

SPRING 2021

Meeting days: Customized for each student	Instructor title and name: Patricia Leslie
Meeting times: TBD for each site	Phone: 619-849-2676
Meeting location: Rohr Hall #103	E-mail: PatriciaLeslie@pointloma.edu
Additional info:	Office location and hours: By appointment
Final Exam: See on-line exam schedule	Additional info:

PLNU Mission

To Teach ~ To Shape ~ To Send

Point Loma Nazarene University exists to provide higher education in a vital Christian community where minds are engaged and challenged, character is modeled and formed, and service becomes an expression of faith. Being of Wesleyan heritage, we aspire to be a learning community where grace is foundational, truth is pursued, and holiness is a way of life.

Department Mission

As followers of Christ, our mission is to nurture servant scholars who critically and empirically evaluate social systems, cultural patterns, and basic human needs to constructively engage as agents of hope with individuals, families, and communities.

COURSE DESCRIPTION

Designed to provide experience in applied settings. A minimum of four hours per week for a full semester is required for each unit of credit. ***Because the placement and plan for internship are developed in consultation by instructor, student, and agency the course syllabus is customized to the student and setting.*** The course may be repeated for up to a total of eight units of credit. Students may receive credit for a maximum of eight units for internship whether Sociology 4071 or [SOC 4072](#). An application for placement and consent of instructor are required. Graded Credit/No Credit.

COURSE GENERAL EXPECTATIONS

An application of core concepts and principles to service, professional, ministry, or research experiences. Course content includes: brief review of structure and mission of a particular organization, and matching of your interest with application of the knowledge gained through experience within a selected social context. The course is designed to be application in a variety of settings. As a result, this applied learning course fosters critical thinking and reflection that may be used across disciplines.

Regular and active participation in professional or service activities or ministry in the community in accordance with the Learning Plan developed for you with the faculty and internship setting. A weekly report or log is required and helps to highlight successes and address challenges. You are expected to fulfill the requirements of internship with limited supervision. Internship is practical application of the skills, knowledge and values and ethics associated with your discipline. Regular participation and professional deportment are expected.

PLNU strives to be a place where you grow as whole persons. To this end the University provides opportunities resources for you to encounter God and grow in your application of Christian faith. Internships and applied Independent studies offer structured opportunities to learn, grow, and serve.

COURSE CREDIT HOUR INFORMATION

The minimum number of applied internship hours is established in accordance with PLNU policy. Four hours of application are required for each unit of credit. You maintain a weekly record of hours completed that is verified by your internship setting. Credit hour documents will be provided upon request.

COURSE OBJECTIVES

- (1) Integrate knowledge with hands-on practice.
- (2) Demonstrate the ability to be responsible for your own learning and personal development by creating and evaluating your own learning plan.
- (3) Demonstrate awareness of the human and social dynamics impacting your practicum experience.
- (4) Demonstrate the ability to sensitively engage with persons and communities who are different from you.
- (5) Integrate theory, with direct experience, and a spiritual perspective.
- (6) Evidence accomplishment of each objective on the Learning Plan

REFLECTION PAPER PROMPT

- (1) Describe the environment / context of your practicum setting.
- (2) Reflect upon and interpret your practicum experience in more than one way using theories or concepts from your major area of study.
- (3) Describe at least one impact of their service activities to others in the community.
- (4) Describe a personal perspective that was affected by the experience.
- (5) Integrate theory, with direct experience, and a spiritual perspective.

Demonstrate flexibility and the capacity to engage in unfamiliar social or professional settings and describe how to gracefully accommodate diversity.

COURSE SCHEDULE AND ASSIGNMENTS

- This section of the syllabus is customized for each student.

CLASS CONTENT OR ASSIGNMENT	ASSIGNMENT DUE DATE
-----------------------------	------------------------

Application for Internship Placement (Form A)	Within 2 weeks of registration
Signed Field Placement Agreement (Form C)	Prior to beginning Internship hours
Internship Agency Information Form (Form B)	Within 5 days of placement
Learning Plan – Using Standard Form	15 days after placement
Weekly Updates – Each Friday by 10:00 AM- Using Standard Form	Fridays, each week
Applied assignment –See description in learning plan	Per plan
Reflection paper – See prompt	Tuesday, Finals Week
Supervisor’s Evaluation of Student (Completed by Supervisor, you are responsible for ensuring that it is submitted) (Form D)	Final Exam Date
Verification of Hours	Final Exam Date
Final Exam Date	Tuesday, Finals Week

ASSESSMENT AND GRADING

PLNU policy provides for internship and practicum courses to be graded as Credit (CR); No Credit (NC); or Incomplete (I). Courses may also request permission to issue an In-Progress (IP) grade. SOC4071 can be taken for a varying number of units, however, it is expected that units will be accomplished during a single term. A “CR” grade will not be posted until the Internship Supervisor in the agency setting submits the Evaluation of Student form.

Internship is graded credit / no credit. To receive Credit “CR”, you must complete a minimum of 40 hours per unit and a minimum of 73% of available points must be earned. You will complete assignments in each of the following categories. Points are distributed by percentage:

- Weekly reports 20%
- Completion of hours 30%
- Project/ Assignments on Learning Plan 25%
- Final Exam (final paper) 25%

ATTENDANCE AND PARTICIPATION – PLNU Policy Statement

Regular and punctual attendance at all classes is essential in internship and practicum courses. If the student is absent from more than 10 percent of scheduled session, the faculty member can file a written report which may result in de-enrollment. If the absences exceed 20 percent, the student may be de-enrolled without notice until the university drop date or, after that date, receive the appropriate grade for their work and participation. See [Academic Policies](#) in the Undergraduate Academic Catalog.

INCOMPLETES AND LATE ASSIGNMENTS – PLNU Policy Statement

All assignments are to be submitted/turned on the date due. Updates must be provided weekly to the assigned faculty. Assignments turned in late are subject to a penalty in points of 10% unless arrangements are made with faculty in advance.

ACADEMIC HONESTY - PLNU Policy Statement

Students should demonstrate academic honesty by doing original work and by giving appropriate credit to the ideas of others. Academic dishonesty is the act of presenting information, ideas, and/or concepts as one's own when in reality they are the results of another person's creativity and effort. A faculty member who believes a situation involving academic dishonesty has been detected may assign a failing grade for that assignment or examination, or, depending on the seriousness of the offense, for the course. Faculty should follow and students may appeal using the procedure in the university Catalog. See [Academic Policies](#) for definitions of kinds of academic dishonesty and for further policy information.

ACADEMIC ACCOMMODATIONS – PLNU Policy Statement

While all students are expected to meet the minimum standards for completion of this course as established by the instructor, students with disabilities may require academic adjustments, modifications or auxiliary aids/services. At Point Loma Nazarene University (PLNU), these students are requested to register with the Disability Resource Center (DRC), located in the Bond Academic Center. (DRC@pointloma.edu or 619-849-2486). The DRC's policies and procedures for assisting such students in the development of an appropriate academic adjustment plan (AP) allows PLNU to comply with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act. Section 504 (a) prohibits discrimination against students with special needs and guarantees all qualified students equal access to and benefits of PLNU programs and activities. After the student files the required documentation, the DRC, in conjunction with the student, develops a plan to meet that student's specific learning needs. The DRC emails the student's plan to all faculty who teach courses in which the student is enrolled each semester.

If a student does not wish to utilize some or all of the elements of their AP in a particular course, it is the responsibility of the student to notify the professor in that course. PLNU highly recommends that DRC students speak with their professors during the first two weeks of each semester about the applicability of their AP in that particular course and/or if they do not desire to take advantage of some or all of the elements of their AP in that course.

Note: For off-campus internships, the student may, at their sole discretion, elect to share their AP with the internship supervisor.

FINAL EXAMINATION POLICY – PLNU Policy Statement

Successful completion of this class requires taking the final examination **on its scheduled day**. The final examination schedule is posted on the [Class Schedules](#) site. No requests for early examinations or alternative days will be approved.

COPYRIGHT POLICY – PLNU Policy Statement

Point Loma Nazarene University, as a non-profit educational institution, is entitled by law to use materials protected by the US Copyright Act for classroom education. Any use of those materials outside the class may violate the law.

ATTACHMENTS

Form A - Application for Internship

Form B – Internship Agency Placement Information Sheet

Form C – Confirmation of Placement - Signed

Form D – Evaluation of Student

Learning Plan Form and Example

Weekly Log Form