

2012 CIC/DQP Action Plan

Institution: Point Loma Nazarene University

Project Objective(s):

Briefly state the overarching goal of your institution for the DQP project and identify the campus area(s) directly affected (e.g., academic affairs, specific academic departments, student affairs, adult education, etc.).

Action Items	Outcomes (Outcomes should be specific, observable, and measureable)	Data Sources	Person(s) Responsible	Due Date
Inventory of current senior-year capstone or culminating experience for each academic major.	<ul style="list-style-type: none"> Survey instrument designed Summary data academic programs requiring a culminating experience or capstone course Survey data on assessment of graduation proficiencies occurring in the senior year Chairs and Deans provided survey 	Survey instrument collected from all department chairs and school deans. Summary data tables compiled from surveys collected.	DQP Task Force: Provost, Vice Provost, and Chair of Mathematical, Information and Computer Sciences.	Spring 2012
Pilot programs were identified, two from each College: College of Social Sciences and Professional Studies (Psychology and Business) and College of Arts & Sciences (Art & Design and Math, Information, & Computer Science).	<ul style="list-style-type: none"> Academic leaders from four academic units will join the DQP Task Force Programs identified: Program Learning Outcomes, Assessment Plan and Curriculum Maps collected Capstone Course faculty contacted and DQP explained 	Capstone courses identified with current assessment assignments, student learning outcomes, and assessment instruments identified	DQP Task Force and Provost extends invitation to the four chairs and school dean	Summer 2012
Identification and definition of the essential components of a culminating experience or capstone integrating the DQP elements.	<ul style="list-style-type: none"> Task Force prepares draft document with essential elements of a capstone course or culminating experience Task Force prepares draft document with framework for integrating DQP into capstone course Academic Council reviews draft documents and finalizes 	Capstone Course Syllabi, assignments, rubrics, assessment activities from course piloting DQP and any other end of degree assessment documents for selected programs	DQP Task Force Academic Council (selected members)	Summer 2012
Task Force for DQP pilot membership identified: Chairs/ deans of programs piloting the DQP, Provost and Vice Provost for Program Development and Accreditation.	<ul style="list-style-type: none"> Meetings scheduled for AY 2012-2013 DQP implementation timetable finalized DQP implementation plan developed 	DQP documents, capstone syllabi, academic calendar,	DQP Task Force (with addition of pilot program leadership) Capstone faculty	Summer 2012
Glossary of agreed terms for	<ul style="list-style-type: none"> Terms identified Definitions researched Draft document submitted for review Document finalized and made available online 	NILOA, AAC&U, Lumina, other universities	DQP Task Force Provost Council (consulted) Academic Council (selected members consulted) Faculty (academic units for the pilot program)	Summer 2012

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Academic Council Fall Retreat agreement on the essential actions: outcomes, assignments, assessment,	<ul style="list-style-type: none"> Academic Council retreat a presentation of the DQP pilot program including (programs selected, DQP Task Force, essential elements of a capstone and culminating experience, proposed plan, and timeline) 	DQP Implementation plan DQP Timeline	DQP Task Force Provost Council (Curricular committee chairs) Academic Council (academic unit leadership)	August 2012
Fall All-Faculty Forum	<ul style="list-style-type: none"> DQP pilot program described with cross discipline assignments, rubrics 	DQP assessment results, surveys, faculty analysis, Task Force analysis of the pilot program	DQP Task Force Pilot program faculty All faculty (invited)	Fall 2012
Work with the pilot program faculty in drafting assignments, rubrics, assessment processes and draft syllabi.	<ul style="list-style-type: none"> DQP Outcomes identified DQP cross discipline assignments created DQP criteria for success DQP rubrics and assessment instruments 	Consortium members Lumina AAC&U Best practices WASC DQP pilot universities	DQP Task Force Pilot program faculty from capstone classes Curricular committees Institutional Effectiveness Committee	Fall 2012
DQP Pilot Program implemented in selected capstone courses	<ul style="list-style-type: none"> Implementation of the DQP outcomes, cross-discipline assessment assignments, rubrics, and other related assessment activities 	Lumina Foundation Consortium members DQP documents prepared for the pilot program	DQP Task Force Pilot Program faculty and students	Spring 2013
Address issues for requiring, standardizing and implementing a capstone including load implications.	<ul style="list-style-type: none"> Study detailing the financial, faculty load, and other related costs and benefits to move all academic programs to a capstone Report with lessons learned from DQP pilot including benefits and challenges Plan for embedding DQP Outcomes and assessment into a capstone framework 	Assessment results from pilot program Student and faculty surveys Pilot program faculty findings and analysis Task Force analysis	Pilot program faculty DQP Task force Curricular Committees Institutional Effectiveness Committee	Spring 2013
Spring All Faculty Forum	<ul style="list-style-type: none"> DQP pilot program results and finds presented to faculty forum 	DQP assessment results, surveys, faculty analysis, Task Force analysis of the pilot program	DQP Task Force Pilot program faculty All faculty (invited)	Spring 2013