

<p style="text-align: center;"><b>Academic Policies Committee</b> <b>Short Form Proposal Template</b></p>
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Schools/departments should use this short form to submit proposals:

- Needing only APC approval (revision of course descriptions including title, number or prerequisites, alternate year listing in the Catalog and the cross listing of courses); or
- Eliminating (or adding?) 1-3 courses which don't impact other programs or
- Eliminating a minor, concentration, credential program or certificate which doesn't impact other programs (confirmed by direct administrative report - college dean or provost).

All submitted proposals need to adhere to the following template in order to facilitate the work of the Academic Policies Committee.

**I. Who - Academic Unit Name:**

Political Science B.A.

**II. Impact-** Will this proposal impact other departments, schools or Ryan Library (Yes/No)? If yes, please describe and provide date of contact to respective personnel:

None

**III. What - Proposal Summary:**

The Department of History and Political Science is proposing ~~to accept the an~~ Associate d Degree for ~~€~~ Transfer (ADT) path for the political science major.

Note that 18 lower division political science courses will be transferred in from the community college. These units will satisfy 11 of the 15 required lower division political science units (3 units are GE). Students will still need to take POL 270 (4 units) at PLNU.

Note that all upper division political science courses should be taken at PLNU.

We propose that POL 270 (*Scope and Methods of Political Science*) be added as a prerequisite / co-requisite to POL 473 (*Senior Seminar in Political Science and International Studies*).

**IV. When - Academic Year and Semester Changes to Take Place:**

AY 2019-2020

**V. Why - Proposal Rationale** (might include):

In order to streamline the transfer process for incoming students who have received their "Associate Degree for Transfer," the Department of History and Political Science is proposing minor curriculum changes to the political science major.

**VI. How - Curricular Changes:**

- A. Step 1: Use *track changes* to prepare the proposed catalog text. If you need a copy of your catalog sections sent to you, contact [sfruchey@pointloma.edu](mailto:sfruchey@pointloma.edu).

See attached.

- B. Step 2: Arrange a meeting with the APC chair and Records liaison to review the catalog text proposal and receive assistance in submission of proposed catalog copy. Include this with your proposal.
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Total course/unit additions: 0

Total course/unit deletions: 0

Staffing increase/decrease: 0

Library resourcing impact: 0

Net Financial impact: None

I have reviewed this proposal and the items above and believe the proposal meets all university requirements, don not impact other departments or programs, and is ready for APC review.

Department or School Direct Report:

\_\_\_\_\_ Date\_\_\_\_\_

College Dean or Provost as applicable:

\_\_\_\_\_ Date\_\_\_\_\_

Note: Submit completed short form proposal to the APC chair not later than one month prior to the APC meeting at which you hope it can be placed on the agenda.