

<p style="text-align: center;"><b>ACADEMIC POLICIES COMMITTEE LONG FORM PROPOSAL TEMPLATE</b></p>
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- Proposals should use this long form if they:
  - Need faculty and/or WASC approval.
  - Request elimination, addition or revision of multiple courses and/or courses impacting other departments or schools.
  - Request elimination, addition or revision of a major, minor, concentration or credential program.
- All submitted proposals need to adhere to the following template in order to facilitate the work of the Academic Policies Committee.

<p><b>Section 1: Proposal Summary (SOCIAL WORK MAJOR)</b></p>
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1. **Today's Date:** 10/01/2018
2. **Academic Unit Name:** Sociology, Social Work, and Family Sciences
3. **Submitted by:**
4. **Recorded Department/School Vote:**
5. **Academic Year** (Provide academic year and semester changes are to take place):  
Fall 2019
6. **Is this proposal a result of a Program Review (Yes/No)? If not, please provide explanation:** Yes
7. **Overall Proposal Rationale** (Briefly describe the nature of the proposed changes or the proposed new academic offering):

As part of the merger of the Departments of Sociology and Social Work and Family Consumer Science and internal and external reviews, the Social Work program is amending the major to:

- a. incorporate the new department's core curriculum;
- b. revise course offerings to align with the revised standards established by the Council on Social Work Education (CSWE);
- c. comply with results of the prioritization process;
- d. respond to recommendations from external program review;
- e. align with university standards for internship / practicum; and
- f. improve efficiency in program advancement and completion

<p><b>Section 2: Impact</b></p>
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1. **Impact on Other Department(s)/School(s)** (Are there other departments/schools impacted by this proposal? If so, how did the other department[s]/school[s] vote on this proposal?) Changes in the social work program has very limited impact on other departments. Currently, the social work program requires major to complete Economics102 – Micro Economics. The revised program allows majors to choose either ECO102 or ECO 100 with ECO 100 preferred. Creation of the

departmental core of courses will include social work majors and are included in merged department's overall discussion of the integrated core.

## **2. Impact on Library Services:**

- a. Will there be any new library acquisitions needed to support the proposed changes? (Yes/No): No new library acquisitions are required.
- b. If yes, please contact the Director of Ryan Library and provide further information below.
  - i. Provide the date the director was contacted: n/a
  - ii. Briefly describe the needed acquisitions: n/a

## **Section 3: What and Why**

**Proposals** (For each proposal or group of proposals, provide a description and rationale.): Six main factors (items a-f below) contribute to the change in the SWK curriculum. Some items only require the APC 'short form' but are included as part of a comprehensive description of the Social Work program proposed changes. A brief discussion of the six factors and how they impact the program follows:

- a. *Department Merger:* Some adjustments to the Social Work major (SWK) result from the merger of the Departments of Sociology and Social Work with Family Consumer Science creating the Sociology, Social Work and Family Sciences Department (SSF). To fulfill the Department mission, The curriculum in the merged department includes five areas of study shared by all students. The shared curriculum is referred to as the 'core'. All students in the merged department, regardless of major or concentration, will complete a core of five courses in the curriculum. This provides opportunity for common curriculum that can be examined through multi-disciplinary lenses. The core courses and the rationale for inclusion in the SWK curriculum follow:

**SOC100 Living Justly in Contemporary Society – (GE) (3)** This course updates and replaces the current SOC103 GE offering. The course is aimed at helping students understand and engage human society and the social world, while providing vocational direction for those interested in cultivating a more just and caring society. The course introduces basic sociological theories used to frame social life; present methodological tools used to view, assess, and understand how social processes influence individuals, families, and society; and provide examples of the practical vocational application of the theories and methods used to live more justly in our contemporary society.

Rationale: This is part of the departmental core which is shared by all majors in the department. Social work is an applied profession. This course provides the basic sociological theory they currently receive in SOC101 Introduction to

Sociology and offers cross-disciplinary perspectives applied to current social challenges and contributes to professional development.

**FCS315 Health and Well Being (2) (GE)** This course updates and replaces the current FCS315 GE offering. SSF 315 Examines a personal approach to healthful living that encompasses physical, mental, emotional, relational, spiritual, and environmental aspects of wellness and self-care. Course topics to include nutrition and exercise, cultivating joy, stress reduction, and gratitude.

Rationale: This is part of the departmental core which is shared by all majors in the department. A reduction in course units from three (3) to two (2) aligns with the other GE offerings in this component of the GE program.

**SOC306 Research Basics (3):** This is part of the departmental core which is shared by all majors in the department. The course is part of a revision of the current SOC460 (4) unit course.

Rationale: For social work majors, this course offers the research design, method, and statistical understanding needed for social work practice and aligns with review of other social work program practices and CSWE educational policies.

**SSF (XXX) Life Span Development (3)** Understanding human development at various stages of life is foundational in social work practice. This core requirement allows students to select a human development course from a menu of courses. Social work majors will complete SWK365 Human Behavior and the Social Environment to fulfill this requirement.

Rationale: CSWE educational policy requires study of human behavior across the life span within context of social environment. This is a current requirement for social work majors.

**SSF (XXX) Seminar (1-4)** This is a seminar/ capstone course within the major area of study. For social work majors this is currently two semesters (4 units total) SWK472 and SWK473. The proposal is to cross-list the two courses.

Rationale: Four units of Seminar are part of the current program and align with CSWE accreditation. The two seminars accompany Field Practicum and offer a place to integrate hands-on practice with the foundational

curriculum. The request is to cross-list the two courses so that students in either SWK472 or SWK473 can meet as a whole group and learn from each other. This has been piloted in the current program. There are distinct assignments in the Professional Portfolio for each term of seminar. The change enhances student awareness of field experience, reduces program costs, and supports progression to internship for transfer students and those who wish to study aboard and would otherwise be 'out of sequence' and would be delayed in graduating.

- b. *CSWE Accreditation:*  
**SWK470-471** Practicum (2-5) The revised course descriptions align with the revised standards established by the Council on Social Work Education (CSWE). Although the SWK program is fully accredited under the 2008 Educational and Policy Standards until 2023, CSWE has issued revised standards with which the program will need to comply in order to be re-accredited. The proposed changes in field practicum and research methods align with the new requirements.
- c. *Prioritization:* Comply with results of the prioritization process. The SWK major has made interim changes post prioritization. The proposed changes finalize the efforts to reduce program costs: cross listing and co-enrollment for SWK472-473 increasing class size and reducing faculty cost; positive net increase in program income through increase of the number of units in tuition for SWK470-471 without added faculty cost.
- d. *External Program Review:* respond to recommendations from external program review. During the departmental review the SWK program curriculum was compared with other CSWE-accredited baccalaureate programs. Among other findings, the review noted that 1) the PLNU program incorporates more courses taught outside the SWK major than most comparators; 2) most programs do not include a required course in economics; 3) practicum (internship) often has a higher unit requirement and is spread over longer periods; and 4) more than one course in human behavior and the social environment was found frequently.
  - 1) The PLNU program is a generalist practice program that draws the eclectic knowledge base needed through GE course offerings outside the department rather than creating more specialized applied social work courses to cover the content. To enhance an integration of a social work perspective in that knowledge base, the program will also draw upon the SSF100 Living Justly course and the Research Basics (SSF306) which offer integration of social science /social work. The SWK program will continue to draw heavily on specific GE courses offered in other programs.

- 2) A program proposal reflecting these findings was reviewed by the external program reviewer who suggested that, although unusual, she felt the economics requirement is a strength, particularly if it was expanded to a cover micro and macro. As a result, rather than removing the economics requirement, ECO 100 is a proposed as an option for fulfilling the requirement.
  - 3) The proposals to adjust the number of credits given for SWK470 and 471 to comply with the PLNU policy of 40 hours of application per unit for practicum/internship, and to allow for an adjustable range of credits (2-5) will better align the PLNU program with other CSWE accredited programs, provide opportunity for students to spread the required minimum of 400 hours over an extended period. Currently, a substantial portion of majors must carry an “IP” in progress to accomplish this which creates a records / tracking burden.
  - 4) The proposed department core courses will help to enhance study of human behavior in various social environments without adding a second social-work specific HBSE course. Inclusion of FFS100 and SSF315 which also satisfy GE requirements accomplishes the goal without expansion of the SWK curriculum.
8. *Alignment with university standards:* The changes to SWK470 and 471 Field Practicum brings the program into alignment with existing University and CSWE policies for internship / practicum. PLNU Policy (APC2002, revised 2011) requires 40 hours of direct practice/ field experience for each unit of credit. The merits of aligning the SWK470-471 with University policy and comparator programs is discussed above.
9. *Improve efficiency in program advancement and completion rates:* The proposed changes allow for more flexible completion of the social work major. Students transferring into the social work program from other institutions or other majors can be challenged to complete their degree in eight semesters. The proposed program changes are transfer-friendly and improve efficient completion of the degree.

## Changes to the Social Work Major

**The proposed revisions result in a major that consists of: 44 units distinct from GE, of the 60 units required for GE, there are 13 units within the GE options that are specified for the major. This leaves 24 units for student electives or to complete a minor. See Social Work Check Sheet attached.**

Replace SOC 101 - Introduction to Sociology (GE) (3) with SSF 100 Living Justly in Contemporary Society (3)

Change requirement for ECO 102 - Principles of Microeconomics (GE) to include an option of either ECO201 or ECO 100 -

Remove MTH 203 - Introduction to Statistics (3) and add needed content to SOC3XX Research Basics

**Specify SSF315** Health and Well Being (2) as the GE option in the current Exploring the Interdependent World category

**SWK 470-471** Cross list or merge the SWK470 and SWK471 (Practicum); change from four (4) units each to variable units (2-5) units, to a total of 10 units. No increase in faculty cost because it is treated as 3 units of release time.

**SWK 472-473** Cross list SWK472 and SWK473 (2 units each).

#### Section 4: \*\*\*FOR NEW PROGRAMS ONLY\*\*\*

- A. **Course Learning Outcomes** – Please provide the course learning outcomes.
- B. **Assessment Plan** – Please provide an assessment plan.

The Social Work major is not a new program. Program learning outcomes and CSWE - required competencies do not change.

#### Section 5: Catalog Edits

- **Step 1:**
  - Use *track changes* to revise, add or eliminate the current and/or proposed catalog text. This applies to majors, minors, concentrations or certificates. This proposed text will accompany the proposal. If you need a copy of your catalog sections sent to you, contact [sfruchey@pointloma.edu](mailto:sfruchey@pointloma.edu).

*\*See proposal for Sociology, Social Work, and Family Sciences core curriculum- 16 units.*

### CATALOG EDITS:

#### SOCIAL WORK Major

#### Lower Division Requirements

- BIO101 – Human Biology and Bioethics (3)
- ECO 102 - Principles of Microeconomics (GE) (3) OR ECO 100 - (3)
- ~~MTH 203 – Introduction to Statistics (3)~~
- PSY 103 - General Psychology (GE) (3)
- SOC 101 – Introduction to Sociology (GE) (3)
- SSF100 – Living Justly in Contemporary Society (3)
- SOC250 Sociology of the Family (3)

## Upper Division Requirements

- SSF(FCS)315 – Health and Wellbeing (2)
- SWK 303 - Introduction to Social Work (3)
- SWK 330 - Social Welfare Policy (3)
- SWK 340 - Child Welfare (3) OR SOC 316 - Sociology of Aging (3)
- SWK 365 - Human Behavior in the Social Environment (3)
- SWK 370 - Social Work Practice I (3)
- SWK 371 - Social Work Practice II (3)
- SWK 470 -471 Social Work Practicum I (4) (2-5)
- ~~SWK 471 – Social Work Practicum II (4)~~
- SWK 472 - Seminar in Social Work I (2) (cross list 473)
- SWK 473 - Seminar in Social Work II (2) (cross list SWK472)
- SOC 360 - Race and Ethnicity (3)
- SSF 306 – Research Basics (3)
- ~~SOC 460 – Social Research Methods and Design (4)~~

## COURSE DESCRIPTIONS

### ~~SOC 103 – Social Problems (GE) (3)~~

~~An analysis of some of the causes and implications of many of the most pressing social problems which confront us today. An attempt to develop ways to attack these problems. Offered spring.~~

### **(SSF) SOC 100 Living Justly in Contemporary Society – (GE) (3)**

This is a general education course aimed at helping students understand and engage human society and the social world, while providing vocational direction for those interested in cultivating a more just and caring society. The course will seek to introduce basic sociological theories used to frame social life; present methodological tools used to view, assess, and understand how social processes influence individuals, families, and society; and provide

examples of the practical vocational application of the theories and methods used to live more justly in our contemporary society.

This course explores ways of “thinking sociologically” and acting justly. We will consider how things like gender, age, race, socioeconomic standing, nutrition, family and culture shape the opportunities people have and influence the decisions they make. Major ideas, concepts, and methods in the study of society including socialization, culture, social structure, social stratification, social control, and social change will be examined. Responses to contemporary social issues will be examined through multi-disciplined lenses: sociology, social work, nutrition, criminal justice, human development and family science.

No Prerequisite. Offered each semester

### **~~FCS 315 – Personal, Family, and Community Health (GE) (3)~~**

~~An introductory course designed to provide students with a broad spectrum of applicable information intended to promote a healthy lifestyle. A holistic approach is used that encompasses the physical, mental, emotional, relational, spiritual, and environmental aspects of wellness. Not repeatable. Offered every semester.~~

~~Prerequisite(s): Junior standing.~~

### **SSF (FCS) 315 Health and Well Being (2)**

SSF 315 Examines a personal approach to healthful living that encompasses physical, mental, emotional, relational, spiritual, and environmental aspects of wellness and self-care. Course topics to include nutrition and exercise, cultivating joy, stress reduction, and gratitude.

### **SSF (SOC)306 Research Basics (3)**

Learn the basics behind the design and development of a research project. From conception to feasibility to proposal. Even if you do not intend to pursue graduate work in the social sciences, understanding social research methodology is vital for almost any career or service position that interacts with statistics, studies, reports, etc. Developing these skills will serve you in becoming a more discriminating consumer of media as well, as media outlets report on studies, polls, and more. At its essence, a methodology course is a sub-division of epistemology (“how do we know what we know”), methodology seeks to answer the related question, “how do we find out?” Students will design and write a research proposal.

### **~~SOC460 Social Research Methods and Design (4)~~**

~~A study and application of the methods of social research: development of a design, collection and analysis of data, and development of a final report. Offered spring.~~

~~Prerequisite(s): SOC 101 or SOC 201 or consent of instructor.~~



### **SOC460 Applied Research Methods and Design (3)**

A study and application of the methods of social research; ~~development~~ completion of a design, collection and analysis of data, and development of a final report. Offered spring.

Prerequisite(s): FFS100, or SOC 101 or SOC 201 or consent of instructor.

### **~~SWK 470 – Social Work Practicum I (4)~~**

~~Intended for seniors in social work. Students will be placed in approved social agencies, supervised by professional social workers. Entry-level practice placements include work with children, the aged, families, homeless and other special needs populations in a health, corrections, residential, community, or mental health settings. A student must complete a minimum of 200 hours of social work practice.~~

~~Prerequisite(s): SWK 370 or consent of the Director of Social Work.~~

### **~~SWK 471 – Social Work Practicum II (4)~~**

~~Intended for seniors in social work only. the student completes a minimum of 200 hours in direct practice in an approved, supervised field setting.~~

~~Prerequisite(s): SWK 470 or consent of the Director of Social Work.~~

### **SWK 470 - 471 Social Work Practicum (2-5)**

Intended for seniors in social work only. The student completes direct practice in an approved, supervised field setting, supervised by professional social workers. One (1) unit of credit is given for each 40 hours of approved practice. Course is repeated until a minimum total of 400 Hours (10 units) is completed.

Prerequisite(s): SWK370 and SWK371 or consent of the Director of Social Work.

### **(SWK472-473 Seminar in Social Work qualifies for short form)**

#### **SWK 472 Seminar in Social Work I (2) (cross list as SWK473)**

Seminar for social work majors which integrates a liberal arts perspective with the professional social work foundation of knowledge, skills, and values. Students share field practicum experiences from the beginning phases of the social work process as a method of reinforcing their understanding of the professional social worker engaged in generalist practice. ~~Offered fall.~~

Prerequisite(s): Prior or concurrent enrollment in SWK470-471.

#### **SWK 473 - Seminar in Social Work II (2) (cross list as SWK472)**

Continuing seminar for social work majors only; continues the sharing of the practicum experience and concentrates on the later phases of the social work process. ~~Offered spring.~~

Prerequisite(s): Prior or concurrent enrollment in SWK470-471.

- **Step 2:**
  - Arrange a meeting with the APC chair to review the completed portion of the proposal and to receive assistance from the Records liaison in submission of current and/or draft proposed catalog copy called for.

## **Section 6: Summary Checklist**

**Review course and staffing impact with your academic unit's direct report (College Dean or Provost).**

**Total course additions: 2 (SSF core – both GE)**

**Total course deletions: 2 (SWK Major to accommodate core)**

**Total unit additions: 5**

**Total unit deletions: 3**

**Staff impact (increase or decrease):** No change in staffing

**Rotation of courses or deletions of sections to accommodate additions:**

SWK470-471 Practicum / Internship increased to 5 units, no additional staff cost because faculty is given 3 units of release, net 2 units income.

**I have reviewed this proposal and the items above and believe the proposal meets all university requirements and is ready for APC review.**

**Department or School Direct Report:**

\_\_\_\_\_ **Date** \_\_\_\_\_

**College Dean or Provost as applicable:**

\_\_\_\_\_ **Date** \_\_\_\_\_