

 <p><b>POINT</b><sup>19</sup>  <b>LOMA</b><sup>02</sup> NAZARENE UNIVERSITY</p>	<p><b>Sociology, Social Work, and Family Sciences</b></p> <p><b>CHD/NUT 4097 Senior Seminar</b></p> <p><b>2 Units</b></p>
Spring 2023	

<b>Meeting days: Mondays</b>	<b>Instructor title and name: Prof. Susan DeCristofaro Rogers</b>
<b>Meeting times: 4:00 – 5:40 PM</b>	<b>Phone: 619-849-2245</b>
<b>Meeting location: Evans Hall 122</b>	<b>Email: srogers@pointloma.edu</b>
<b>Final Exam: Monday, May 1, 4:30 – 7:00 PM</b>	<b>Office location and hours: Evans Hall 102, hours listed on office door</b>

**PLNU Mission** 

**To Teach ~ To Shape ~ To Send**

Point Loma Nazarene University exists to provide higher education in a vital Christian community where minds are engaged and challenged, character is modeled and formed, and service is an expression of faith. Being of Wesleyan heritage, we strive to be a learning community where grace is foundational, truth is pursued, and holiness is a way of life.

**COURSE DESCRIPTION** 

Analysis and discussions of interrelated issues found within the areas of Family Sciences. Topics studied are research, public policy, professionalism, leadership, and historical significance. In this capstone, the student will create a professional eportfolio including introduction, professional statements, personal assessments, achievements, community service, practical application and work samples will be included. Each student will present his or her personal eportfolio to a panel of interested parties for assessment. This capstone gives students the opportunity to develop a professional voice. Required of all seniors graduating in the Department of Sociology, Social Work, and Family Sciences.

Prerequisite(s): SOC 1001 and Senior standing in the Department of Sociology, Social Work, and Family Sciences.

**COURSE LEARNING OUTCOMES** 

The purpose of programs in the Department of Sociology, Social Work, and Family Sciences is to prepare students to become competent in a field of study and to assume a leadership and service role in assisting individuals seeking growth with personal and family well-being. Sociology, Social Work, and Family Sciences Senior Seminar is a culminating learning experience designed to increase the student's knowledge, competency, and responsibility within her/his profession.

The student will:

1. Examine the mission and philosophical foundations and historical development of the Sociology, Social Work, and Family Sciences profession.
2. Examine the foundations of professional career development, and the career paths of each specialization within Sociology, Social Work, and Family Sciences.
3. Identify trends and societal issues that affect the quality of life for individuals and families, and explore related public policies at the federal government level.
4. Identify professional associations and organizations in the field of Sociology, Social Work, and Family Sciences, and discover benefits of membership for professional growth.
5. Discover the fundamentals and principles of research design, literature search, data collection, analysis, evaluation and reporting within the specializations of Sociology, Social Work, and Family Sciences.
6. Identify the basic principles of effective leadership.
7. Identify the foundations of interpersonal-skill, communication, and conflict resolution.

**PROGRAM LEARNING OUTCOME 5**

- Identify career paths and faith integration within the child and adolescent professions.
- Identify career paths and faith integration within the dietetics professions.
- Identify career paths and faith integration within the nutrition professions.

**ACADEMY OF NUTRITION AND DIETETICS’S FOUNDATION KNOWLEDGE AND SKILLS FOR ENTRY-LEVEL DIDACTIC PROGRAM IN DIETETICS (DPD):**

1. Negotiation techniques (1a)
2. Interviewing techniques (1f)
3. Work effectively as a team member (1o)
4. Public policy development (3a)
5. Research methodologies (4a)
6. Needs assessments (4b)
7. Scientific method (4d)
8. Interpret basic statistics (4g)
9. Develop a personal portfolio (7s)

**ASSESSMENT AND GRADING⊕**

Grades will be based on the following:

**Standard Grade Scale Based on Percentages**

<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>F</b>
A 93-100	B+ 87-89	C+ 77-79	D+ 67-69	F Less than 59
A- 90-92	B 83-86	C 73-76	D 63-66	
	B- 80-82	C- 70-72	D- 60-62	

Grades will be based on the following completed work using prescribed guidelines given in class and due dates.

Assignments will not be accepted after due date.

	<u>Approximate Total Points</u>
1. Self-Assessments for Career Development and Career Plan	10
2. Professional Statements (10 each)	40
3. Professional Statement Consultation with Prof. Rogers	20
4. Resume and Cover Letter (10 each)	20
5. LinkedIn	20
6. Mock Interview	30
7. Professional Portfolio	70
8. Individual Literature Review with Graphic Organizer for Each Article	50
<b>Total possible points</b>	<b>260</b>

## **INCOMPLETES AND LATE ASSIGNMENTS**

All assignments are to be submitted/turned in by the beginning of the class session when they are due—including assignments posted in Canvas. Incompletes will only be assigned in extremely unusual circumstances.

Regular attendance and in-class participation: Students are expected to attend class regularly and participate in class discussions and projects. Please contact instructor before class if you know that you will be unable to attend class. **Student participation and attendance will be reflected in final course grading.** More than **two** absences will result in a decrease in the final semester grade.

## **PLNU COPYRIGHT POLICY ☼**

Point Loma Nazarene University, as a non-profit educational institution, is entitled by law to use materials protected by the US Copyright Act for classroom education. Any use of those materials outside the class may violate the law.

## **PLNU ACADEMIC HONESTY POLICY ☼**

Students should demonstrate academic honesty by doing original work and by giving appropriate credit to the ideas of others. Academic dishonesty is the act of presenting information, ideas, and/or concepts as one's own when in reality they are the results of another person's creativity and effort. A faculty member who believes a situation involving academic dishonesty has been detected may assign a failing grade for that assignment or examination, or, depending on the seriousness of the offense, for the course. Faculty should follow and students may appeal using the procedure in the university Catalog. See [Academic Policies](#) for definitions of kinds of academic dishonesty and for further policy information.

## **PLNU ACADEMIC ACCOMMODATIONS POLICY ☼**

PLNU is committed to providing equal opportunity for participation in all its programs, services, and activities. Students with disabilities may request course-related accommodations by contacting the Educational Access Center (EAC), located in the Bond Academic Center ([EAC@pointloma.edu](mailto:EAC@pointloma.edu) or 619-849-2486). Once a student's eligibility for an accommodation has been determined, the EAC will issue an academic accommodation plan ("AP") to all faculty who teach courses in which the student is enrolled each semester.

PLNU highly recommends that students speak with their professors during the first two weeks of each semester/term about the implementation of their AP in that particular course and/or if they do not wish to utilize some or all of the elements of their AP in that course.

Students who need accommodations for a disability should contact the EAC as early as possible (i.e., ideally before the beginning of the semester) to assure appropriate accommodations can be provided. It is the student's responsibility to make the first contact with the EAC.

## **SEXUAL MISCONDUCT AND DISCRIMINATION**

Point Loma Nazarene University faculty are committed to helping create a safe learning environment for all students. If you (or someone you know) have experienced any form of sexual discrimination or misconduct, including sexual assault, dating or domestic violence, or stalking, know that help and support are available through the Title IX Office at [pointloma.edu/Title-IX](http://pointloma.edu/Title-IX). Please be aware that under Title IX of the Education Amendments of 1972, it is required to disclose information about such misconduct to the Title IX Office.

If you wish to speak to a confidential employee who does not have this reporting responsibility, you can contact Counseling Services at [counselingservices@pointloma.edu](mailto:counselingservices@pointloma.edu) or find a list of campus pastors at [pointloma.edu/title-ix](http://pointloma.edu/title-ix)

## **COURSE MODALITY DEFINITIONS**

- 1. In-Person:** Course meetings are face-to-face with no more than 25% online delivery.
  - 2. Online:** Coursework is completed 100% online and asynchronously.
  - 3. Online Synchronous:** Coursework is completed 100% online with required weekly online class meetings.
  - 4. Hybrid:** Courses that meet face-to-face with required online components.
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## **PLNU ATTENDANCE AND PARTICIPATION POLICY ☼**

Regular and punctual attendance at all class sessions is considered essential to optimum academic achievement. If the student is absent for more than 10 percent of class sessions, the faculty member will issue a written warning of de-enrollment. If the absences exceed 20 percent, the student may be de-enrolled without notice until the university drop date or, after that date, receive the appropriate grade for their work and participation.

## **SPIRITUAL CARE**

Please be aware PLNU strives to be a place where you grow as whole persons. To this end, we provide resources for our students to encounter God and grow in their Christian faith.

If students have questions, a desire to meet with the chaplain or have prayer requests you can contact the [Office of Student Life Formation](#).

## **ASSIGNMENTS AT-A-GLANCE**

### **ASSIGNMENT CYCLE**

- 1. Turn in First Draft**
- 2. Peer Reviewed**
- 3. Redo**

#### 4. Turn in Second Draft to Portfolium

### ASSIGNMENT GUIDELINES

#### Self-Assessments for Career Development and Career Plan – Department Student Learning Outcome #5

1. Complete self-assessments in Unit 1- will be given in class
2. Total Points Possible – 10

#### Professional Statements – Department Student Learning Outcomes #4 and #5

1. Write the following professional statements in Unit 1.
  - Philosophy
  - Code of Ethics
  - Goals; 2 year, 5 year, 10 year
  - Career Goal as it Relates to FCS Mission
2. Each statement should be on one page and presented in a professional manner, ready for professional portfolio
3. You will be submitting in Live Text in class on March 2.
4. Total Points Possible - 40

#### Mock Interviews – Department Student Learning Outcomes #1 and #4

1. You are required to participate in an interview with the pros and resume review.
2. Professional dress is required.
3. Total Points Possible – 30

#### LinkedIn – Department Student Learning Outcome #1

1. Review guidelines and training about creating a professional LinkedIn profile.
2. Create your professional LinkedIn profile.
3. Total Points Possible – 20

#### Resume and Cover Letter

1. Review guidelines discussed in class and in Unit 4, pages 2, 5-9, and 28-29.
2. Complete a one-page resume and a one-page cover letter using requirements listed in Unit 4.
3. Final resume will be presented in professional portfolio submitted in Live Text.
4. Business letter format must be followed for cover letter.
5. Total Points Possible – 20 (10 each)

#### Professional Portfolio

1. Review the guidelines for developing an effective professional portfolio in Unit 4, pages 44-48, Rubric included at end of syllabus. You will create a professional e-portfolio using Live Text. The template will be provided for you.
2. Total Points Possible – 60 (60) e-portfolio **Research Paper and PowerPoint Presentations – Department Student Learning Outcomes #2 and #3**

#### Individual Literature Review

1. **Individual Literature Review**
  - a. Directions will be given for graphic organizer for articles
  - b. Total Points Possible – 50

### COURSE OUTLINE

#### Unit 1 Philosophical, Historical Foundations, and Career Paths in the Profession

Philosophical Foundations  
Historical Foundations  
When You Graduate  
Career Path Clusters and Career Options  
Unit One Readings  
Personal Profile Self-Assessment

#### Unit 2 Trends, Societal Issues, and Public Policy

Trends and Societal Issues Effecting the Profession  
Who Will Shape Society?  
Communication with Public Officials....Professionals Responsibility

How to Contact Your Elected Representatives  
Unit Two Readings  
Public Policy Inventory

**Unit 3      Research Fundamentals**  
Categories of Research Studies  
Steps in Planning and Conducting a Research Study  
Guidelines for Research Study  
Evaluation Studies  
Unit Three Readings and Project Assignment  
Research Project Evaluations

**Unit 4      Professional Career Development**  
Career Development Process  
Personal Assessment Stage  
Job Market Search Stage  
Cover Letter and Resume Stage  
Interview Process Stage  
Evaluating Options and Negotiation Stage  
New Job Transition  
Unit Four Readings  
Career Search Notebook Project Assignment  
Professional Portfolio Project Assignment  
Personal Assessment Inventories

**Unit 5      Professionalism and Effective Leadership**  
Leadership Styles  
Leadership Characteristics  
Communication and Conflict Resolution  
Stress Management

### **Individual Literature Review**

The Literature Review must be a completed written review of the literature pertaining to your variable identified through your Research Purpose. The entire paper should be in APA format.

Each student will research a topic that pertains to their program of study. A total of 4 peer-reviewed articles are required with a completed graphic organizer for each article. The literature review will be 2 pages typed after the article graphic organizers. The instructor will give detailed instructions and graphic organizer templates.

## FCS497 Professional Portfolio Rubric

	<b>Strong Professional Impact</b> (5 pts)	<b>Good Professional Impact</b> (4 pts)	<b>Some Professional Impact</b> (3 pts)	<b>Minimal Professional Impact</b> (2 pts)
<b>CONTENT: Introduction &amp; Professional Statements</b> (1.000, 8%)	All required pieces are included and contain rich and thorough information <ul style="list-style-type: none"> <li>• Introduction Cover Letter</li> <li>• Professional Philosophy</li> <li>• Professional Goals</li> <li>• Code of Ethics</li> <li>• Professional FCS mission to career goal</li> </ul>	All required pieces included and contain complete information	Some required pieces are included and some pieces lack complete information	Few required pieces are included and some pieces contain limited information or are missing
<b>CONTENT: Personal Assessments</b> (1.000, 8%)	All required pieces are included and contain rich and thorough information <ul style="list-style-type: none"> <li>• Strengths</li> <li>• Special Skills</li> <li>• Personal Profile (1, 2, 3, 7, 8, 9)</li> <li>• Interests and Activities</li> </ul>	All required pieces included and contain complete information	Some required pieces are included and some pieces lack complete information	Few required pieces are included and some pieces contain limited information or are missing
<b>CONTENT: Achievements</b> (1.000, 8%)	All required pieces are included and contain rich and thorough information <ul style="list-style-type: none"> <li>• University Transcript</li> <li>• Diploma Certificates</li> <li>• Licenses, Awards, Honors and Scholarships</li> <li>• Professional Memberships</li> </ul>	All required pieces included and contain complete information	Some required pieces are included and some pieces lack complete information	Few required pieces are included and some pieces contain limited information or are missing
<b>CONTENT: Community Service</b> (1.000, 8%)	All required pieces are included and contain rich/thorough information <ul style="list-style-type: none"> <li>• Campus Organizations, offices held and memberships</li> <li>• Volunteer and Community Service</li> </ul>	All required pieces included and contain complete information	Some required pieces are included and some pieces lack complete information	Few required pieces are included and some pieces contain limited information or are missing
<b>CONTENT: Internship / Practical</b>	All required pieces are included and contain rich/thorough information: <ul style="list-style-type: none"> <li>• Images, presentation and/or reflective narrative on internship(s)</li> </ul>	All required pieces included and contain	Some required pieces are included and some pieces	Few required pieces are included and some pieces contain limited

	<b>Strong Professional Impact (5 pts)</b>	<b>Good Professional Impact (4 pts)</b>	<b>Some Professional Impact (3 pts)</b>	<b>Minimal Professional Impact (2 pts)</b>
<b>Application</b> (1.000, 8%)	and practical application experiences	complete information	lack complete information	information or are missing
<b>CONTENT: Body of Work</b> (1.000, 8%)	All required pieces are included and contain rich/thorough information: <ul style="list-style-type: none"> <li>• Coursework reflecting abilities and skills</li> </ul>	All required pieces included and contain complete information	Some required pieces are included and some pieces lack complete information	Few required pieces are included and some pieces contain limited information or are missing
<b>PRESENTATION: Oral Presentation</b> (1.000, 8%)	Presented in a well-organized manner.	Presentation organization is adequate	Presentation organization was difficult to follow.	Presentation lacked organization.
<b>PRESENTATION: EPortfolio Appearance</b> (1.000, 8%)	Sections professional in appearance and present information in clear and easy to follow manner <ul style="list-style-type: none"> <li>• Free of spelling errors</li> <li>• Uniform use of font, text size, and headings throughout</li> <li>• Images and attachments have accompanying reflective narrative</li> <li>• Use of hyperlinks within text to help organize materials</li> </ul>	Section appearance is adequate	Some sections lack professional appearance	Unprofessional appearance
<b>PRESENTATION: References</b> (1.000, 8%)	Strong sources and include all of the following: <ul style="list-style-type: none"> <li>• Three written letters of recommendations (at least two FCS professors)</li> <li>• Volunteer/Internship Recognition Letters</li> <li>• Referral List <ul style="list-style-type: none"> <li>o Four individuals, at least two major FCS professors</li> <li>o Use formal names and title</li> <li>o Organization name</li> <li>o Complete address, telephone and e-mail of organization</li> <li>o No relatives or family friends</li> </ul> </li> <li>• All letters on Organization</li> </ul>	Good sources and all required pieces included and contain complete information	Adequate sources, some required pieces are included and some pieces lack complete information.	Limited or missing sources and required pieces.

	<b>Strong Professional Impact (5 pts)</b>	<b>Good Professional Impact (4 pts)</b>	<b>Some Professional Impact (3 pts)</b>	<b>Minimal Professional Impact (2 pts)</b>
	letterhead • Last pages in portfolio			
<b>PRODUCT APPLICATION: Representation (1.000, 8%)</b>	Portfolio is an effective representation of individual's academic success, professional statements, and/or service to others	Portfolio is a good representation of individual's academic success, professional statements, and/or service to others	Portfolio is a minimal representation of individual's academic success, professional statements, and/or service to others	Portfolio is lacking representation of individual's academic success, professional statements, and/or service to others