they had accommodations in the past, their eligibility at PLNU is automatic. All determinations at PLNU must go through the EAC process. This is to protect the privacy of students with disabilities who may not want to disclose this information and are not asking for any accommodations.

#### **COURSE MODALITY DEFINITIONS**

- **1.** Online Courses: These are courses with class meetings where all instruction and interaction is fully online.
  - **a.** Synchronous Courses: At least one class meeting takes place at a designated time.
  - **b.** Asynchronous Courses: All class meetings are asynchronous.
- **2.** Hybrid Courses: These are courses with class meetings that take place both in the classroom and online synchronously and/or asynchronously.
- 3. In-Person Courses: These are courses that meet in person with the instructor and students in a physical classroom setting. With approval by the area dean, this may include up to 25% of qualified class interactions through a Learning Management System (such as Canvas).

## PLNU ATTENDANCE AND PARTICIPATION POLICY

Regular and punctual attendance at all class sessions is considered essential to optimum academic achievement. Therefore, regular attendance and participation in each course are minimal requirements.

If the student is absent for more than 10 percent of class sessions, the faculty member will issue a written warning of de-enrollment. If the absences exceed 20 percent, the student may be de-enrolled without notice until the university withdrawal date or, after that date, receive an "F" grade.

Students who anticipate being absent for an entire week of a course should contact the instructor in advance for approval and make arrangements to complete the required coursework and/or alternative assignments assigned at the discretion of the instructor. Acceptance of late work is at the discretion of the instructor and does not waive attendance requirements.

Refer to Academic Policies for additional detail.

# **Synchronous Attendance/Participation Definition**

For synchronous courses that have specific scheduled meeting times (including in-person, hybrid, and synchronous online courses), absences are counted from the first official meeting of the class regardless of the date of the student's enrollment. For courses with specific attendance requirements, those requirements are outlined in the course syllabus.

**Note**: For synchronous courses with an online asynchronous week, refer to the Online Asynchronous Class Attendance policy listed below.

# Online Asynchronous Attendance/Participation Definition

Students taking online courses with no specific scheduled meeting times are expected to actively engage throughout each week of the course. Attendance is defined as participating in an academic activity within the online classroom which includes, but is not limited to:

- Engaging in an online discussion
- Submitting an assignment
- Taking an exam
- Participating in online labs
- Initiating contact with faculty member within the learning management system to discuss course content

Note: Logging into the course does not qualify as participation and will not be counted as meeting the attendance requirement.

## **FINAL EXAMINATION POLICY**

Successful completion of this class requires taking the final examination **on its scheduled day**. No requests for early examinations or alternative days will be approved.

## **COURSE SCHEDULE AND ASSIGNMENTS**

Note: For each assignment, provide the following things:

- Description: Clear explanation of the assignment
- Requirements: Clearly identify all evaluation requirements for each assignment, including rubrics, if any, for assignments.
- Style standard: APA, Chicago, etc, if applicable.

DATE PRESENT ED	CLASS CONTENT OR ASSIGNMENT	ASSIGNME NT DUE DATE
Mon Sep 1, 2025	Academic Honesty Verification Statement	due by 11:59 pm
Fri Sep 5, 2025	Introduction Discussion	due by 11:59p m
Sun Sep 14, 2025	WK2 Team Assignment	due by 11:59 pm

Sun Sep 21, 2025	WK3 Team Assignment	due by 11:59
		pm
Sun Oct	WK6 Team Assignment	due
12, 2025	VVICO TEATH ASSIGNMENT	by 11:59
,		pm
Sun Oct	WK8 Team Assignment	due
19, 2025	VVNO Teath Assignment	by 11:59
		pm
Sun Nov	MICO Teams Assistances	due
2, 2025	WK9 Team Assignment	by 11:59
		pm
Sun Nov	VAUVAO Ta ana A asi an ma ant	due
9, 2025	WK10 Team Assignment	by 11:59
3,2023		pm
		due
Sun Nov	WK11 Team Assignment	by 11:59
16, 2025		pm
		•
Cup Nov		due
Sun Nov	WK12 Team Assignment	by 11:59
23, 2025		pm
		due
Sun Dec	WK14 Team Assignment	by 11:59
7, 2025		pm
		ρπ
Sun Dec	WK15 Team Assignment	due
14, 2025	AAIVID LEGIII Waaikiilileliit	by 11:59
		pm
Sun Dec	360 Evaluation	due
21, 2025	Final Reflections	by 11:59
		pm

Table 3 Course Schedule and Assignments