

## Appendix J (4) - PROGRAM REVIEW FINDINGS AND RECOMMENDATION

### Program Review Committee Findings and Recommendations Report Template

This template is provided to the Program Review Committee in developing a final report for the Academic Unit faculty and Provost to assist them in the completion of the program review cycle. This report is in response to the program review Self Study, External Review Team's report, and Academic Unit response to External Review Team's report.

(1) recommend to the Provost the approval of the Program Review without conditions, (2) recommend to the Provost approval of the program review with conditions (annual update, interim report, or agreement containing requirements the Academic Unit is expected to fulfill with a timetable), or (3) recommend to the Provost disapproval of the Program Review with recommendations for revisions and resubmission. Disapproval of a Program Review is extremely rare and signals to the academic leadership and Administrative Cabinet that changes should be considered in the academic program or leadership.

1. Executive summary
2. General observations
  - a. Discussion regarding Academic Unit's program review based on the completed program review rubric
  - b. Comments on the program and curriculum, quality of learning outcomes, the assessment plans, achievement of students and faculty, facilities and resources
3. Recognition to the Academic Unit for specific accomplishments and areas of excellence
4. Recommendation that would improve any aspect of the program
5. Prioritization of recommendations for University action
6. Areas requiring further analysis