

# Course Syllabus

<b>Sociology, Social Work, and Family Sciences</b> <b>CHD/NUT 4097 Senior Seminar</b>  <b>2 Units</b>
Fall 2023

<b>Meeting days:</b> Monday	<b>Instructor title and name:</b> Dr. Jody L. Roubanis
<b>Meeting times:</b> 4:00 PM - 5:40 PM	<b>Phone:</b> 562/673-6401 (cell)
<b>Meeting location:</b> Liberty Station 204B	<b>Email:</b> JodyRoubanis@PointLoma.edu
<b>Final Exam:</b> Wednesday, December 13, 4:30-7:00 pm	<b>Office hours:</b> by appointment

## PLNU Mission

### To Teach ~ To Shape ~ To Send

Point Loma Nazarene University exists to provide higher education in a vital Christian community where minds are engaged and challenged, character is modeled and formed, and service is an expression of faith. Being of Wesleyan heritage, we strive to be a learning community where grace is foundational, truth is pursued, and holiness is a way of life.

## COURSE DESCRIPTION

Analysis and discussions of interrelated issues found within the areas of Family Sciences. Topics studied are research, public policy, professionalism, leadership, and historical significance. In this capstone, the student will create a professional eportfolio including introduction, professional statements, personal assessments, achievements, community service, practical application and work samples will be included. Each student will present his or her personal eportfolio to a panel of interested parties for assessment. This capstone gives students the opportunity to develop a professional voice. Required of all seniors graduating in the Department of Sociology, Social Work, and Family Sciences.

Prerequisite(s): SOC 1001 and senior standing in the Department of Sociology, Social Work, and Family Sciences.

## COURSE LEARNING OUTCOMES

The purpose of programs in the Department of Sociology, Social Work, and Family Sciences is to prepare students to become competent in a field of study and to assume a leadership and service role in assisting individuals seeking growth with personal and family well-being. Sociology, Social Work, and Family Sciences Senior Seminar is a culminating learning experience designed to increase the student's knowledge, competency, and responsibility within her/his profession.

The student will:

1. Examine the mission and philosophical foundations and historical development of the Sociology, Social Work, and Family Sciences profession.
2. Examine the foundations of professional career development, and the career paths of each specialization within Sociology, Social Work, and Family Sciences.
3. Identify trends and societal issues that affect the quality of life for individuals and families, and explore related public policies at the federal government level.
4. Identify professional associations and organizations in the field of Sociology, Social Work, and Family Sciences, and discover benefits of membership for professional growth.
5. Discover the fundamentals and principles of research design, literature search, data collection, analysis, evaluation and reporting within the specializations of Sociology, Social Work, and Family Sciences.
6. Identify the basic principles of effective leadership.
7. Identify the foundations of interpersonal-skill, communication, and conflict resolution.

#### PROGRAM LEARNING OUTCOME 5

- Identify career paths and faith integration within the child and adolescent professions.
- Identify career paths and faith integration within the dietetics professions.
- Identify career paths and faith integration within the nutrition professions.

#### ASSESSMENT AND GRADING

Grades will be based on the following grading scale:

##### Standard Grade Scale Based on Percentages

A	B	C	D	F
A 93-100	B+ 87-89	C+ 77-79	D+ 67-69	F Less than 59
A- 90-92	B 83-86	C 73-76	D 63-66	
	B- 80-82	C- 70-72	D- 60-62	

Grades will be determined based on the following completed work using prescribed guidelines given in class and due dates. Assignments will not be accepted after due date.

Assignment:	Approximate Total Points:
Self-Assessments for Career Development and Career Plan	10 pts

Professional Statements (10 pts each)	40 pts
Professional Statement Consultation with Professor Rogers	20 pts
Resume and Cover Letter (10 pts each)	20 pts
LinkedIn	20 pts
Practice Interview	30 pts
Professional Portfolio	70 pts
Individual Literature Review with Graphic Organizer for each Article	50 pts
Total possible points:	260

## INCOMPLETES AND LATE ASSIGNMENTS

All assignments are to be submitted/turned in by the beginning of the class session when they are due—including assignments posted in Canvas. Incompletes will only be assigned in extremely unusual circumstances.

## PLNU ATTENDANCE AND PARTICIPATION POLICY

Students are expected to attend class regularly and participate in class discussions and projects. Please contact instructor before class if you know that you will be unable to attend class. **Student participation and attendance will be reflected in final course grading.** More than **two** absences will result in a decrease in final semester grade. If the student is absent for more than 10 percent of class sessions, the faculty member will issue a written warning of de-enrollment. If the absences exceed 20 percent, the student may be de-enrolled without notice until the university drop date or, after that date, receive the appropriate grade for their work and participation.

## PLNU COPYRIGHT POLICY

Point Loma Nazarene University, as a non-profit educational institution, is entitled by law to use materials protected by the US Copyright Act for classroom education. Any use of those materials outside the class may violate the law.

## PLNU ACADEMIC HONESTY POLICY

Students should demonstrate academic honesty by doing original work and by giving appropriate credit to the ideas of others. Academic dishonesty is the act of presenting information, ideas, and/or concepts as one's own when in reality they are the results of another person's creativity and effort. A faculty

member who believes a situation involving academic dishonesty has been detected may assign a failing grade for that assignment or examination, or, depending on the seriousness of the offense, for the course. Faculty should follow and students may appeal using the procedure in the university Catalog. See [Academic Policies](#) for definitions of kinds of academic dishonesty and for further policy information.

## **PLNU ACADEMIC ACCOMMODATIONS POLICY**

PLNU is committed to providing equal opportunity for participation in all its programs, services, and activities. Students with disabilities may request course-related accommodations by contacting the Educational Access Center (EAC), located in the Bond Academic Center ([EAC@pointloma.edu](mailto:EAC@pointloma.edu) or 619-849-2486). Once a student's eligibility for an accommodation has been determined, the EAC will issue an academic accommodation plan ("AP") to all faculty who teach courses in which the student is enrolled each semester.

PLNU highly recommends that students speak with their professors during the first two weeks of each semester/term about the implementation of their AP in that particular course and/or if they do not wish to utilize some or all of the elements of their AP in that course.

Students who need accommodations for a disability should contact the EAC as early as possible (i.e., ideally before the beginning of the semester) to assure appropriate accommodations can be provided. It is the student's responsibility to make the first contact with the EAC.

## **SEXUAL MISCONDUCT AND DISCRIMINATION**

Point Loma Nazarene University faculty are committed to helping create a safe learning environment for all students. If you (or someone you know) have experienced any form of sexual discrimination or misconduct, including sexual assault, dating or domestic violence, or stalking, know that help and support are available through the Title IX Office at [pointloma.edu/Title-IX](http://pointloma.edu/Title-IX). Please be aware that under Title IX of the Education Amendments of 1972, it is required to disclose information about such misconduct to the Title IX Office.

If you wish to speak to a confidential employee who does not have this reporting responsibility, you can contact Counseling Services at [counselingservices@pointloma.edu](mailto:counselingservices@pointloma.edu) or find a list of campus pastors at [pointloma.edu/title-ix](http://pointloma.edu/title-ix)

## **SPIRITUAL CARE**

Please be aware PLNU strives to be a place where you grow as whole persons. To this end, we provide resources for our students to encounter God and grow in their Christian faith.

If students have questions, a desire to meet with the chaplain or have prayer requests you can contact the [Office of Student Life Formation](#).

## **ASSIGNMENTS AT-A-GLANCE**

### **ASSIGNMENT CYCLE**

1. Turn in first draft
2. Peer reviewed
3. Make revisions
4. Add second draft into WaterMark

## **ASSIGNMENT GUIDELINES**

## Self-Assessments for Career Development and Career Plan – Department Student Learning Outcome #5

1. Complete the self-assessments given in class
  - - Total Points Possible: 10

## Professional Statements – Department Student Learning Outcomes #4 and #5

1. Write the following professional statements:
  - Philosophy
  - Code of Ethics
  - Goals: 2 year, 5 year, 10 year
  - Career Goal as it Relates to FCS Mission
2. Each statement should be on one page and presented in a professional manner, ready for professional portfolio
3. You will add your professional statements into your ePortfolio mid-semester
  - - Total Points Possible - 40

## Practice Interviews – Department Student Learning Outcomes #1 and #4

1. You are required to participate in an interview with the pros and resume review.
2. Professional dress is required.
  - - Total Points Possible – 30

## LinkedIn – Department Student Learning Outcome #1

1. Review guidelines and training about creating a professional LinkedIn profile.
2. Create your professional LinkedIn profile.
  - - Total Points Possible – 20

## Resume and Cover Letter

1. Review guidelines discussed in class and in Canvas.
2. Complete a one-page resume and a one-page cover letter.
3. Final resume will be presented in professional portfolio built in Portfolium.
4. Business letter format must be followed for cover letter.
  - - Total Points Possible – 20 (10 each)

## Professional Portfolio

1. Review the guidelines for developing an effective professional portfolio in Canvas assignments, and also the ePortfolio Rubric found in the Canvas [EPortfolio Resources](#) module.
2. You will create a professional e-portfolio using WaterMark.
  - - Total Points Possible - 60

### Individual Literature Review

1. Directions will be given in class and in Canvas on completing graphic organizer for articles
  - - Total Points Possible – 30

The table below lists our assignments and their due dates. Click on any assignment to review it.

## Course Summary:

Date	Details
Mon Aug 28, 2023	Assignment <a href="#">WK1   Weekly Check In</a>
Tue Sep 5, 2023	Assignment <a href="#">WK1   Assignment: Personal Profile</a>
Mon Sep 11, 2023	Assignment <a href="#">WK3   Weekly Check In</a>
Mon Sep 18, 2023	Assignment <a href="#">WK4   Weekly Check In</a>
Sun Sep 24, 2023	Assignment <a href="#">WK4   Assignment: Professional Philosophy Rough Draft</a>
Mon Sep 25, 2023	Assignment <a href="#">WK5   Weekly Check In</a>
Wed Sep 27, 2023	Assignment <a href="#">WK5   Assignment: Professional Photo</a>
Mon Oct 2, 2023	Assignment <a href="#">WK6   Assignment: Consultation with Dr. Roubanis</a>
	Assignment <a href="#">WK6   Weekly Check</a>
Sun Oct 8, 2023	Assignment <a href="#">WK5   Assignment: Resume and Cover Letter Due</a>
Mon Oct 9, 2023	Assignment <a href="#">WK7   Weekly Check</a>

<b>Date</b>	<b>Details</b>
Mon Oct 16, 2023	Assignment <a href="#">WK8</a>   <a href="#">Weekly Check</a>
Mon Oct 23, 2023	Assignment <a href="#">WK9</a>   <a href="#">Weekly Check</a> Assignment <a href="#">WK9</a>   <a href="#">Weekly Check</a>
Sun Oct 29, 2023	Assignment <a href="#">WK9</a>   <a href="#">Assignment: Letters of Reference and Recommendation</a>
Mon Oct 30, 2023	Assignment <a href="#">WK10</a>   <a href="#">Weekly Check</a> Assignment <a href="#">WK10</a>   <a href="#">Assignment: Practice Interview with OSV</a>
Sun Nov 5, 2023	Assignment <a href="#">WK 8</a>   <a href="#">Assignment: Write your ePortfolio Introduction</a>
Mon Nov 6, 2023	Assignment <a href="#">WK11</a>   <a href="#">Weekly Check</a>
Sun Nov 12, 2023	Assignment <a href="#">WK9</a>   <a href="#">Assignment: Literature Review Introduction</a>
Mon Nov 13, 2023	Assignment <a href="#">WK12</a>   <a href="#">Weekly Check</a>
Mon Nov 20, 2023	Assignment <a href="#">WK13</a>   <a href="#">Weekly Check</a> Assignment <a href="#">WK13</a>   <a href="#">ePortfolio Check-In / Body of Work</a>
Mon Nov 27, 2023	Assignment <a href="#">WK14</a>   <a href="#">Weekly Check</a> Assignment <a href="#">Literature Review - Final Paper Due</a> Assignment <a href="#">WK14</a>   <a href="#">ePortfolio Page 5: Fieldwork/Internship Page</a>
Fri Dec 1, 2023	Assignment <a href="#">WK14</a>   <a href="#">Assignment: Consultation with Dr. Roubanis</a>
Mon Dec 4, 2023	Assignment <a href="#">Final ePortfolio Oral Presentation</a>
Sun Dec 10, 2023	Assignment <a href="#">Letters of Reference and Recommendation Due</a>

**Date****Details**

---

Fri Dec 15, 2023

Assignment [Final ePortfolio Submission](#)

---

Quiz [Mid-Course Survey](#)

---

Assignment [WK13 | Assignment: ePortfolio Page 4: Achievements](#)

---

Assignment [WK4 | Assignment - register with Portfolium](#)

---