



**Department of Literature, Journalism, Writing  
and Languages**

**SPA 1001: Elementary Spanish**

**4 Units**

**FALL 2023**

<b>Meeting days:</b> M/T/W/F	<b>Instructor name:</b> Gisselle Velarde
<b>Meeting times:</b> 4:00pm – 4:55pm	<b>E-mail:</b> gvelarde@pointloma.edu
<b>Meeting location:</b> BAC 155-M/W/F & LW 215- T	<b>Office location and hours:</b> BAC 126 F (by appointment)
<b>Final Exam:</b> Wednesday December 13, 2023 (10:30am – 1:00 pm)	

**PLNU Mission**

**To Teach ~ To Shape ~ To Send**

Point Loma Nazarene University exists to provide higher education in a vital Christian community where minds are engaged and challenged, character is modeled and formed, and service becomes an expression of faith. Being of Wesleyan heritage, we aspire to be a learning community where grace is foundational, truth is pursued, and holiness is a way of life.

**FOUNDATIONAL EXPLORATIONS MISSION**

PLNU provides a foundational course of study in the liberal arts informed by the life, death, and resurrection of Jesus Christ. In keeping with the Wesleyan tradition, the curriculum equips students with a broad range of knowledge and skills within and across disciplines to enrich major study, lifelong learning, and vocational service as Christ-like participants in the world's diverse societies and culture.

**COURSE DESCRIPTION**

Welcome to the Elementary Spanish. This course is one of the components of the General Education Program at Point Loma Nazarene University, under the category of Seeking Cultural Perspectives. By including this course in a common educational experience for undergraduates, the faculty supports the survey of human endeavors from a historical, cultural, linguistic and philosophical perspective, including developing critical appreciation of human expression--both artistic and literary. This course emphasizes four basic skills: aural comprehension, speaking, reading, and writing. Also noted is the cultural and historical background of the areas where the language is spoken. Participation and active use of the language is emphasized in the classroom.

**COURSE LEARNING OUTCOMES**

By the end of the 1001-1002 sequence, students will be able to:

1. Speak (**application**) at the mid to high novice level using (**application**) basic formulaic and memorized materials within the student's own experience. **(PLO 3)**
2. Recognize (**comprehension, knowledge**) basic connected discourse that uses (**application**) vocabulary and grammar within the student's own experience. **(PLO 2,5)**
3. Write (**application, knowledge**) discrete sentences as well as simple connected paragraphs using memorized vocabulary and grammar structures. **(PLO 1,5)**
4. Read (**application**) cultural texts that employ familiar vocabulary and cognates as well as learned grammatical structures. **(PLO 4)**
5. Demonstrate (**application, knowledge**) comprehension of basic cultural mores and patterns of living of the target culture(s) studied. **(PLO 4,6)**

## FOUNDATIONAL EXPLORATIONS LEARNING OUTCOMES:

2C: Students will demonstrate an understanding of complex issues faced by diverse groups in global and/or cross-cultural contexts.

## REQUIRED MATERIALS

*Portales 2.0 ebook plus supersite.*

<https://vistahigherlearning.com/school/pointloma>

*Talkabroad*, 1 conversation purchased through the bookstore or Talkabroad.com

## COURSE REQUIREMENTS

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1. Active participation in each class. Active participation is defined to include the following: group work, journal writing and sharing, oral participation, and completion of daily assignments, attendance to events.
2. Completion of required readings, written, oral, lab, video, and web assignments.
3. Successful completion of written and oral examinations.

## Tests & Quizzes

Since language learning is a skill, it will be imperative to ensure the necessary proficiency is attained. To this end, there will be a short test given after every chapter during the term. It will be necessary for students to do a thorough review before each test since the material is cumulative. All exams are scheduled on the calendar. **There are no make-up exams.** In order to allow for illness and any other necessary absences, students will be allowed to drop **one** exam. There will also be one Final exam which is comprehensive in nature. This exam cannot be taken at any other time than that assigned by the University calendar. **Please refrain from using Spanish dictionaries, Google translate, or any other assistance on assessments as this is considered academic dishonesty. It is imperative you take these**

**at the scheduled times.** Please maintain clear and timely communication with your professor regarding any unforeseen emergencies you may have.

### Homework

Homework will be assigned on-line through the vhlwebsite. Assignments are due by 11:59 p.m. PST on the date due, so please give yourself enough time to complete these before your clock runs out. All assigned homework throughout will be **due on day noted per assignment.** This work **will not be accepted for late credit.**

### Cultural Events Portfolio

You will be required to attend five cultural events throughout the semester. All five events will be uploaded to Canvas as a portfolio.

(An example will be provided)

-Required components:

- Cover page with name, title and table of contents
- Each event must be titled and have student's name on it.
- Any materials acquired from the event should be attached with their corresponding event. (e.g. ticket stubs, pictures, programs, etc.)
- Short final reflection of what you learned overall.

### Talkabroad

In addition, each student will be required to conduct one 30-minute conversation through Talkabroad.com. There is a \$15 charge for a 30-minute conversation. This is part of your course materials. This conversation must be scheduled 36 hours in advance. Please schedule your conversation on time for the due date.

### ASSESSMENT AND GRADING

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15%	Homework
5%	Talkabroad
15%	Cultural event portfolio
15%	Participation
40%	Exams (1 of 7 dropped)
10%	Final Exam

### GRADING SCALE

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A 100-93	A- 92-90	B+ 89-87	B 86-83	B- 82-80	C+ 79-77
C 76-73	C- 72-70	D+ 69-67	D 66-63	D- 62-60	F 59 and below

## **FINAL EXAMINATION POLICY**

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Successful completion of this class requires taking the final examination **on its scheduled day**. The final examination schedule is posted on the [Class Schedules](#) site. No requests for early examinations or alternative days will be approved.

## **PLNU COPYRIGHT POLICY**

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Point Loma Nazarene University, as a non-profit educational institution, is entitled by law to use materials protected by the US Copyright Act for classroom education. Any use of those materials outside the class may violate the law.

## **STATE AUTHORIZATION**

State authorization is a formal determination by a state that Point Loma Nazarene University is approved to conduct activities regulated by that state. In certain states outside California, Point Loma Nazarene University is not authorized to enroll online (distance education) students. If a student moves to another state after admission to the program and/or enrollment in an online course, continuation within the program and/or course will depend on whether Point Loma Nazarene University is authorized to offer distance education courses in that state. It is the student's responsibility to notify the institution of any change in his or her physical location. Refer to the map on [State Authorization](#) to view which states allow online (distance education) outside of California.

## **ARTIFICIAL INTELLIGENCE (AI) POLICY**

Use of Artificial Intelligence (AI) tools (e.g, ChatGPT, iA Writer, Marmot, Botowski) is not permitted, and use of these tools will be treated as plagiarism.

## **PLNU ACADEMIC HONESTY POLICY**

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Students should demonstrate academic honesty by doing original work and by giving appropriate credit to the ideas of others. Academic dishonesty is the act of presenting information, ideas, and/or concepts as one's own when in reality they are the results of another person's creativity and effort. A faculty member who believes a situation involving academic dishonesty has been detected may assign a failing grade for that assignment or examination, or, depending on the seriousness of the offense, for the course. Faculty should follow, and students may appeal using the procedure in the university Catalog. See [Academic Policies](#) for definitions of kinds of academic dishonesty and for further policy information.

## **PLNU ACADEMIC ACCOMMODATIONS POLICY**

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While all students are expected to meet the minimum standards for completion of this course as established by the instructor, students with disabilities may require academic adjustments, modifications or auxiliary aids/services. At Point Loma Nazarene University (PLNU), these students are requested to register with the Disability Resource Center (DRC), located in the Bond Academic Center. ([DRC@pointloma.edu](mailto:DRC@pointloma.edu) or 619-849-2486). The DRC's policies and procedures for assisting such students

in the development of an appropriate academic adjustment plan (AP) allows PLNU to comply with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. Section 504 (a) prohibits discrimination against students with special needs and guarantees all qualified students equal access to and benefits of PLNU programs and activities. After the student files the required documentation, the DRC, in conjunction with the student, will develop an AP to meet that student's specific learning needs. The DRC will thereafter email the student's AP to all faculty who teach courses in which the student is enrolled each semester. The AP must be implemented in all such courses.

If students do not wish to avail themselves of some or all of the elements of their AP in a particular course, it is the responsibility of those students to notify their professor in that course. PLNU highly recommends that DRC students speak with their professors during the first two weeks of each semester about the applicability of their AP in that particular course and/or if they do not desire to take advantage of some or all of the elements of their AP in that course.

## **PLNU ATTENDANCE AND PARTICIPATION POLICY**

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Regular and punctual attendance at all classes is considered essential to optimum academic achievement. If the student is absent from more than 10 percent of class meetings, the faculty member can file a written report which may result in de-enrollment. If the absences exceed 20 percent, the student may be de-enrolled without notice until the university drop date or, after that date, receive the appropriate grade for their work and participation. See [Academic Policies](#) in the Undergraduate Academic Catalog. Students will be allowed one excused absence, thereafter students will be docked 1% of the total grade per absence except when absences are necessitated by certain university sponsored activities and approved in writing by the Provost of the university. A student who misses 20% or more of the total classes does not meet the course requirements and will be dropped from the course or receive an **F** as a final grade in the course.

## **SPIRITUAL CARE**

Please be aware PLNU strives to be a place where you grow as whole persons. To this end, we provide resources for our students to encounter God and grow in their Christian faith.

If students have questions, a desire to meet with the chaplain or have prayer requests you can contact your professor or the [Office of Spiritual Life and Formation](#).

## **LANGUAGE AND BELONGING**

Point Loma Nazarene University faculty are committed to helping create a safe and hospitable learning environment for all students. As Christian scholars we are keenly aware of the power of language and believe in treating others with dignity. As such, it is important that our language be equitable, inclusive, and prejudice free. Inclusive/Bias-free language is the standard outlined by all major academic style guides, including MLA, APA, and Chicago, and it is the expected norm in university-level work. Good writing and speaking do not use unsubstantiated or irrelevant generalizations about personal qualities such as age, disability, economic class, ethnicity, marital status, parentage, political or religious beliefs, race, gender, sex, or sexual orientation. Inclusive language also avoids using stereotypes or terminology that demeans persons or groups based on age, disability, class, ethnicity, gender, race,

language, or national origin. Respectful use of language is particularly important when referring to those outside of the religious and lifestyle commitments of those in the PLNU community. By working toward precision and clarity of language, we mark ourselves as serious and respectful scholars, and we model the Christ-like quality of hospitality.

You may report an incident(s) using the [Bias Incident Reporting Form](#).

## **SEXUAL MISCONDUCT AND DISCRIMINATION**

In support of a safe learning environment, if you (or someone you know) have experienced any form of sexual discrimination or misconduct, including sexual assault, dating or domestic violence, or stalking, know that accommodations and resources are available through the Title IX Office at [pointloma.edu/Title-IX](http://pointloma.edu/Title-IX). Please be aware that under Title IX of the Education Amendments of 1972, faculty and staff are required to disclose information about such misconduct to the Title IX Office.

If you wish to speak to a confidential employee who does not have this reporting responsibility, you can contact Counseling Services at [counselingservices@pointloma.edu](mailto:counselingservices@pointloma.edu) or find a list of campus pastors at [pointloma.edu/title-ix](http://pointloma.edu/title-ix).

## **USE OF TECHNOLOGY**

In order to be successful in the online environment, you'll need to meet the minimum technology and system requirements; please refer to the [Technology and System Requirements](#) information. Additionally, students are required to have headphone speakers compatible with their computer available to use. If a student is in need of technological resources please contact [student-tech-request@pointloma.edu](mailto:student-tech-request@pointloma.edu).

Problems with technology do not relieve you of the responsibility of participating, turning in your assignments, or completing your class work.

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## TENTATIVE COURSE SCHEDULE AND ASSIGNMENTS

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Spanish 1001, FALL 2023

<b>SEMANA 1</b> (8/28-9/1)	<u>Lunes:</u> <i>Primer día (Monday schedule)</i> <u>Martes:</u> Capítulo 1 <u>Miércoles:</u> Capítulo 1 <u>Viernes:</u> Capítulo 1
<b>SEMANA 2</b> (9/4-9/8)	<u>Lunes:</u> <b>No hay clase (Labor day)</b> <u>Martes:</u> Capítulo 1 ( <i>Practice quiz</i> ) <u>Miércoles:</u> Capítulo 1 <u>Viernes:</u> Capítulo 1
<b>SEMANA 3</b> (9/11-9/15)	<u>Lunes:</u> Capítulo 1 <u>Martes:</u> <b>Examen 1</b> <u>Miércoles:</u> Capítulo 2 <u>Viernes:</u> Capítulo 2
<b>SEMANA 4</b> (9/18-9/22)	<u>Lunes:</u> Capítulo 2 <u>Martes:</u> Capítulo 2 <u>Miércoles:</u> Capítulo 2 <u>Viernes:</u> Capítulo 2
<b>SEMANA 5</b> (9/25-9/29)	<u>Lunes:</u> Capítulo 2 <u>Martes:</u> <b>Examen 2</b> <u>Miércoles:</u> Capítulo 3 <u>Viernes:</u> Capítulo 3
<b>SEMANA 6</b> (10/2-10/6)	<u>Lunes:</u> Capítulo 3 <u>Martes:</u> Capítulo 3 <u>Miércoles:</u> Capítulo 3 <u>Viernes:</u> Capítulo 3
<b>SEMANA 7</b> (10/9-10/13)	<u>Lunes:</u> Capítulo 3 <u>Martes:</u> <b>Examen 3</b> <u>Miércoles:</u> Capítulo 4 <u>Viernes:</u> Capítulo 4
<b>SEMANA 8</b> (10/16-10/20)	<u>Lunes:</u> Capítulo 4 <u>Martes:</u> Capítulo 4 <u>Miércoles:</u> Capítulo 4 <u>Viernes:</u> <b>No hay clase (Fall break)</b>
<b>SEMANA 9</b> (10/23-10/27)	<u>Lunes:</u> Capítulo 4 <u>Martes:</u> <b>Examen 4</b> <u>Miércoles:</u> Capítulo 5 <u>Viernes:</u> Capítulo 5
<b>SEMANA 10</b> (10/30-11/3)	<u>Lunes:</u> Capítulo 5 <u>Martes:</u> Capítulo 5 <u>Miércoles:</u> Capítulo 5 <u>Viernes:</u> Capítulo 5
<b>SEMANA 11</b>	<u>Lunes:</u> Capítulo 5

(11/6-11/10)	<u>Martes: Examen 5</u> <u>Miércoles: Capítulo 6</u> <u>Viernes: Capítulo 6</u>
<b>SEMANA 12</b> (11/13-11/17)	<u>Lunes: Capítulo 6</u> <u>Martes: Capítulo 6</u> <u>Miércoles: Capítulo 6</u> <u>Viernes: Capítulo 6</u>
<b>SEMANA 13</b> (11/20-11/24)	<u>Lunes: Capítulo 6</u> <u>Martes: Examen 6</u> <u>Miércoles: No hay clase ¡Felices fiestas! (Thanksgiving)</u> <u>Viernes: No hay clase ¡Felices fiestas! (Thanksgiving)</u>
<b>SEMANA 14</b> (11/27-12/1)	<u>Lunes: Capítulo 7</u> <u>Martes: Capítulo 7</u> <u>Miércoles: Capítulo 7</u> <u>Viernes: Capítulo 7</u>
<b>SEMANA 15</b> (12/4-12/8)	<u>Lunes: Capítulo 7</u> <u>Martes: Examen 7</u> <u>Miércoles: Repaso</u> <u>Viernes: Repaso (Portfolio and Talkabroad conversation due)</u>
<b>SEMANA 16</b> (12/11-12/15)	<b>Final exam (Wednesday December 13, 10:30am-1:00pm)</b>