

PRINCIPLES OF FINANCIAL ACCOUNTING

ACC 2001 - Fall 2024 | Tues / Thurs 3:00-4:45pm - FSB 105

Syllabus

Prof. Murray Doig

Email: mdoig@pointloma.edu

Office Hours: By appointment



WHAT IS THIS COURSE ABOUT?

- Have you ever wanted to invest in the stock market but weren't sure how to understand a Company's financial position?
- Do you dream of a career in business and want to be able to talk numbers?
- Do you want to dominate the next time you play Monopoly?
- Do you want to do the books for your own craft coffee business?
- You can! Accounting plays a role in all these activities and deals with measuring, recording, and reporting business transactions. I love accounting and am hoping to share that passion so that you will have a robust understanding and appreciation of the subject by the end of the semester.

WHY IS THIS COURSE IMPORTANT?

Accounting provides a systematic method of recording and reporting business transactions – everything from purchasing office supplies, to paying employees, to recognizing how much income you've earned. Accounting is often called "the language of business" and is important because it helps you understand a company's financial position and operations.

WHAT SHOULD YOU BE ABLE TO KNOW AND DO BY THE END OF THIS COURSE?

- Exhibit an understanding of generally accepted accounting principles, accrual-basis accounting, the accounting process, and the uses and limitations of accounting information.
- Describe the important elements of financial statements, including assets, liabilities and equity, revenue, expenses and net income.
- Analyze common business transactions and record them using double-entry accounting.
- Calculate key accounting and financial ratios.
- Apply accounting concepts and principles to help plan, control, and make informed decisions in a variety of personal, and professional contexts.
- Explain ethical responsibility in preparing accurately stated financial information.

ABOUT ME:

As a former PLNU student, I once sat in the same place as you. Since graduating I've gained experience by working at Deloitte as an auditor, at PLNU in the Accounting and Finance Office, and in my current role as Controller at LPH Capital. As a professor, my goal is to help you learn accounting and hopefully have some fun while doing so. In my spare time I enjoy running, cycling, playing ultimate Frisbee, and spending time with friends and family.





Fermanian School of Business

ACC2001 – Principles of Financial Accounting

4 Units

Fall 2024

Meeting days/times: Tuesdays & Thursday 3:00pm – 4:45pm

Meeting location: FSB 105

Final Exam: Thursday December 19, 2024 4:30pm – 7:00pm

| INFORMATION | SPECIFICS FOR THE COURSE |
|-----------------------------------|---------------------------------|
| Instructor title and name: | Prof. Murray Doig, MBA, CPA |
| Email: | mdoig@pointloma.edu |
| Office location and hours: | By appointment |

PLNU Mission

To Teach ~ To Shape ~ To Send

Point Loma Nazarene University exists to provide higher education in a vital Christian community where minds are engaged and challenged, character is modeled and formed, and service is an expression of faith. Being of Wesleyan heritage, we strive to be a learning community where grace is foundational, truth is pursued, and holiness is a way of life.

Fermanian School of Business Mission

Character – Professionalism – Excellence – Relationships – Commitment – Innovation

As members of a vital Christian community, we strive to provide high quality business programs that equip students to make a positive impact in their workplace and community by connecting purpose to practice.

Course Description

The theory and practice of accounting applicable to measuring, recording, and reporting business transactions for external users. Topics include generally accepted accounting principles with introductions to business ethics, the accounting process, financial statement preparation, merchandising operations, short-term liquid assets, fixed assets, inventories, current and long-term liabilities, and owner's equity.

Program and Course Learning Outcomes

Upon completion of this course, students will be able to:

1. Exhibit an understanding of generally accepted accounting principles, accrual-basis accounting, the accounting process, and the uses and limitations of accounting information (PLO 1, A1, AC1 & D1).
2. Describe the important elements of financial statements, including assets, liabilities and equity, revenue, expenses and net income (PLO 1, A1, AC1, A3 & AC3).
3. Analyze common business transactions and record them using double-entry accounting (PLO 2 & A1).
4. Calculate key accounting and financial ratios (PLO 1, A1, A2, AC1, AC2 & C1).
5. Apply accounting concepts and principles to help plan, control, and make informed decisions in a variety of personal and professional contexts (PLO 2, A2 & AC2).
6. Explain ethical responsibility in preparing accurately stated financial information (PLO 1 & 4).

Required Texts and Recommended Study Resources

- Warren, Carl, et al. *Financial and Managerial Accounting*. 15th ed., Cengage Learning, 2020.
- CengageNow2 Access Key
- Simple Calculator (no electronic communication/recording devices)

Assessment and Grading

Grades will be based on the following:

Sample Standard Grade Scale Based on Percentages

| A | B | C | D | F |
|----------|----------|----------|----------|----------------|
| A 93-100 | B+ 87-89 | C+ 77-79 | D+ 67-69 | F Less than 59 |
| A- 90-92 | B 83-86 | C 73-76 | D 63-66 | |
| | B- 80-82 | C- 70-72 | D- 60-62 | |

The approximate available point distribution is as follows:

| | |
|---|------------|
| Midterms (2 @ 100 points per exam) | 200 |
| Final Exam (Comprehensive) | 200 |
| Annual Report Project | 10 |
| Chapter Reading Questions (Pre-Lecture) | 65 |
| Homework Assignments (Post-Lecture) | 130 |
| Class Participation and Attendance | 60 |
| Total approximate points available | <u>665</u> |

Midterms & Final Exam: The exams may include Multiple-Choice or Problems based on text material, class discussions, and homework assignments. The final exam will be comprehensive. No makeup exams will be given without prior permission. Students should bring standard calculators, pencils, and an eraser to all exams. Successful completion of this class requires taking the final examination on its scheduled day. The final examination schedule is posted on the [Traditional Undergraduate Records: Final Exam Schedules site](#). If you find yourself scheduled for three (3) or more final examinations on the same day, you are authorized to contact each professor to arrange a different time for one of those exams. However, unless you have three (3) or more exams on the same day, no requests for alternative final examinations will be granted.

Annual Report Project: This assignment will be completed mostly in class and will allow students to partner up with peers, choose a publicly traded company and look into their financial statements. Separate instructions and a worksheet will be provided.

Chapter Reading Questions (Pre-Lecture): Prior to discussing each chapter in class, you will be given a set of reading questions to respond to and submit via file upload in Canvas. Each chapter's reading questions will be worth 5 points. The objective is to encourage you to read the chapters before they are discussed in class as well as to help build out your notes for each chapter. The questions have been chosen intentionally to help you think through the major issues in each chapter and to help you prepare for the class discussion that will occur on the chapter. Late reading questions are not accepted without prior permission from the professor.

Homework Assignments (Post-Lecture): Homework assignments consist of questions and problems from the end of each chapter and will reinforce the most important chapter points. In general, homework will be due before class on the day following the chapter lecture. Submit only your own original work for homework. Homework will be completed and submitted through the CengageNOWv2 website. Late homework assignments will receive 50% credit, but no homework will be accepted after the exam on the chapter material. Homework is worth 10 points per chapter.

Class Participation & Attendance: You are to be prepared to answer questions, and participate in group activities and other in-class assignments. Attendance at all class sessions is mandatory. You may be dropped from the course if you are absent for more than 10% of the classes. Be on time to class. Punctuality is an important attribute in any successful business endeavor. If you are late two times, it will be counted as one absence. Please avoid using your cell phone during class. Please feel free to step outside for emergencies. Students may be excused from class for inappropriate computer/cell phone usage and the class will be counted as an unexcused absence for grading purposes.

Course Schedule

| Week | Class | Date | Topic | Chapter / Ref |
|------|-------|------------|---|---------------------|
| 1 | 1 | 9/3/2024 | Syllabus/Introduction to Accounting and Business | Chapter 1 |
| | 2 | 9/5/2024 | | |
| 2 | 3 | 9/10/2024 | Analyzing Transactions | Chapter 2 |
| | 4 | 9/12/2024 | | |
| 3 | 5 | 9/17/2024 | The Adjustment Process | Chapter 3 |
| | 6 | 9/19/2024 | | |
| 4 | 7 | 9/24/2024 | The Accounting Cycle | Chapter 4 |
| | 8 | 9/26/2024 | | |
| 5 | 9 | 10/1/2024 | Review for Exam 1 | Exam 1 |
| | 10 | 10/3/2024 | Exam 1 - Chapters 1-4 | |
| 6 | 11 | 10/8/2024 | Accounting for Retail Businesses | Chapter 5 |
| | 12 | 10/10/2024 | | |
| 7 | 13 | 10/15/2024 | Inventories | Chapter 6 |
| | 14 | 10/17/2024 | | |
| 8 | 15 | 10/22/2024 | Internal Controls and Cash | Chapter 7 Break |
| | 16 | 10/24/2024 | Fall break - no class | |
| 9 | 17 | 10/29/2024 | Receivables | Chapter 8 |
| | 18 | 10/31/2024 | | |
| 10 | 19 | 11/5/2024 | Review for Exam 2 | Exam 2 |
| | 20 | 11/7/2024 | Exam 2 - Chapters 5-8 | |
| 11 | 21 | 11/12/2024 | Long-Term Assets: Fixed Assets and Intangibles | Chapter 9 |
| | 22 | 11/14/2024 | | |
| 12 | 23 | 11/19/2024 | Liabilities: Current, Installment Notes, and Contingencies | Chapter 10 |
| | 24 | 11/21/2024 | | |
| 13 | 25 | 11/26/2024 | Liabilities: Bonds Payable | Chapter 11 Break |
| | 26 | 11/28/2024 | Thanksgiving break - no class | |
| 14 | 27 | 12/3/2024 | Liabilities: Bonds Payable | Chapter 11 |
| | 28 | 12/5/2024 | Corporations: Organization, Stock Transactions, and Dividends | Chapter 12 |
| 15 | 29 | 12/10/2024 | Corporations: Organization, Stock Transactions, and Dividends | Chapter 12 |
| | 30 | 12/12/2024 | Statement of Cash Flows / Annual Report Project | Chapter 13 |
| 16 | 31 | 12/19/2024 | Final Exam - Comprehensive - 4:30pm - 7:00pm | Final Exam |

Spiritual Care

Please be aware PLNU strives to be a place where you grow as whole persons. To this end, we provide resources for our students to encounter God and grow in their Christian faith.

If you have questions, a desire to meet with the chaplain or have prayer requests you can contact your professor or the [Office of Spiritual Life and Formation](#).

PLNU Copyright Policy

Point Loma Nazarene University, as a non-profit educational institution, is entitled by law to use materials protected by the US Copyright Act for classroom education. Any use of those materials outside the class may violate the law.

PLNU Recording Notification

In order to enhance the learning experience, please be advised that this course may be recorded by the professor for educational purposes, and access to these recordings will be limited to enrolled students and authorized personnel.

Note that all recordings are subject to copyright protection. Any unauthorized distribution or publication of these recordings without written approval from the University (refer to the Dean) is strictly prohibited.

PLNU Academic Honesty Policy

Students should demonstrate academic honesty by doing original work and by giving appropriate credit to the ideas of others. Academic dishonesty is the act of presenting information, ideas, and/or concepts as one's own when in reality they are the results of another person's creativity and effort. A faculty member who believes a situation involving academic dishonesty has been detected may assign a failing grade for that assignment or examination, or, depending on the seriousness of the offense, for the course. For all student appeals, faculty and students should follow the procedures outlined in the University Catalog. See [Academic Policies](#) for definitions of kinds of academic dishonesty and for further policy information.

PLNU Academic Accommodations Policy

PLNU is committed to providing equal opportunity for participation in all its programs, services, and activities in accordance with the Americans with Disabilities Act (ADA). Students with disabilities may request course-related accommodations by contacting the Educational Access Center (EAC), located in the Bond Academic Center (EAC@pointloma.edu or 619-849-2486). Once a student's eligibility for an accommodation has been determined, the EAC will work with the student to create an Accommodation Plan (AP) that outlines allowed accommodations. The EAC makes accommodations available to professors at the student's request.

PLNU highly recommends that students speak with their professors during the first two weeks of each semester/term about the implementation of their AP in that particular course. Accommodations are not retroactive so clarifying with the professor at the outset is one of the best ways to promote positive academic outcomes.

Students who need accommodations for a disability should contact the EAC as early as possible (i.e., ideally before the beginning of the semester) to assure appropriate accommodations can be provided. It is the student's responsibility to make the first contact with the EAC. Students cannot assume that because they had accommodations in the past, their eligibility at PLNU is automatic. All determinations at PLNU must go through the EAC process. This is to protect the privacy of students with disabilities who may not want to disclose this information and are not asking for any special accommodations.

PLNU Attendance and Participation Policy

Regular and punctual attendance at all class sessions is considered essential to optimum academic achievement. If the student is absent for more than 10 percent of class sessions, the faculty member will issue a written warning of de-enrollment. If the absences exceed 20 percent, the student may be de-enrolled without notice until the university withdrawal date or, after that date, receive an "F" grade.

Sexual Misconduct and Discrimination

In support of a safe learning environment, if you (or someone you know) have experienced any form of sexual discrimination or misconduct, including sexual assault, dating or domestic violence, or stalking, know that accommodations and resources are available through the Title IX Office at pointloma.edu/Title-IX. Please be aware that under Title IX of the Education Amendments of 1972, faculty and staff are required to disclose information about such misconduct to the Title IX Office.

If you wish to speak to a confidential employee who does not have this reporting responsibility, you can contact Counseling Services at counselingservices@pointloma.edu or find a list of campus pastors at pointloma.edu/title-ix.

If you (or someone you know) have experienced other forms of discrimination or bias, you can find more information on reporting and resources at www.pointloma.edu/bias