

Center for Teaching and Learning 2018-19 Annual Report



Susan Ambrose, giving a workshop to PLNU faculty on How Learning Works, Dec. 12, 2018.

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CTL Mission

The Center for Teaching and Learning exists to provide leadership, encouragement, advocacy, and resources to enhance teaching, learning, and scholarship for all faculty, including full-time, part-time, and adjunct faculty. The Center is committed to cultivating a culture at PLNU that values and facilitates ongoing professional development and growth. The CTL supports faculty as they design coursework, improve classroom techniques, contemplate and adapt new techniques and technologies into their classrooms, and assess the effectiveness of their teaching methods.

The CTL supports professors in a wide variety of ways as they further their scholarship and seek effective strategies to engage students in learning. The CTL houses a substantial library, offering books for loan on a wide range of topics relevant to teaching, learning, scholarship, writing and research. The Center also runs workshops on pertinent topics, brings in outside experts to share new ideas and strategies, and develops learning communities among faculty that can facilitate lasting change across our campus.

The Center for Teaching and Learning is strategically positioned to offer professional development to PLNU faculty. In everything we do, we purposefully target this goal and align ourselves under it, bringing professional development to all faculty. We accomplish this through many avenues, beginning with New Faculty Seminar, Faculty Development for Adjuncts Day, Faculty Development Day and Faculty Scholarship Day, workshops and Faculty Learning Communities, offering individual classroom observations with personalized feedback and individualized consultations on IDEA reports, the CTL website, and most recently, a Writing Retreat.

The Center for Teaching and Learning helps faculty develop practices to integrate Christian faith in their curriculum and classrooms through workshops and individual consultations. We also collaborate with the Wesleyan Center's workshops on Christian Practices.

Point Loma Nazarene University Mission

Point Loma Nazarene University exists to provide higher education in a vital Christian community where minds are engaged and challenged, character is modeled and formed, and service becomes an expression of faith. Being of Wesleyan heritage, we aspire to be a learning community where grace is foundational, truth is pursued, and holiness is a way of life.



Drs. Viji Sathy and Kelly Hogan from the University of North Carolina at Chapel Hill, giving a workshop to PLNU faculty on Inclusive Teaching, May 1, 2019.

The University's Strategic Goals are to develop faculty who are:

1. Spiritually vital people whose lives and identities are grounded in Christ,
2. Multi-culturally proficient individuals who communicate and collaborate effectively,
3. Critical and creative thinkers who practice intellectual curiosity and apply their knowledge in a variety of settings, and
4. Faithful individuals offering their passions, intellect, and talents to fulfill God's calling on their lives.

PLNU's mission and strategic goals help to explain the role of the Center for Teaching and Learning and why PLNU places such a high priority on faculty development. CTL's goals and overall work align directly with several of PLNU's goals. The strongest alignment is with the Goal 1. **"Excellence in teaching and learning."** The ways in which CTL supports PLNU's goal of "Excellence in teaching and learning" are outlined throughout this document and on our website, CTLPointloma.org.



CTL Goals

To provide faculty with opportunities to learn about and implement best practices in teaching and learning through faculty Learning Communities, workshops, and other events utilizing PLNU expertise and also nationally recognized experts.

To support professors through individual consultations and classroom observations as they seek effective strategies to engage students in learning and seek to develop their curriculum and their craft.

To provide faculty with access to helpful resources through the CTL website and the CTL library where we offer books on loan on a wide range of topics relevant to teaching, learning, scholarship, writing, and research.

To provide opportunities for faculty to develop collegiality around discussing pedagogy and best practices of teaching and learning.

Faculty Development Committee for 2018-2019

The Faculty Development Committee acts as a type of advisory board. The FD Committee meets monthly throughout the academic year. Each member brings their expertise as a teacher and also disciplinary knowledge and viewpoint.

Jen Lineback, chair - Biology, Education

Katie Jacobson, ex-officio – ITS

Jill Hamilton-Bunch – Education

Jo Clemmons, ex-officio CTL

Brittany Johnson – Dietetics

Stephen Goforth – Journalism

Rob Thompson – Philosophy

Faculty Development Committee Responsibilities

1. Strategize, identify, prioritize, and promote a variety of faculty development efforts on campus.
2. Determine the effectiveness of development programs for first-year faculty, and advise the Deans and the Provost on the New Faculty Seminar Program.
3. Determine the effectiveness of teacher mentor programs to assist new full-time faculty, in improving their teaching skills and advise the Deans and the Provost.
4. Encourage and support departments in developing teacher mentor programs for part-time, adjunct, and visiting professors, in improving their teaching skills.
5. Develop, monitor, and work with the Deans to ensure the reliability and effectiveness of all aspects of the faculty evaluation process, including Student Evaluation policies and practices.
6. Develop, a means to recognize excellence in teaching, service, and scholarly endeavors.

CTL Activities and Assessment Plan

Faculty Support

This past academic year, 160 full-time and part-time faculty, and 81 adjunct faculty participated in workshops or events, representing all 18 departments campus wide. We sponsored five Faculty Learning Communities with over 100 faculty members participating in these multi-session FLCs. CTL partnered with several other departments to send 16 faculty on an academic writing retreat in Malibu, CA.

We had seven outside presenters: Jean Twenge, Linda Nilson, Dustin Thoman, Susan Ambrose, Andrew Currah, Viji Sathy and Kelly Hogan. In addition, CTL supported PLNU faculty in their quest for further understanding of diverse student populations through a series of Disabilities Workshops on ADHD, Autism, Universal Design, and Inclusive Teaching. Our talented School of Ed faculty led these informative sessions: Grace Fantaroni, Jennifer Kritsch, Yazmin Pineda Zapata, and Heather Bertrand.

List of Workshops and FLCs

<p>Faculty Development Day for Adjuncts:</p> <ul style="list-style-type: none"> Jean Twenge, iGen author Jo Clemmons & Gayle Sollfrank, Teaching Strategies for iGen Students 	8/18/2018
<p>Faculty Development / Scholarship Day:</p> <ul style="list-style-type: none"> Academic Tools and Workflows on iPad with <i>Dr. Andrew Currah, (Apple Facilitator)</i> Using Peer Review as a Means to Develop Student Writing with <i>Jen Lineback (School of Education / Biology)</i> Targeted Teaching Strategies for Today's Students with <i>Jo Clemmons and Gayle Sollfrank (CTL)</i> Classroom Culture: Maximizing Academic Performance While Minimizing Student Anxiety with <i>Ariane Jansma and Matthieu Rouffet (Chemistry), and Joey Sagawa (Psychology)</i> Grading Tools and Techniques with <i>Ross Oakes Mueller (Psych), Monique Sawyer (Nursing), and Katie Jacobson (OTS)</i> 	8/21/2018
GoReact with Sam Foley - Part of the CTL's support for the iPad Initiative from Kerry Fulcher's Office and Office of Instructional Technology	9/19/2018
Creating Self-Regulated Learners with Linda Nilson	10/10/2018
TPE Training - CTL Support for training peer evaluators	10/17/2018
Appy Hour - Andrew Currah, Apple - Part of the CTL's support for the iPad Initiative from Kerry Fulcher's Office and Office of Instructional Technology	10/24/2018
How Learning Works with Susan Ambrose	12/12/2018
Disability Workshops on Autism w/ Grace Fantaroni - Supporting faculty-led initiative on Teaching Students with Learning Disabilities	1/29 & 30/2019
Appy Hour - Part of the CTL's support for the iPad Initiative from Kerry Fulcher's Office and Office of Instructional Technology	2/15/2019
Disability Workshop on ADHD w/ Jenn Kritsch and Yazmin Zapata - Supporting faculty-led initiative on Teaching Students with Learning Disabilities	2/19 & 20/2019
Universal Design Workshop w/ Jenn Kritsch and Heather Bertrand - Supporting faculty-led initiative on Teaching Students with Learning Disabilities	3/13 & 14/2019
TPE Training w/ Jen Lineback - CTL Support for training peer evaluators	3/14 & 15/2019
Inclusive Teaching with Viji Sathy and Kelly Hogan	5/1/2019
Faculty Writing Retreat - Collaboration with the Wesleyan Center, School of Education, and Fermanian School of Business to send 16 faculty to Malibu, CA	5/28-31/2019

Faculty Learning Communities:

New Faculty Seminar	FALL 2018
FLC - Practical Inclusion Activities with Dustin Thoman, Heide Doss, and Ryan Botts	FALL 2018
iPad FLC with Ross Oakes Mueller - Part of the CTL's support for the iPad Initiative from Kerry Fulcher's Office and Office of Instructional Technology	FALL 2018
FLC - How Learning Works with April Cordero	SPR 2019
iPad FLC with Matt Rouffet - Part of the CTL's support for the iPad Initiative from Kerry Fulcher's Office and Office of Instructional Technology	4/3/2019

Measuring Our Work

CTL keeps extensive records of attendance, and numerous end-of-workshop assessments. We send out Qualtrics surveys assessing opinions and feedback, especially at large events like Faculty Development Day. We document the number of individual observations and consultation meetings done per year. These measurements are significant to us; they help inform our work and guide our programming. Attendance numbers are themselves a measure of success, they signify that faculty and adjuncts find our work useful and helpful enough to attend our events.

To measure effectiveness and obtain feedback, we use several types of assessment. These include:

- Workshop, Events and FLC attendance. (See charts below)
- Workshop and event evaluations.
- Impact survey administered in 2014, will be administered again 2019-2020
- Results from smaller surveys to collect information on faculty interest in topics/presenters/dates/times for workshops.
- Improvements in teaching, IDEA reports (Faculty must share their IDEA reports with CTL)
- Requests for teaching observations and personalized feedback
- Requests for consultations on IDEA Student Reports

We collect data on our largest annual event for faculty, Faculty Development and Scholarship Day in Aug 2018 through a Qualtrics survey. A few data points are listed below.

- 152 attendees
- 51 survey respondents
 - 92% - Agreed or Strongly Agreed that this event was well organized, was informative, practical, well worth their time, and made them feel valued and invested in as a PLNU faculty member .

Comments from Faculty Development Day Sessions 2018

- “I loved the practical nature of this training and the tools. I added the technology statements to my own syllabus and began using the RGO in my class the first week. Very practical.”
-
- “Very helpful to hear a colleague's use of and approach to Peer Review, as I am dealing with that in my own class now.”
- “This training was excellent for understanding the differences in the generations and how to best connect with them in our classes. A lot to process and think about as I seek to connect with students and engaging them in their learning journey.”
- “I absolutely loved this and I already used the visualization and breathing tool in my class. It worked perfectly. Thank you!”
- “Especially loved the specifications grading section ... very interesting way to think about revising some of my grading policies.”
- “This was helpful in allowing me to think through some grading practices I'd not previously heard of, and also beneficial since I'm a new faculty member and haven't used Canvas before.”

Faculty Participation Chart:

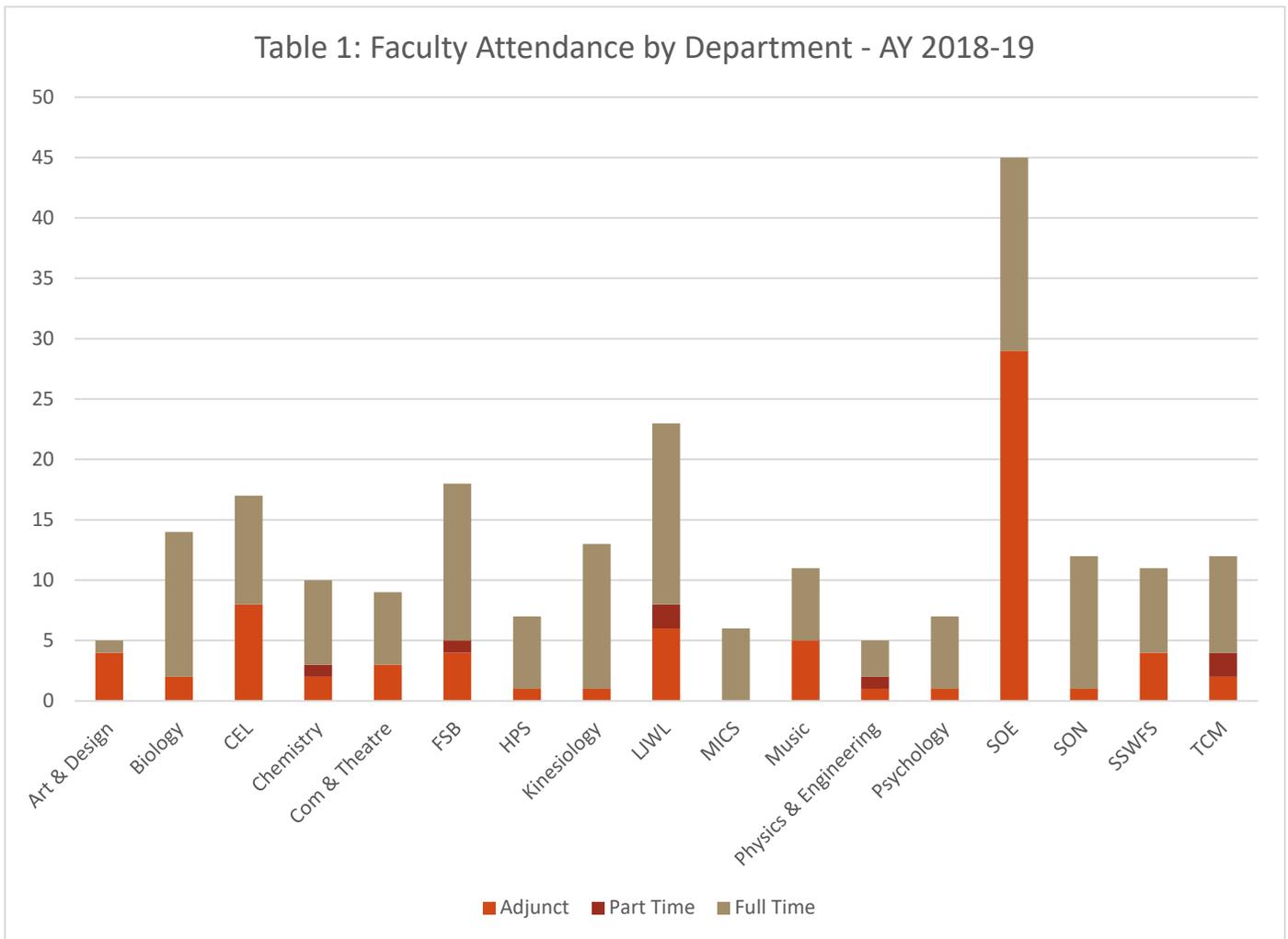


Table 1: This chart represents 225 faculty members (full time, part time, and adjunct) who participated in CTL events over the past academic year.



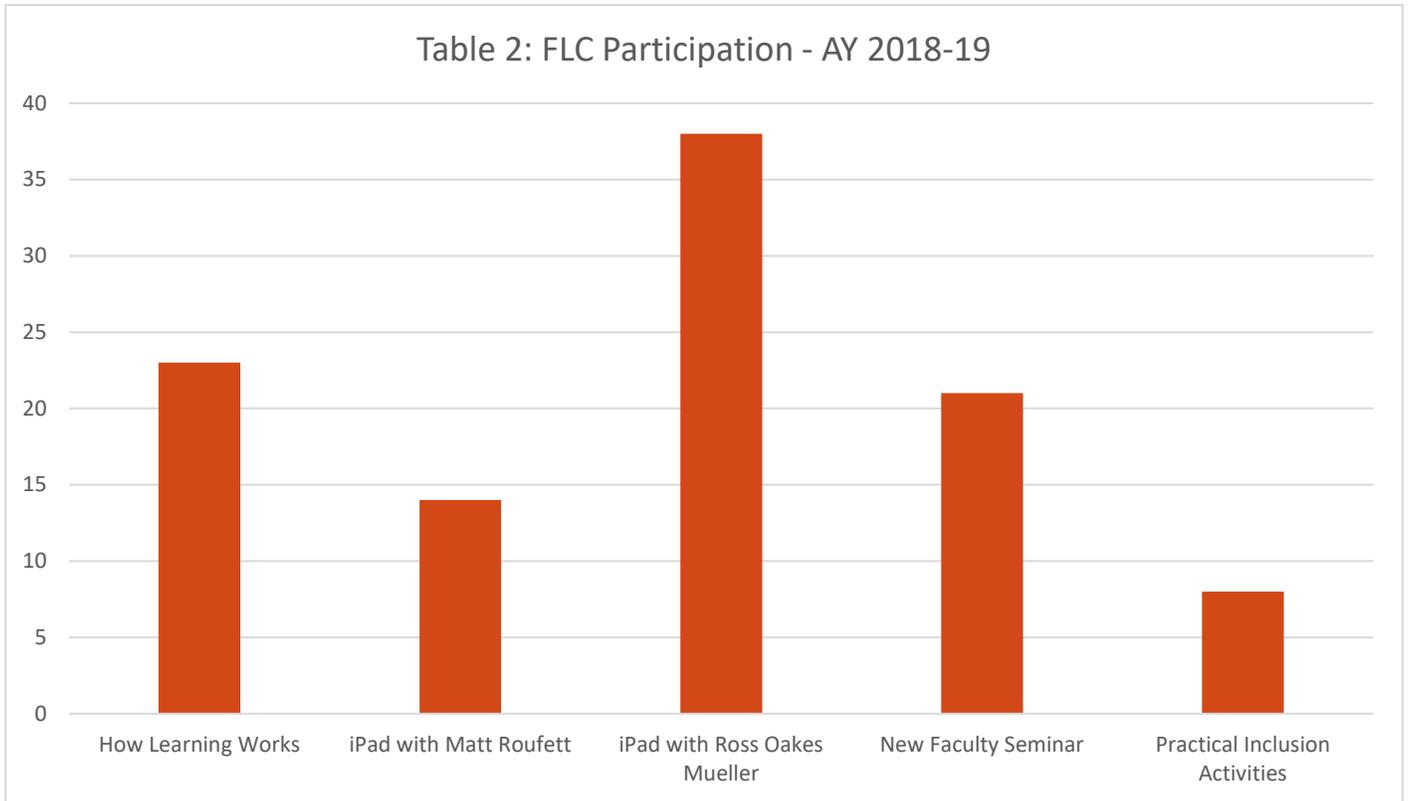


Table 2: The Center for Teaching and Learning helped to sponsor five Faculty Learning Communities during 2018-2019.

Individual Consultations and Classroom Observations

Over the 2018-2019 academic year, Jo Clemmons conducted 58 individual teaching consultations and classroom observations for faculty members.

Jo works closely with faculty to help them identify their strengths as teachers and to jointly devise strategies for course improvement and teaching excellence. She helps faculty members enhance their teaching by collecting information from classroom observations, IDEA Evaluation forms, and examination of teaching materials including course syllabi.

Consultations with the Director are voluntary and strictly confidential. This includes the identities of those with whom we work, the information they share, and the data gathered on their behalf via classroom observations, interactions, and IDEA forms.



*Jo Clemmons, EdD
Director, Center for Teaching and
Learning*

Budget



Budget to Actual

12:00 PM
07/15/2019
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Organization: Cost Center: CC-5143 Center For Teaching & Learning
Period: FY2018/19 - June

Spend Category	Actuals	Obligations	Commitment	Total	Budget	Variance	% Remaining
Cost Center: CC-5143 Center For Teaching & Learning							
6304 - Supplier Reimbursable Expenses	\$1,473.28	0.00	0.00	\$1,473.28	0.00	(\$1,473.28)	0.0%
6312 - Honorariums	\$11,500.00	0.00	0.00	\$11,500.00	\$5,500.00	(\$6,000.00)	(109.1%)
6318 - Photo/Graphics Service	0.00	0.00	0.00	0.00	\$4,500.00	\$4,500.00	100.0%
6320 - Other Service	\$7,000.00	0.00	0.00	\$7,000.00	0.00	(\$7,000.00)	0.0%
6322 - Faculty Workshops	\$0.00	0.00	0.00	\$0.00	\$2,800.00	\$2,800.00	100.0%
6323 - Catering-Sodexo	\$5,659.81	\$0.00	\$0.00	\$5,659.81	\$6,000.00	\$340.19	5.7%
6326 - Catering-NonSodexo	\$337.22	0.00	0.00	\$337.22	0.00	(\$337.22)	0.0%
6404 - Supplies	\$2,958.28	\$0.00	\$0.00	\$2,958.28	\$2,000.00	(\$958.28)	(47.9%)
6699 - Gift Cards	\$6,805.45	0.00	\$0.00	\$6,805.45	0.00	(\$6,805.45)	0.0%
6703 - Membership - Personal Development	0.00	0.00	0.00	0.00	\$600.00	\$600.00	100.0%
6704 - Travel Meals & Entertainment	\$702.34	0.00	0.00	\$702.34	\$5,500.00	\$4,797.66	87.2%
6705 - Local Meals & Entertainment	\$3,059.96	0.00	0.00	\$3,059.96	0.00	(\$3,059.96)	0.0%
6705 - Snacks/Beverages	\$208.86	\$0.00	\$0.00	\$208.86	0.00	(\$208.86)	0.0%
6706 - Workshop-Seminars-Conferences	\$2,150.98	0.00	0.00	\$2,150.98	\$5,000.00	\$2,849.02	57.0%
6707 - Car Rental	\$288.78	0.00	0.00	\$288.78	0.00	(\$288.78)	0.0%
6708 - Other Travel	\$600.62	0.00	0.00	\$600.62	0.00	(\$600.62)	0.0%
6708 - Travel - Airfare	\$1,415.90	0.00	0.00	\$1,415.90	0.00	(\$1,415.90)	0.0%
6708 - Travel-Auto	\$238.45	0.00	0.00	\$238.45	\$4,000.00	\$3,761.55	94.0%
6709 - Lodging	\$3,882.06	0.00	0.00	\$3,882.06	0.00	(\$3,882.06)	0.0%
6710 - Other Expenses	\$272.65	0.00	\$0.00	\$272.65	\$2,770.00	\$2,497.35	90.2%
6724 - Maintenance-Equipment	\$20.00	0.00	0.00	\$20.00	0.00	(\$20.00)	0.0%
6738 - Software As A Service	\$58.00	0.00	0.00	\$58.00	0.00	(\$58.00)	0.0%
6802 - Department Charge - Motor Pool	0.00	0.00	0.00	0.00	\$50.00	\$50.00	100.0%
6804 - Department Charge - Copier	\$1,376.43	0.00	0.00	\$1,376.43	\$500.00	(\$876.43)	(175.3%)
6808 - Department Charge - Postage	\$37.82	0.00	0.00	\$37.82	\$50.00	\$12.18	24.4%
6810 - Department Charge - Media Services	\$910.00	0.00	0.00	\$910.00	\$300.00	(\$610.00)	(203.3%)
6812 - Department Charge - Bookstore	\$108.16	0.00	0.00	\$108.16	\$100.00	(\$8.16)	(8.2%)
6910 - Books	\$1,492.88	0.00	0.00	\$1,492.88	\$2,500.00	\$1,007.12	40.3%
6911 - Periodicals	0.00	0.00	0.00	0.00	\$300.00	\$300.00	100.0%
Total	\$52,557.93	\$0.00	\$0.00	\$52,557.93	\$42,470.00	(\$10,087.93)	(23.8%)

Salary and Budget Summary Chart

Fiscal Year	Revenue Source	Total expenses includes salaries and program	CTL Program Budget
2012-2013	PLNU 100%	\$87,282.75	\$32,500
2013-2014	PLNU 100%	\$106,210.08	\$32,500
2014-2015	PLNU 100%	\$122,759.53	\$32,500
2015-2016	PLNU 100%	\$186,511.87	\$42,470
2016-2017	PLNU 100%	\$179,748.94	\$44, 246
2017-2018	PLNU 100%	\$172,974.10	\$42,470
2018-2019	PLNU 100%		\$42, 470 (+\$10,087.93)

Conclusion

During the course of the 2018-19 academic year, 160 full-time and part-time faculty, and 81 adjunct faculty participated in workshops or events, representing all 18 departments campus wide. The CTL sponsored five Faculty Learning Communities with over 100 faculty members participating in these multi-session FLCs. The CTL partnered with several other departments to send 16 faculty on an academic writing retreat in Malibu, CA. The CTL also sponsored seven experts as guest speakers to hold a variety of workshops for PLNU faculty during the academic year. In addition, the CTL Director met with 58 faculty members for individual consultations and classroom observations.