

Course Syllabus

[Jump to Today](#)

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 <p>POINT LOMA NAZARENE UNIVERSITY</p>	<p>College of Health Sciences</p> <p>MA in Clinical Counseling</p> <p>PSY6011: Professional Ethics and Law</p> <p>3 Units</p>
<p>Spring 2024, Quad 1</p> <p>January 8 - March 3, 2024</p>	
<p>Meeting days/times:</p> <p>Tuesdays and Thursdays, 2:00 p.m. - 4:45 p.m.</p>	<p>Instructor: Dr. Dan Jenkins</p> <p>Email: danieljenkins@pointloma.edu (mailto:danieljenkins@pointloma.edu)</p>
<p>Meeting location: Mission Valley Campus</p>	<p>Office Phone: 619.849.2282</p> <p>Cell Phone: 619.347.3457 (Please try cell first)</p>

COURSE DESCRIPTION

Professional ethics and laws that apply to the counseling profession are identified and discussed. These include ethical, legal, and biblical standards for conduct, professional organizations, licensure, and developing a plan for lifelong professional and personal development with integrity.

Although professional counselors need to operate under a personal and professional code of ethics, often these guidelines leave many questions unanswered. No single universally "right" answer exists for most ethical dilemmas. Rather than arrive at one answer, it is important to learn how to think through ethical issues in a systematic manner.

PLNU MISSION

To Teach ~ To Shape ~ To Send

Point Loma Nazarene University exists to provide higher education in a vital Christian community where minds are engaged and challenged, character is modeled and formed, and service becomes an expression of faith. Being of Wesleyan heritage, we aspire to be a learning community where grace is foundational, truth is pursued, and holiness is a way of life.



INSTITUTIONAL LEARNING OUTCOMES (ILO)

1. Learning, Informed by our Faith in Christ

Students will acquire knowledge of human cultures and the physical and natural world while developing skills and habits of the mind that foster lifelong learning.

2. Growing, In a Christ-Centered Faith Community

Students will develop a deeper and more informed understanding of others as they negotiate complex professional, environmental and social contexts.

3. Serving, In a Context of Christian Faith

Students will serve locally and/or globally in vocational and social settings.

PROGRAM LEARNING OUTCOMES (PLO)

1. Students will articulate a clear, accurate understanding of their professional identity as either an LMFT or LPCC, or both.
2. Students will demonstrate knowledge of the fundamental domains in their selected area of specialization, in professional clinical counseling (i.e., foundations; counseling prevention, and intervention, diversity & advocacy; assessment; research & evaluation; and diagnosis) or marriage and family therapy (i.e., human development, family dynamics, systemic thinking, interactional theories, traditional and contemporary marriage and family theories, research and cultural context).
3. Students will demonstrate ability to apply relevant research and evaluation models in practice of clinical counseling.
4. Students will demonstrate skills and practices of clinical counseling in the delivery of mental health services (e.g., assessment, diagnosis, treatment, termination, documentation, & ethical practice).
5. Students will deliver mental health services with multicultural competence and sensitivity.
6. Students will demonstrate ability to integrate faith with clinical counseling practice in clinically appropriate, culturally sensitive, and ethical manner.

COURSE LEARNING OUTCOMES

After completing this course, you should be able to:

1. Explain the history of the counseling movement.
2. Identify the roles and responsibilities of a professional clinical counselor and marriage and family therapist.
3. Examine the role of ethics and values in the counseling process.
4. Evaluate counseling situations based on professional ethical standards and Biblical standards.
5. Understand the licensure processes for the professional clinical counselor and the marriage and family therapist.
6. Make a professional clinical presentation.
7. Delineate the effects of counseling on their person and strategies for managing the effects.
8. Begin to develop a professional identity and its associated responsibilities based on the student's chosen emphasis.



9. Develop a plan for obtaining professional employment.
10. Understand and explain issues of collaboration with other professionals in diverse settings as they apply to the student's chosen emphasis.

GROUND RULES OF THE COURSE

Together we will create a dynamic learning environment where:

1. Learning is challenging but safe
2. Learning is experiential and active
3. Communication is open . . . opposing viewpoints are welcomed
4. All are learners and all are teachers. . . we will learn from each other
5. Mistakes are okay. . . this is a no-guilt, no-blame zone
6. The point is to learn and grow. . . grades are a by-product and not the goal
7. Integrity and honesty are expected

CREDIT HOUR INFORMATION

This course meets PLNU and WASC credit hour policy requirements for contact hours as evidenced by the table below (3 credit units):

Assignments with Point Values

Assignments	Pre-Course Hours	Course Hours	Post-Course Hours
Face-to-Face Class Sessions		40	
Online Participation in Forums, Groups, etc.	5		5
Reading	10	5	10
Writing		10	20
Other Assignments and Learning Activities	5	5	5
Exams and Quizzes	4	5	5
	24	65	45
TOTAL HOURS			134

REQUIRED TEXTS

Caldwell, Benjamin. (2021). *Basics of California Law for LMFTs, LPCCs, and LCSWs*, 8th Edition. ISBN 978-1-7348735-4-2.

Corey, G., Corey, M., Corey, C., & Callanan, P. (2019). *Issues and Ethics in the Helping Professions* (with CourseMate), 10th Edition. Stamford, CT: Cengage.



Kottler, J. (2022). *On Being a Therapist*, 6th Edition. New York, NY: Oxford University Press.

COURSE REQUIREMENTS

1. **Academic Honesty Verification:** Students will complete the verification prior to gaining access to the first module.
2. **Therapist Mentor:** All students in PSY6011 will meet with a "Therapist Mentor" at least twice during their quad/semester. The mentor will need to confirm by email that they have met with you on at least two occasions. This assignment can be completed anytime within the course time frame. Mentors need to be either licensed or associate therapists who actively practice psychotherapy.
3. **Interview Questions:** Please join this discussion by creating several questions that you would like to ask a licensed LMFT and a licensed LPCC. This will be like a brainstorming session and all posted questions will be considered for inclusion but not all will be included in the final selection. Post your questions prior to class on Thursday so that we can talk through these ideas.
4. **Canvas Journal Questions:** The course text and lecture materials have been supplemented with questions designed to personalize the material covered in class. It is expected that course material will be read before the scheduled lecture so that informed and lively discussion may be the primary focus of class meetings. Journal questions may also be utilized for class discussion, so please attempt to complete your thoughtful responses prior to class. (Due: As specified in Canvas)
5. **Reflection Paper:** Write a reflection paper for *On Being a Therapist*. Some things you might include are: how the reading has shaped your ideas of counseling and counselors, maintaining a balanced life, and self-care. Since these are your reflections, you may use first person in this paper.
6. **Informed Consent Form:** Based on class discussions and the reading, students will develop an Information and Consent form suitable for use with clients. Please write it from the perspective of a licensed practitioner. 2-5 pages.
7. **Four Exams:** Exams will be objective and include multiple-choice as well as essay. They will not be cumulative. Exams will include assigned reading and lecture material. (Due: As specified in Canvas)
8. **Professional Presentation on ACA Code of Ethics:** (Due: At time of presentation)
9. **California Law Take Home Exam:** Students will complete the California Law Take Home Exam.
10. **Self Assessment:** Students will take a self-assessment in the class.



11. **Attendance and Participation:** Regular and punctual attendance at all classes is considered essential to optimum academic achievement. If the student is absent from more than 10 percent of class meetings, the faculty member can file a written report which may result in de-enrollment. If the absences exceed 20 percent, the student may be de-enrolled without notice until the university drop date or, after that date, receive the appropriate grade for their work and participation. See Academic Policies in the Graduate and Professional Studies Catalog for additional detail.

Class participation is necessary to demonstrate familiarity with the assignments and the ability to transfer theory into practice. The following criteria will be used to evaluate participation:

- Participation in discussions
- Appropriateness of comments
- Comments useful for clarification or meaningful contribution to the class
- Willingness to participate in exercises and simulations
- Sensitivity to participation of others in the class; avoids dominating discussions
- Class participation demonstrates understanding of learned theory

12. **Seminar Attendance (Extra credit option):** Students can attend at least a ½ day counseling seminar (minimum 3 hours) and write a 1-2 page reaction paper. Include in the reaction paper a brief summary of the conference, how effective you felt this seminar was in the professional development of participants, and what you gained from it. Please include a title page and abstract reference page. (Due: 3/8)

APA Papers

All papers written in the Grad Counseling program should be in APA style. Here are some helpful websites to help you write and format your paper:

- [APA Style Essentials - Prof. Degelman Vanguard University](http://www.vanguard.edu/psychology/faculty/douglas-degelman/apa-style/)
(<http://www.vanguard.edu/psychology/faculty/douglas-degelman/apa-style/>)
- [Psychology with Style: A Hypertext Writing Guide](http://www.uwsp.edu/psych/APA4b.htm) (<http://www.uwsp.edu/psych/APA4b.htm>)
- [The OWL at Purdue: APA Style](https://owl.english.purdue.edu/owl/section/2/10/)  (<https://owl.english.purdue.edu/owl/section/2/10/>)

All papers should include the following sections unless indicated otherwise:

1. Title page
2. Abstract
3. Main body with headings
4. Reference page

Please check the *APA Manual* or the websites for further formatting helps.

CREDIT HOUR INFORMATION



This course meets PLNU and WASC credit hour policy requirements for contact hours as evidenced by the table below (3 credit units):

ASSESSMENT AND GRADING

Assignments with Point Values

ASSIGNMENTS	POINTS
Therapist Mentor	50
Interview Questions	30
Canvas Journal Questions 7@10 pts	70
Reflection Paper on Kottler	75
Chapter 1 Self Assessment	15
Scope of Practice	25
ACA Presentation	30
Informed Consent Form	50
Examinations 4@100 pts	400
CA Law Take Home Exam	100
Mock Licensing Exam	52
License Application	75
Academic Honesty Verification	5
Attendance and Participation	80
TOTAL	1072

Grade Scale

Grade Scale Based on Percentage of Points Earned				
A 93-100	B+ 87-89	C+ 77-79	D+ 67-69	F ≤ 59
A- 90-92	B 83-86	C 73-76	D 63-66	
	B- 80-82	C- 70-72	D- 60-62	

Students must achieve a minimum grade of B- to pass this class.

NOTE: It is your responsibility to maintain your class schedule. Should the need arise to drop this course (personal emergencies, poor performance, etc.); you have the responsibility to first contact the professor. Then if no accommodations can be made, you are responsible to follow through (provided the drop date meets the stated calendar deadline established by the University).



Late Policy

Assignments submitted up to 24 hours past the due date will be deducted 10% of the grade.
Assignments submitted up to 48 hours past the due date will be deducted 20% of the grade.
Assignments submitted up to 72 hours past the due date will be deducted 30% of the grade. Any assignment turned in after 72 hours past the due date will receive no credit.

COURSE POLICIES

Point Loma Nazarene University, as a non-profit educational institution, is entitled by law to use materials protected by the US Copyright Act for classroom education. Any use of those materials outside the class may violate the law.

1. Academic Honesty

Students should demonstrate academic honesty by doing original work and by giving appropriate credit to the ideas of others. As explained in the university catalog, academic dishonesty is the act of presenting information, ideas, and/or concepts as one's own when in reality they are the results of another person's creativity and effort. Violations of university academic honesty include cheating, plagiarism, falsification, aiding the academic dishonesty of others, or malicious misuse of university resources. A faculty member who believes a situation involving academic dishonesty has been detected may assign a failing grade for a) that particular assignment or examination, and/or b) the course following the procedure in the university catalog. Students may appeal also using the procedure in the university catalog. See Academic Policies in the [current PLNU catalog](https://catalog.pointloma.edu/) (<https://catalog.pointloma.edu/>) for further information.

2. Identity Fraud

Committing identity fraud is considered particularly serious and could have legal as well as institutional implications. Any student who has another individual impersonate or in any other way commit identity fraud in any course, assignment, exam, or any type of academic exercise will be permanently suspended from Point Loma.

3. Final Examination Policy

Successful completion of this class requires taking the final examination **on its scheduled day**. The final examination schedule is posted on the [Class Schedules](http://www.pointloma.edu/experience/academics/class-schedules) (<http://www.pointloma.edu/experience/academics/class-schedules>) site. No requests for early examinations will be approved.

4. Participation

Your participation (think of this as 'contribution') in the course is monitored and graded. Your interaction with the course content, the instructor, fellow students, and the learning process directly influences your level of success in the course. You need to demonstrate that you have truly completed the assigned readings, shared what you learned from them, and demonstrate



understanding and application of the concepts presented. Participation in the course will benefit your overall online experience as well as the experience of others in the course.

5. Classroom Etiquette

Students are expected to actively engage in an adult learning environment. Behaviors that disrupt the classroom environment and interfere with the learning of others are prohibited. Examples include talking with other students during a presentation or when others are speaking, texting, gaming, internet browsing, or reading non-course related materials. All pagers, cellphones, and other electronic communication devices will be turned off at the beginning of class. Tablets and computers are allowed in class for note-taking purposes only, unless otherwise directed by the instructor. Arriving late and leaving early are strongly discouraged and disruptive to the class.

Respect each person's opinions. Be considerate while your peers are speaking and actively engage them only when they have completed their point. Discourteous comments and side conversations will not be tolerated and will be addressed openly and directly by the instructor. Should a student's behavior become disruptive to the productivity of the course they will be asked to leave the classroom and not receive credit for attendance.

6. Use of Technology

In order to be successful in the online or hybrid environment, you'll need to meet the minimum technology and system requirements; please refer to the [Technology and System Requirements](https://help.pointloma.edu/TDClient/1808/Portal/KB/ArticleDet?ID=108349) (<https://help.pointloma.edu/TDClient/1808/Portal/KB/ArticleDet?ID=108349>) information. Additionally, students are required to have headphone speakers, microphone, or webcams compatible with their computer available to use. Please note that any course with online proctored exams requires a computer with a camera (tablets are not compatible) to complete exams online.

Problems with technology do not relieve you of the responsibility of participating, turning in your assignments, or completing your class work.

7. University Catalog

For additional Point Loma policy items, review the latest [Point Loma Nazarene University Catalog](https://catalog.pointloma.edu/index.php) (<https://catalog.pointloma.edu/index.php>).

8. Accessibility of Historical Data in Point Loma Classes

PLNU strives to protect and preserve student data in accordance with FERPA laws. It is important for students and faculty to note that due to the nature of digital information, no data transmitted via emails or online learning management systems is entirely free from observation. The contents of this class, including the class discussion, may be monitored by PLNU faculty and staff at any time for the purposes of assisting students, gathering data, instructor training, or assessing the program.



9. Confidentiality of Course Discussion and Assignments

Materials posted to the class discussion or to an assignment thread are for class use only. Students and faculty are to protect the confidentiality of all classroom materials and should never transmit any classroom materials without specific written permission of the person quoted and the instructor.

10. Academic Accommodations

PLNU is committed to providing equal opportunity for participation in all its programs, services, and activities. Students with disabilities may request course-related accommodations by contacting the Educational Access Center (EAC), located in the Bond Academic Center (EAC@pointloma.edu or 619-849-2486). Once a student's eligibility for an accommodation has been determined, the EAC will issue an academic accommodation plan ("AP") to all faculty who teach courses in which the student is enrolled each semester. PLNU highly recommends that students speak with their professors during the first two weeks of each semester/term about the implementation of their AP in that particular course and/or if they do not wish to utilize some or all of the elements of their AP in that course. Students who need accommodations for a disability should contact the EAC as early as possible (i.e., ideally before the beginning of the semester) to assure appropriate accommodations can be provided. It is the student's responsibility to make the first contact with the EAC.

11. Sexual Misconduct and Discrimination

Point Loma Nazarene University faculty are committed to helping create a safe learning environment for all students. If you (or someone you know) have experienced any form of sexual discrimination or misconduct, including sexual assault, dating or domestic violence, or stalking, know that help and support are available through the [Title IX Office \(https://www.pointloma.edu/title-ix\)](https://www.pointloma.edu/title-ix). Please be aware that under Title IX of the Education Amendments of 1972, it is required to disclose information about such misconduct to the Title IX Office.

If you wish to speak to a confidential employee who does not have this reporting responsibility, you can contact Counseling Services at counselingservices@pointloma.edu (<mailto:counselingservices@pointloma.edu>) or find a list of campus pastors at the [Title IX Office | Get Help Now \(https://www.pointloma.edu/title-ix/get-help-now\)](https://www.pointloma.edu/title-ix/get-help-now)

12. Spiritual Care

PLNU strives to be a place where you grow as a whole person. To this end we provide resources for our Graduate and Adult Degree Completion students to encounter God and grow in their Christian faith. At the Mission Valley (MV) campus we have an onsite chaplain, Rev. Gordon Wong, who is available during class break times across the week. If you have questions for, desire to meet or share a prayer request with Rev. Wong you can contact him directly at mvchaplain@pointloma.edu or gordonwong@pointloma.edu. Rev. Wong's cell number is 808-429-1129 if you need a more immediate response. In addition, on the MV campus there is a prayer chapel on the third floor which is open for use as a space set apart for quiet reflection and prayer.



13. Copyright Policy

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COURSE SCHEDULE AND ASSIGNMENTS

For the schedule of topics and assignments, see the [Course Schedule](https://canvas.pointloma.edu/courses/73165/pages/course-schedule) (<https://canvas.pointloma.edu/courses/73165/pages/course-schedule>) page.

Course Summary:

Date	Details	Due
Mon Jan 8, 2024	 Academic Honesty Verification Statement	due by 11:59pm
	https://canvas.pointloma.edu/courses/73165/assignments/984615	
	 Session 1 Agenda	to do: 2pm
Tue Jan 9, 2024	 Set up Meetings with a Therapist Mentor	to do: 2pm
	 Journal Question 1	due by 2pm
	https://canvas.pointloma.edu/courses/73165/assignments/984627	
	 Session 2 Agenda	to do: 2pm
Thu Jan 11, 2024	 Student Self-Introduction Discussion	due by 11:59pm
	https://canvas.pointloma.edu/courses/73165/assignments/984622	
	 Turn-in Self Assessment Results	due by 11:59pm
	https://canvas.pointloma.edu/courses/73165/assignments/984641	
Tue Jan 16, 2024	 Session 3 Agenda	to do: 2pm
	 Journal Question 2	due by 2pm
	https://canvas.pointloma.edu/courses/73165/assignments/984628	
Thu Jan 18, 2024	 Session 4 Agenda	to do: 2pm



Date	Details	Due
Tue Jan 23, 2024	 Session 5 Agenda	to do: 2pm
	 Exam 1 https://canvas.pointloma.edu/courses/73165/assignments/984617	due by 4:45pm
Thu Jan 25, 2024	 Journal Question 3 https://canvas.pointloma.edu/courses/73165/assignments/984629	due by 2pm
	 Session 6 Agenda	to do: 2pm
Tue Jan 30, 2024	 Turn-in Informed Consent Form https://canvas.pointloma.edu/courses/73165/assignments/984640	due by 2pm
	 Session 7 Agenda	to do: 2pm
Thu Feb 1, 2024	 Interview Questions https://canvas.pointloma.edu/courses/73165/assignments/984623	due by 2pm
	 Journal Question 4 https://canvas.pointloma.edu/courses/73165/assignments/984630	due by 2pm
	 Scope of Practice https://canvas.pointloma.edu/courses/73165/assignments/984638	due by 2pm
	 Session 8 Agenda	to do: 2pm
Sun Feb 4, 2024	 Mid-Course Survey https://canvas.pointloma.edu/courses/73165/assignments/984618	due by 11:59pm
Tue Feb 6, 2024	 Session 9 Agenda	to do: 2pm
	 Exam 2 https://canvas.pointloma.edu/courses/73165/assignments/984621	due by 4:45pm
Thu Feb 8, 2024	 Session 10 Agenda	to do: 2pm
Tue Feb 13, 2024	 Session 11 Agenda	to do: 2pm



Date	Details	Due
Thu Feb 15, 2024	 Journal Question 5 https://canvas.pointloma.edu/courses/73165/assignments/984631	due by 2pm
	 Session 12 Agenda	to do: 2pm
Sun Feb 18, 2024	 Licensure Application Due https://canvas.pointloma.edu/courses/73165/assignments/984634	due by 11:59pm
Tue Feb 20, 2024	 Turn-in Ch. 10 Self Assessment Results https://canvas.pointloma.edu/courses/73165/assignments/984639	due by 2pm
	 Session 13 Agenda	to do: 2pm
	 Exam 3: Chapters 7-8 https://canvas.pointloma.edu/courses/73165/assignments/984616	due by 4:45pm
Thu Feb 22, 2024	 Journal Question 6 https://canvas.pointloma.edu/courses/73165/assignments/984632	due by 2pm
	 Session 14 Agenda	to do: 2pm
Tue Feb 27, 2024	 Session 15 Agenda	to do: 2pm
Thu Feb 29, 2024	 Attendance and Participation https://canvas.pointloma.edu/courses/73165/assignments/984624	due by 2pm
	 Calif Law Take-Home Exam https://canvas.pointloma.edu/courses/73165/assignments/984619	due by 2pm
	 Journal Question 7 https://canvas.pointloma.edu/courses/73165/assignments/984633	due by 2pm
	 Professional Presentation on ACA Code of Ethics https://canvas.pointloma.edu/courses/73165/assignments/984636	due by 2pm
	 Session 16 Agenda	to do: 2pm
	 Exam 4: Chapters 10-11	due by 

Date	Details	Due
	(https://canvas.pointloma.edu/courses/73165/assignments/984620)	
	 End-of-Course Evaluation	due by 11:59pm
	(https://canvas.pointloma.edu/courses/73165/assignments/984625)	
Sun Mar 3, 2024	 Extra Credit: Counseling Seminar Reflection	due by 11:59pm
	(https://canvas.pointloma.edu/courses/73165/assignments/984626)	
	 Meet with a Therapist Mentor	due by 11:59pm
	(https://canvas.pointloma.edu/courses/73165/assignments/984635)	
Mon Mar 4, 2024	 Reflection Paper - Kottler	due by 11pm
	(https://canvas.pointloma.edu/courses/73165/assignments/984637)	

